



141 Bassett Lane, Hyannis MA 02601 ~ 508.790.6345 ~ [www.town.barnstable.ma.us/hycc](http://www.town.barnstable.ma.us/hycc)

### Permit Application for HYCC Birthday Party

Instructions:

1. Please complete each section of this application for easier processing (Date & Time Request, Party Package Choice, Contact Info, and Signature)
2. Return application to the HYCC Reception Window
3. Approved Permits will be sent to you. Please make sure you have your permit with you the day of your event.  
Monday thru Friday 8:30am-4:30pm  
141 Bassett Ln. Hyannis or fax to 508-790-6279  
. We strongly suggest providing alternate dates / times

*Permits are awarded on a first come, first serve basis at the manager's discretion. Application does not guarantee permission.*

#### First Choice Date & Time Requested

#### Second Choice of Date & Time Requested

Date: _____	Date: _____
Start Time: _____	Start Time: _____
End Time: _____	End Time: _____

#### Party Package #1 \_\_\_\_\_

Public Skate Ice Skating Party; \$12 per guest  
Includes; Party Attendant, 2 hour use of Shepley Room use, Free Rentals & Admission for All Guests

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#### Party Package #2 \_\_\_\_\_

Private Ice Skating Party; \$250 flat rate  
Includes; Party Attendant, 1 hour use of Ice, 2 hour use of Shepley Room, Unlimited Guests and Skate Rentals

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#### Party Package #3 \_\_\_\_\_

Full Gymnasium Party; \$150  
Includes; 1 hour use of full Gymnasium, Party Room Attendant, 2 hour use of Shepley Room

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#### Party Package #4 \_\_\_\_\_

½ Gymnasium Party; \$120  
Includes; 1 hour use of ½ Gymnasium, Party Attendant, 2 hour use of Shepley Room

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#### Party Package #5 \_\_\_\_\_

Shepley Room Party; \$75  
Includes; 2 hour use of Shepley Room, Party Attendant

All options come with a party attendant, who will meet the contact person upon arrival at our reception window, and who is there for any of your needs throughout the entire party and will even do the post party cleaning for you after.  
Leaving you the opportunity to leave when all your guests do!

The Town of Barnstable encourages all groups utilizing the HYCC to work with our food service provider, The Casual Gourmet, for all of your food and beverage needs.

Contact The Casual Gourmet @ 508-775-4946

Rates start as low as \$5.95 per guest.

Please make sure the front and back of this form are completely filled out. Thank you.

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

Email Address \_\_\_\_\_

**A non-refundable deposit is required to reserve the date and cancellations are not allowed unless the general manager closes the facility for safety or other reasons. In which case a full refund of the deposit will be made within 30 days from the date of notice.**

**ASSUMPTION OF RISK & RELEASE CLAUSES**

Permitted party and all associated users that access the HYCC as either a spectator or guest of above mentioned party under this agreement assume all risk and dangers incidental to such intended use. These risks and dangers include, but are not limited to the danger of being injured while accessing the facility.

By accepting and signing this Permit Application, the Licensee hereby waives, releases and discharges the Hyannis Youth & Community Center, the Town of Barnstable Community Services Division, its agents, employees, and the Town of Barnstable for any losses, damages, costs, expenses, causes of action and claims they may have arising out of the use of the licensed area pursuant to this Agreement or otherwise.

These provisions shall survive the expiration or early termination of this Agreement.

Renter's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Manager's Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Fee: \_\_\_\_\_

**50% Deposit is required to reserve the date & Payment is due at the start of your event.**

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*For Office Use Only*

\_\_\_\_\_  
*Deposit Amount*

\_\_\_\_\_  
*Date of Deposit*

\_\_\_\_\_  
*Balance Due Day of*

\_\_\_\_\_  
*Date of Payment*

\_\_\_\_\_  
*Check Number*

*Please check the box if deposit CC can be used for final payment*

\_\_\_\_\_  
*CC Number – Visa / MC ONLY*

\_\_\_\_\_  
*Exp Date*

\_\_\_\_\_  
*Security ID*

\_\_\_\_\_  
*Zip Code for Credit Card*

Please make sure the front and back of this form are completely filled out. Thank you.