



**The Town of Barnstable**  
**Affordable Housing Growth Development**  
**Trust Fund Board**

367 Main Street, Hyannis MA 02601

[www.town.barnstable.ma.us](http://www.town.barnstable.ma.us)



Office: 508-862-4610

Fax: 508-790-6226

Email: [tom.lynch@town.barnstable.ma.us](mailto:tom.lynch@town.barnstable.ma.us)

**Thomas K. Lynch, Chairman**

MINUTES

**December 14<sup>th</sup>, 2012**

**8:30 AM**

**Town Managers Conf. Room**  
**(Moved to Sel. Conf. Room)**

Meeting began promptly at 8:30 a.m. on December 14<sup>th</sup>, 2012 in the Selectmen's Conference Room.

Board Members present; Mark Milne, Wendy Northcross, Tom Lynch, Mark Ells (newly elected), Laura Shufelt.

Attendees: Town Attorney Ruth Weil, Joanne Buntich, Dir of Growth Management Dept., Kris Dower, and Bob Murray representing CACCCI, Ed Maroney, Barnstable Patriot.

Meeting called to order by Tom Lynch.

Tom Lynch introduced Assistant Town Manager, Mark Ells as a member of the Board. Reappointments also went through the Town Council for Wendy Northcross, Mark Milne, Tom Lynch and Laura Shufelt.

RE: **Approve minutes from May 24th, 2012.**

Wendy Northcross motioned to approve the May 24<sup>th</sup>, 2012 minutes with a correction to her being "recused" from the meeting and not "revoked" from the CACCI request for \$100,000 to support operations of the Pilot House. Mark Milne seconded and all approved with an aye vote.  
Aye 5, nay 0

RE: **General Discussion**

**Village Green Project 770 Independence Dr., vote for extension of funding**

Laura Shufelt recused herself and left the room as Dakota Partners is also seeking funds from Laura's employer, MHP. Roberto Arista, Principal Partner of Dakota Partners again showed the plans of the project. He requested to extend the original request from the Affordable Housing Growth & Development Trust Fund Board in the amount of \$50,000 for the first 60 units upon the award of the tax credits for phase 1 and 50% for phase 2.

Vote: Motion by Wendy and seconded by Mark Milne to extend the original request for funding subject to a condition that monies would be not released until the Trust received verification that Dakota had complied with all their requirements of the comprehensive permit issued by the ZBA. All in favor  
Aye 4, nays 0

RE: **Community Action Committee of Cape Cod & Island, Inc. request for funding.**

Wendy Northcross recused herself from this portion of the meeting and left the room as she is on the board of the CACCI. Tom Murphy and Kris Dower, Interim Director of CACCI, Inc. spoke to the board and is requesting \$50,000 to assist in rental payments for Safe Harbors. It was stated that this would assist in the preservation of this housing for victims of domestic assault. Kris Dower sent a letter (exhibit "A") to the Town Manager Dated Dec. 14<sup>th</sup>, 2012. Also handed out at the meeting was supporting information on, Program Outcomes FY2011 (exhibit "B") and Program Highlights FY2012 (10'11-9/30/12) (exhibit "C").

Vote: Laura Shufelt motioned to approve \$40,000 for CACCI's program Safe Harbor, contingent on the \$10,000 from Housing Assistance Corporation. Mark Milne, Laura Shufelt, Tom Lynch, Mark Ells all voted in favor.

**105 Oakmont Road RFP, Potential Transfer to the Trust**

JoAnne Buntich spoke on this request. Ruth Weil said this must go before a Town Manager hearing as an Article One Hearing. Tom Lynch recused himself from this part of the meeting and left the room. JoAnne Buntich said the Cobb Trust is not interested in the property.

Vote: Motioned by Wendy Northcross, seconded by Laura Shufelt, that the trust would be interested in acquiring 105 Oakmont Road if an Article One hearing was held by the Town Manager.

Mark Ells and Mark Milne were in favor. All in favor.

Tom Lynch returned to the meeting

**Review of Declaration of Trust Rules and Regulations & Guidelines**

**1.) Declaration of Trust**

Laura Shufelt had passed out the paperwork and explained the "Declaration of Trust". The board has decided to extend the approval of the "Declaration of Trust" with any corrections for a future meeting proposed for January 11th, 2013.

Tom Lynch motioned to adjourn the meeting all in favor with an aye vote.

Meeting adjourned.

Respectfully submitted,

\_\_\_\_\_  
Shirlee M. Oakley  
Town Managers Office

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2013.