



**The Town of Barnstable**  
**Affordable Housing Growth Development**  
**Trust Fund Board**

367 Main Street, Hyannis MA 02601

[www.town.barnstable.ma.us](http://www.town.barnstable.ma.us)



Office: 508-862-4610

Fax: 508-790-6226

Email: [tom.lynch@town.barnstable.ma.us](mailto:tom.lynch@town.barnstable.ma.us)

**Thomas K. Lynch, Chairman**

MINUTES

January 18<sup>th</sup>, 2013

8:00 AM

Town Managers Conf. Room

Meeting was weather delayed and began at 8:22 a.m. on January 18<sup>th</sup>, 2013 in the Town Managers Conference Room.

Board Members present; Mark Milne, Tom Lynch, Mark Ells, Laura Shufelt.

Absent: Wendy Northcross

Attendees: Town Attorney Ruth Weil, Joanne Buntich, Dir of Growth Management Dept., Ed Maroney, Barnstable Patriot.

Meeting called to order by Tom Lynch.

RE: **Approve minutes from December 14th, 2012.**

Mark Ells motioned to approve the December 24<sup>th</sup>, 2012 minutes. Executive minutes were also accepted with corrections.

RE: **General Discussion**

**Election of Vice Chair**

Vote: Mark Ells was nominated by Mark Milne to serve as Vice Chair with a yes vote from Laura, Tom and Mark Milne.

Aye 4, nay 0

**Review of Declaration of Trust, Rules and Regulations & Guidelines**

Laura Shufelt talked about the trust as being a memorial to give away money. The Declaration It is needed to be accepted, recorded and executed with the Barnstable County Registry of Deeds as soon as possible. The board went into discussion of the marked up copy. Article First, Second, Third, were read out and cleared. Article Fourth: Meetings of the Trust, last sentence shall read, "A quorum shall consist of three members." Article Fifth: no added or subtracted issues. Article Sixth: Question came up and explained the Trust does not need the Town Council to distribute the money. Staff may be created. Money is brought into the Trust through mitigations. Article Seventh through Article Seventeenth we all read and cleared of any questions. Ruth Weil and Laura Shufelt will review the Rules and Regulations

Vote: Motion by Mark Ells to accept the Declaration of Trust as modified. Ruth Weil will make all changes as needed. All board members are in favor.

Aye 4, nays 0

**Discussion and a Vote to sell or rent 35 & 45 Mitchell's Way**

Board went into general discussion. The Town Councilor in the Precinct needs to be informed. An RFP for the sale or lease needs to be produced.

Vote: Motion by Mark Milne to sell 35 & 45 Mitchell's Way, Hyannis, seconded by Mark Ells, All in favor with a yes vote.

Vote: 4 – Yes, 0 – No

Vote: Mark Milne made a motion to pay the Saben Associates appraisal bill of \$1,500.00 for 35 & 45 Mitchell's Way, seconded by Mark Ells, All in favor with an aye vote.

Tom Lynch motioned to adjourn the meeting all in favor with an aye vote.

Meeting adjourned.

Respectfully submitted,

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Shirlee M. Oakley  
Town Managers Office  
Accepted this \_\_\_\_ day of \_\_\_\_\_, 2013.