



The Town of Barnstable
Affordable Housing Growth & Development
Trust Fund Board
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Mark S. Ells, Chairman

MINUTES

August 15th, 2019
2:00 P.M.
Selectmens' Conf. Room

Meeting began promptly at 2:00 P.M. on August 15th, 2019 in the Selectmens' Conference Room.

Board Members present; Chairman, Mark Ells, Wendy Northcross, Andy Clyburn; Laura Shufelt, Mark Milne

Attendees: Town Attorney; Charles McLaughlin, Ruth Weil, Arden Cadrin, Elizabeth Jenkins, Paula Schnepf, Nancy Ayott.

Meeting called to order by Mark Ells.

RE: Accept the Minutes of July 11th, 2019

Motion: Wendy Northcross motioned to accept the minutes of July 11th, 2019. Mark Milne seconded the motion.
All members voted in favor.

RE: New Business

Municipal Presentation: David Anthony, Director of Asset Management.

David Anthony presented a presentation for Potential Strategies Associated with Municipal Land and discussed several potential strategies to bring to the Trust. This included Tax Possession land, over 30% wetlands, may not be buildable and need fresh look for other housing.

Affordable housing was recommended for the Marstons Mills Elementary School thru the Asset Management Committee. The building must come down and figure out how it would benefit a future project. There are other properties that are private that may be looked at buildable. All may need to be looked at with fresh eyes with staff and also look at the parcel of the VFW lot. Wastewater is a concern for all future projects. David would need to know how the Asset Management can be of help to the Trust Fund. The board will need to look in to how Asset Management would work for affordable housing.

Mark Ells is asking for this to be in coordination with any full or subcommittee with the Town Council to be consistent with what we are doing as a town.

The next step is to have the Board work with Asset Management to help move this forward. Arden has a proposal for a predevelopment fund grant assistance to go before the RFP and supply the developer to move it forward. WS Development has funds that will be brought forward with to the Trust Fund. David will be back to discuss much more as needed.

CPC Application

The proposed application will come up for the next CPC meeting

RE: Updates.

Trust Administration Job Application

Andy spoke to Bill Cole regarding the position and it has come out to a grade 13. We will go forward with the staffing as long as the funding is available through the trust.

CPC Letter of Intent

Arden brought before the board a copy of the letter to be given out to all members present.

Attendance at August 19th, CPC Meeting

Andy will present the letter to the CPC on Monday night. Next step is to put together an application.

Schedule next meeting

We will meet again on September 17th after 2:30 PM in the Selectmens Conference Room.

Adjournment

Wendy Northcross motioned to adjourn the meeting, Mark Milne seconded the motion.

All members voted in favor.

Meeting adjourned.
Respectfully submitted,

Shirlee M. Oakley
Town Managers Office
Accepted this ____ day of _____, 2019.