



BARNSTABLE MUNICIPAL AIRPORT
BOARDMAN-POLANDO FIELD
480 BARNSTABLE ROAD, 2ND FLOOR
HYANNIS, MA 02602

Office: 508-775-2020
Fax: 508-775-0453

Frank Sanchez, Airport Manager

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BARNSTABLE MUNICIPAL AIRPORT COMMISSION

Tuesday, November 18, 2008

Meeting to be held in the Edwin Gourley Conference Center at 6:00 PM

1. Call to Order & Roll Call

2. Minutes of the previous meeting

- October 21, 2008
- October 21, 2008 Executive Session
- August 19, 2008 and September 16, 2008 Executive Session Minutes (to approve for signature and seal the documents)

3. Public Comment

4. Commissioners Response to Public Comment

5. Correspondence and Communications from Staff

6. Report from Sub-Committees

- **Finance** (*Commissioners Megathlin, Dunning, Persuitte*)
- **Real Estate & Contracts** (*Commissioners Dunning, Megathlin, Persuitte*)
- **Environmental** (*Commissioners Griffin, O'Brien, Santos, Luzietti*)
- **Planning & Development** (*Commissioners O'Brien, Griffin, Santos, Luzietti*)
- **Terminal Building** (*Commissioners Santos, Megathlin, and O'Brien*)

AGENDA

7. Unfinished Business

BMA 0908-01 – Airport ALP & Master Plan

BMA 1008-05 – Approval of the Airport Capital Improvement Plan FY 2010-2014

8. New Business

BMA 1108-01 – Volta Oil Lease Notice to Quit

BMA 1108-02 – Parking Concession RFP Proposal Approval

9. Report of Special Committees

- Noise Report
- Yarmouth Representative Report
- Airport Manager's Report

10. Announcements – Commissioner's Comments

11. Adjournment – Next Meeting, December 16, 2008

Agenda Items:

BMA 0908-01 – Airport ALP & Master Plan

MOTION to approve the Barnstable Municipal Airport ALP & Master Plan, as developed by Jacobs Engineering, Inc, so that the document may be forwarded to the Massachusetts Aeronautics Commission and to the Federal Aviation Administration for approval. **SPONSOR:** Planning & Development Subcommittee. **(May be acted upon)**

BMA 1008-05 – Approval of the Airport Capital Improvement Plan FY 2010-2014

MOTION to accept and approve the FY 2010-2014 Airport Capital Improvement Plan for submittal to the Town of Barnstable. To approve the appropriation of \$19,403,654 for the construction of a new terminal and \$2,200,000 for new access road construction for Fiscal Year 2010 Capital Improvement Plan. **SPONSOR:** Finance Subcommittee **(May be acted upon)**

BMA 1108-01 – Volta Oil Lease Notice to Quit

MOTION to approve the December 31, 2008 Notice to Quit and Removal of Improvements notification to Volta Oil for the Tenant-at-Will Lease for real property located in the Town of Barnstable, Commonwealth of Massachusetts, described as Parcel 5 in Exhibit A of said lease with an address of 258 Iyannough Road pursuant to the FAA determination that in order to meet current FAA standards, all structures in the ROFA and RPZ should be removed and any leases should not be renewed. **SPONSOR:** Real Estate Subcommittee **(May be acted upon)**

BMA 1108-02 – Parking Concession RFP Proposal Approval

MOTION to accept the Parking Concession RFP submittal from Republic Parking, Inc. As there was only one proposal submitted, an evaluation committee was not required. Based upon the review of the Purchasing Agent, Johanna Boucher, and the Acting Airport Manager, Frank Sanchez, it is recommended that the Barnstable Municipal Airport Commission accept the proposal to award the Airport Parking Concession to Republic Parking and to request the Purchasing Agent to prepare a contract for approval. **SPONSOR:** Real Estate Subcommittee **(May be acted upon)**