



BARNSTABLE MUNICIPAL AIRPORT BOARDMAN-POLANDO FIELD

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R.W. "Bud" Breault, Jr., Airport Manager
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BARNSTABLE MUNICIPAL AIRPORT COMMISSION

Tuesday, April 21, 2009

Meeting to be held in the Edwin Gourley Conference Center at 6:00 PM

1. Call to Order & Roll Call

2. Minutes of the previous meeting

March 17, 2009

3. Public Comment

4. Commissioners Response to Public Comment

5. Report from Sub-Committees

- **Finance** (*Commissioners Megathlin, Dunning, Persuitte*)
- **Real Estate & Contracts** (*Commissioners Dunning, Megathlin, Persuitte*)
- **Environmental** (*Commissioners Griffin, O'Brien, Santos, Luzietti*)
- **Planning & Development** (*Commissioners O'Brien, Griffin, Santos, Luzietti*)
- **Terminal Building** (*Commissioners Santos, Megathlin, and O'Brien*)

AGENDA

6. Unfinished Business

BMA 0209-01 – Construction Manager at Risk Contract Approval

7. New Business

BMA 0409-01 – Approval of the Horsley & Witten Group, Inc. Proposal to complete the Strategic Plan, subject to Finalizing the Agreement between the Consultant and the Owner

BMA0409-02 – Approval of the Jacobs Consultancy proposal to prepare a Financial Review subject to finalizing the Agreement between the Consultant and the Owner

BMA0409-03 – Denial of Rectrix's Proposal for a New Hangar to be built on the Air Cape Cod Leasehold

BMA0409-04 – Denial of Rectrix's Proposal for a New 20,000 Gallon Jet Fuel Tank to be build on the Air Cape Cod Leasehold

BMA 0409-05 – Appointment of two Airport Commissioners to the Designer Selection Board to select the BMA On-Call Engineering Services Contract

8. Report of Special Committees

- Noise Report
- Yarmouth Representative Report
- Airport Manager's Report

9. Announcements – Commissioner's Comments

Agenda Items:

BMA 0209-01 - Construction Manager at Risk Contract Approval

MOTION to take the Construction Manager at Risk Contract between the Barnstable Municipal Airport Commission and Suffolk Construction Company, Inc. for Construction Manager at Risk services for the New Terminal Project under advisement until the May 2009 or June 2009 Barnstable Municipal Airport Commission Meeting. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA 0409-01 – Approval of the Horsley & Witten Group, Inc. Proposal to complete the Strategic Plan, subject to Finalizing the Agreement between the Consultant and the Owner

MOTION to approve the March 27, 2009 proposal from Horsley Witten Group, Inc. to assist the Barnstable Municipal Airport with the development of an overall strategic plan to guide future planning and development on Airport property, and that is designed to fulfill requirements placed on the Airport by the Barnstable Town Council and the Cape Cod Commission; and to approve the final contract between the Barnstable Municipal Airport Commission (BMAC) and Horsley Witten Group, Inc., and to authorize the Chairman to sign the contract on behalf of the BMAC for professional services in the amount of \$90,925 subject to review and approval by Airport Legal Counsel. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0409-02 – Approval of the Jacobs Consultancy proposal to prepare a Financial Review subject to finalizing the Agreement between the Consultant and the Owner

MOTION to approve the April 8, 2009 proposal from Jacobs Consultancy to assist the Barnstable Municipal Airport Commission with a financial analysis/review of the Barnstable Municipal Airport; and to approve the final contract between the Barnstable Municipal Airport Commission (BMAC) and Jacobs Consultancy, and to authorize the Chairman to sign the contract on behalf of the BMAC for professional services amount not to exceed \$54,500 subject to review and approval by Airport Legal Counsel. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0409-03 – Denial of Rectrix’s Proposal for a New Hangar to be built on the Air Cape Cod Leasehold

MOTION to deny the Rectrix Proposal for a New Hangar to be built on the Air Cape Cod Leasehold as submitted. The 2-page hand drawn sketches that the staff received from Rectrix at the March 3, 2009 Real Estate Subcommittee meeting contained insufficient information with which to make any evaluation. **SPONSOR:** Real Estate Subcommittee (**May be acted upon**)

BMA0409-04 – Denial of Rectrix’s Proposal for a New 20,000 Gallon Jet Fuel Tank to be build on the Air Cape Cod Leasehold

MOTION: to deny the Rectrix Proposal for a new 20,000 gallon Jet Fuel tank to be built on the Air Cape Cod Leasehold as the Barnstable Municipal Airport Commission is not prepared to release any of its excess Hazardous Material/Wastes capacity to anyone, as the Airport is retaining and reserving excess capacity to itself. **SPONSOR:** Real Estate Subcommittee (**May be acted upon**)

BMA 0409-05 – Appointment of two Airport Commissioners to the Designer Selection Board to select the BMAC On-Call Engineering Services Contract

MOTION to approve the appointment of Daniel W. Santos, P.E. and John T. Griffin, Jr. to be the designated Airport Commission members of the Designer Selection Board for the purpose of selecting an Engineering /Design firm for the Barnstable Municipal Airport On Call Engineering Services Contract. **SPONSOR:** Airport Commission (**May be acted upon**)