



BARNSTABLE MUNICIPAL AIRPORT BOARDMAN-POLANDO FIELD

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R.W. "Bud" Breault, Jr., Airport Manager
Frank Sanchez, Jr., Assistant Airport Manager

BARNSTABLE MUNICIPAL AIRPORT COMMISSION

Tuesday, February 23, 2010

Meeting to be held in the Edwin Gourley Conference Center at 6:00 PM

1. Call to Order & Roll Call

2. Minutes of the previous meeting

January 19, 2010

3. Public Comment

4. Commissioners Response to Public Comment

5. Report from Sub-Committees

- **Finance** (*Commissioners Megathlin, O'Brien, Persuitte*)
- **Infrastructure** (*Commissioners Griffin, Dunning, Luzietti*)
- **Terminal Building** (*Commissioners Luzietti, Megathlin, O'Brien*)

AGENDA

6. Unfinished Business

None

7. New Business

BMA0210-01 – Approval of the Recommendation of the Designer Selection Board for the Architect for the Air Traffic Control Tower Project

BMA0210-02 – Review of Proforma and Town Council Resolve

- Approve Draft Appropriation Order and Supplemental CIP for Terminal and Access Road
- Approve Agreement between the BMAC and the Town of Barnstable with respect to the Access Road
- Approve letter to Town of Barnstable for Sale of Surplus Property

BMA0210-03 – Approval of Hoyle, Tanner & Associates, Inc. Contract for the PFC Application

BMA0210-04 – Approval of Supplemental Agreement No. 1 to the OTA between the FAA and BMAC and Draft Council Order to Accept Additional Grant Funds

BMA0210-05 – Approval of Horsley Witten Group, Inc. Consulting Services Contract for Permitting for the Air Traffic Control Tower Project

BMA0210-06 – Approval of the Pain D'Avignon Agreement Amendment No. 1 for additional employee parking

BMA0210-07 – Review of Draft Master Plan

8. Report of Special Committees

- Noise Report
- Yarmouth Representative Comments
- Airport Manager's Report

9. Announcements – Commissioner's Comments

10. Adjournment – Next Meeting, March 16, 2010

Agenda Items:

BMA0210-01 – Approval of the Recommendation of the Designer Selection Board for the Architect for the Air Traffic Control Tower Project

MOTION to review and approve the recommendation of the Designer Selection Board for the Barnstable Municipal Airport's Architectural Services Contract for the new Airport Traffic Control Tower to fulfill the contractual obligations as specified in the RFQ. Upon approval, contract negotiations will commence immediately. **SPONSOR:** RFQ Designer Selection Board (**May be acted upon**)

BMA0210-02 – Review of Proforma and Town Council Resolve

- **Approve Draft Appropriation Order and Supplemental CIP for Terminal and Access Road**
- **Approve Agreement between the BMAC and the Town of Barnstable with respect to the Access Road**
- **Approve letter to Town of Barnstable for Sale of Surplus Property**

BMA0210-03 – Approval of Hoyle, Tanner & Associates, Inc. Contract for the PFC Application

MOTION to approve the contract between The Barnstable Municipal Airport and Hoyle, Tanner & Associates to assist in the preparation and submittal of the application to the FAA for authority to impose a passenger facility charge at the Barnstable Municipal Airport. This contract is for a total lump sum not to exceed \$20,700. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0210-04 – Approval of Supplemental Agreement No. 1 to the OTA between the FAA and BMAC and Draft Council Order to Accept Additional Grant Funds

MOTION to approve the Supplemental Agreement No. 1 to the OTA between the Federal Aviation Administration and the Barnstable Municipal Airport Commission for additional FAA ARRA Stimulus Funding in the amount of \$1,647,786 with a new total not to exceed amount of \$4,662,786. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0210-05 – Approval of Horsley Witten Group, Inc. Consulting Services Contract for Permitting for the Air Traffic Control Tower Project

MOTION to approve the contract between the Barnstable Municipal Airport and Horsley Witten Group to assist in obtaining the necessary permitting for the proposed new Air Traffic Control Tower. The amount of the contract is \$33,270.00 and will be reimbursable through the OTA between the Barnstable Municipal Airport and the Federal Aviation Administration. **SPONSOR:** Terminal Building Committee (**May be acted upon**)

BMA0210-06 – Approval of the Pain D'Avignon Agreement Amendment No. 1 for additional employee parking

MOTION to approve the Pain D'Avignon Land Use Agreement Amendment No. 1 effective February 1, 2010 to use approximately 2,900 square feet of additional area for employee parking. Terms of this amendment are set forth in the document based upon the recommendation of management and have been reviewed by Legal Counsel. **SPONSOR:** Infrastructure Subcommittee (**May be acted upon**)

BMA0210-06 – Review of Draft Master Plan

