



# BARNSTABLE MUNICIPAL AIRPORT BOARDMAN-POLANDO FIELD

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R.W. "Bud" Breault, Jr., Airport Manager  
Frank Sanchez, Jr., Assistant Airport Manager

## BARNSTABLE MUNICIPAL AIRPORT COMMISSION

Tuesday, February 15, 2011

Meeting to be held in the Edwin Gourley Conference Center at 4:00 PM

### 1. Call to Order & Roll Call

### 2. Minutes of the previous meeting

January 18, 2010

### 3. Public Comment

### 4. Commissioners Response to Public Comment

### 5. Report from Sub-Committees

- **Finance** (*Commissioners Persuette, O'Brien, Dunning*)
- **Infrastructure** (*Commissioners Griffin, Dunning, Luzietti*)
- **Construction** (*Commissioners Megathlin, O'Brien, Luzietti, Santos*)

## AGENDA

### 6. Unfinished Business

**BMA0111-06** – Approval of the Barnstable Municipal Airport FY 2012 Operating Budget

**BMA0111-07** – Approval of the Republic Parking Systems Contract One-year Extension Option

### 7. New Business:

**BMA0211-01** – Approval of Suffolk Construction Company Change Orders

- ATCT
- Terminal

**BMA0211-02** – Approval of Republic Parking Systems new 10-year Lease Proposal

**BMA0211-03** – Approval of Revised Vehicle Parking Program Fees

**BMA0211-04** – Approval of Hyannis Air Service Hangar II Lease

**BMA0211-05** – Approval and Acceptance of MassDOT Grant Assurances for the BMA Airport Terminal Building Project

**BMA0211-06** – Approval of Horsley Witten Group Contract Proposal for Preparation of Stage 2 ERA for Upper Gate and Lewis Ponds

**BMA0211-07** – Approval of Horsley Witten Group Contract Proposal for Preparation of a Draft and Final EIR for the Master Plan Development

### 8. Report of Special Committees

- Noise Report
- Yarmouth Representative Comments
- Airport Manager's Report (PFC Update)

### 9. Announcements – Commissioner's Comments

### 10. Adjournment – Next Meeting, March 15, 2011

## Agenda Items

### **BMA0111-05 – Approval of the Barnstable Municipal Airport FY 2012 Operating Budget**

**MOTION** to approve the Barnstable Municipal Airport FY 2012 Operating Budget in the amount of \$6,613,939.00 for submittal to the Barnstable Town Council. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

### **BMA0111-06 – Approval of the Republic Parking Systems Contract one-year extension Option**

**MOTION** to approve the final one-year option to extend the Contract between the Barnstable Municipal Airport Commission and Republic Parking Systems, Inc. from January 2, 2011 to January 1, 2012. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

### **BMA0211-01 – Approval of Suffolk Construction Change Orders for Proposed Change Orders approved in January 2011**

**MOTION** to approve the Suffolk Construction Change Order # 10010 in the amount of \$60,000.00 and Change Order #10012 in the amount of \$5,760.79 for the listed Proposed Change Orders (PCO) to the Air Traffic Control Tower Project. This will increase the total contract cost to \$4,603,931.07. **SPONSOR:** Construction Committee (**May be acted upon**)

**MOTION** to approve the Suffolk Construction Change Order # 20006 in the amount of -\$60,000.00 and Change Order #20007 in the amount of \$23,817.32 for the listed Proposed Change Orders (PCO) to the New Passenger Terminal Project. This will increase the total contract cost to \$15,257,047.07. **SPONSOR:** Construction Committee (**May be acted upon**)

### **BMA0211-02 – Approval of Republic Parking Systems new 10-year Lease Proposal**

**MOTION** to approve the Republic Parking Systems new 10 year lease from 2012 through 2021 with a minimum annual guarantee of \$504,000 per year for the Vehicle Parking Concession at the Barnstable Municipal Airport. This lease includes a Republic Parking Systems investment of \$320,000.00 for the buildout of a new parking lot, and \$127,500 for new Equipment. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

### **BMA0211-03 – Approval of Revised Vehicle Parking Program Fees**

**MOTION** to approve the proposed vehicle parking rates that would eliminate the parking discount coupon program and revise the rates as follows: 0-1 hour \$3.00, each additional hour \$1.00, daily maximum \$9.00 year round, weekly rate \$50.00, annual rate \$1,800.00, and the daily overflow rate /day \$6.00 to become effective on April 15, 2011. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

### **BMA0211-04 – Approval of Hyannis Air Service Hangar II Lease**

**MOTION** to approve the proposed Hyannis Air Service Hangar II Lease for a portion of the building and parking areas for a period of 10 years with two five year extension options at the rate of \$22,087.55 annually with annual CPI increases. Hyannis Air Service will perform a total of \$146,400 Capital Improvements to the building and perform general maintenance to the facility. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

### **BMA0211-05 – Approval and Acceptance of MassDOT Grant Assurances for the BMA Airport Terminal Building Project**

**MOTION** to approve and accept the MassDOT Grant Assurances for the purpose of the Barnstable Municipal Airport securing the Aeronautics Division's approval and award of the Grant for the New Terminal Building Project. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

**BMA0211-06 – Approval of Horsley Witten Group Contract Proposal for Preparation of Stage 2 ERA for Upper Gate and Lewis Ponds**

**MOTION:** to approve the Horsley Witten Group proposal in the amount of \$69,890.00 to complete the Stage 2 Environmental Risk Assessment (ERA) for the Upper Gate and Lewis Ponds at he Barnstable Municipal Airport. **SPONSOR:** Infrastructure Subcommittee (**May be acted upon**)

**BMA0211-07 – Approval of Horsley Witten Group Contract Proposal for Preparation of a Draft and Final EIR for the Master Plan Development**

**MOTION** to approve the Horsley Witten Group proposal in the amount of \$91,895.00 to develop a Draft and Final Environmental Impact Report (EIR) as required by the Massachusetts Environmental Policy Act (MEPA) for the master plan development at the Barnstable Municipal Airport. **SPONSOR:** Infrastructure Subcommittee (**May be acted upon**)