



# BARNSTABLE MUNICIPAL AIRPORT

## BOARDMAN-POLANDO FIELD

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R.W. "Bud" Breault, Jr., Airport Manager  
Frank Sanchez, Jr., Assistant Airport Manager

## BARNSTABLE MUNICIPAL AIRPORT COMMISSION

Tuesday, July 26, 2011

Meeting to be held in the Edwin Gourley Conference Center at 4:00 PM

### 1. Call to Order & Roll Call

### 2. Minutes of the previous meeting

June 21, 2011

### 3. Public Comment

### 4. Commissioners Response to Public Comment

### 5. Report from Sub-Committees

- **Finance** (*Commissioners Persuitte, O'Brien, Dunning*)
- **Infrastructure** (*Commissioners Griffin, Dunning, Luzietti*)
- **Construction** (*Commissioners Megathlin, O'Brien, Luzietti, Santos*)

## AGENDA

### 6. Unfinished Business

**BMA0211-02** – Approval of Republic Parking Systems new 15-year Lease Proposal

### 7. New Business:

**BMA0711-01** – Approval of Suffolk Construction Company Change Orders

- ATCT
- Terminal

**BMA0711-02** – Approval of the Non-Federal Reimbursable Agreement in the amount of \$150,794.72 for the new Air Traffic Control Tower

**BMA0711-03** – Approval of the Airport Community Relations and Communications Consultant contract with Chip Bishop Communication and Management, Inc.

**BMA0711-04** – Approval of the On-Call Environmental Engineering, Permitting and DEP Remediation Consultant Services Contract with Horsley Witten Group

**BMA0711-05** – Presentation and conceptual approval regarding Photovoltaic (PV) Request for Proposals for ground mounted/roof mounted solar panels on municipal land and buildings

**BMA0711-06** – Approval of assignment of Silvia & Silvia Aviation I & II Leases to Kingsbury Aviation LLC

**BMA0711-07** – Approval of the Airscene Annual Software License Agreement with ITT Corporation in the amount of \$61,515

### 8. Report of Special Committees

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments
- Airport Manager's Report

### 9. Announcements – Commissioner's Comments

10. **Adjournment** – Next Meeting, August 16, 2011

**Agenda Items**

**BMA0211-02 – Approval of Republic Parking Systems new 15-year Lease Proposal**

**MOTION** to approve the Republic Parking Systems new 15 year lease from 2012 through 2026 as outlined in the lease agreement with a minimum annual guarantee per year as negotiated for the Vehicle Parking Concession at the Barnstable Municipal Airport. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

**BMA0711-01 – Approval of Suffolk Construction Change Orders for Proposed Change Orders approved in June 2011**

**MOTION** to approve the Suffolk Construction Change Order #XXXXXX in the amount of \$XXXXXX for the listed Proposed Change Orders (PCO) to the Air Traffic Control Tower Project. **SPONSOR:** Construction Committee (**May be acted upon**)

**MOTION** to approve the Suffolk Construction Change Order #XXXXXX in the amount of \$XXXXXX for the listed Proposed Change Orders (PCO) to the New Passenger Terminal Project. **SPONSOR:** Construction Committee (**May be acted upon**)

**BMA0711-02 – Approval of the Non-Federal Reimbursable Agreement in the amount of \$150,794.72 for the new Air Traffic Control Tower**

**MOTION** to approve the Non-Federal Reimbursable Agreement between the FAA and the Barnstable Municipal Airport in the amount of \$150,794.72 for the five year maintenance agreement to operate and maintain the communications systems in the new Air Traffic Control Tower. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

**BMA0711-03 – Approval of the Airport Community Relations and Communications Consultant contract with Chip Bishop Communication and Management, Inc.**

**MOTION** to approve the Airport Community Relations and Communications Consultant contract with Chip Bishop Communication and Management, Inc. for a one (1) year term commencing July 1, 2011 with two one (1) year renewal options subject to the yearly appropriations for this purpose and at the sole discretion of the Town. Services are for a not to exceed value of \$25,000 per year. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

**BMA0711-04 – Approval of the On-Call Environmental Engineering, Permitting and DEP Remediation Consultant Services Contract with Horsley Witten Group**

**MOTION** to approve the three-year On-Call Environmental Engineering, Permitting and DEP Remediation Consultant Services Contract with Horsley Witten Group commencing on July 1, 2011 for an estimated amount of \$48,000 per year subject to the yearly appropriations for this purpose and at the sole discretion of the Town; for a three year potential value of \$144,000 plus additional on-call work as funded and approved by the Barnstable Municipal Airport Commission. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

**BMA0711-06 – Approval of assignment of Silvia & Silvia Aviation I & II Leases to Kingsbury Aviation LLC**

**MOTION** to approve the assignment of the Silvia Aviation I and Silvia Aviation II leases to Kingsbury Aviation LLC effective July 8, 2011. **SPONSOR:** Infrastructure Subcommittee (**May be acted upon**)

**BMA0711-07 – Approval of the Airscene Annual Software License Agreement with ITT Corporation in the amount of \$61,515**

**MOTION** to approve the Airscene Annual Software License Agreement between ITT Corporation and the Barnstable Municipal Airport in the amount of \$61,515 for Fiscal Year 2012. **SPONSOR** Management (**May be acted upon**)