



BARNSTABLE MUNICIPAL AIRPORT
BOARDMAN-POLANDO FIELD
480 BARNSTABLE ROAD, 2ND FLOOR
HYANNIS, MA 02601
www.town.barnstable.ma.us



Office: 508-775-2020
Fax: 508-775-0453

R.W. "Bud" Breault, Jr., Airport Manager
Frank Sanchez, Jr., Assistant Airport Manager

BARNSTABLE MUNICIPAL AIRPORT COMMISSION

Tuesday, July 24, 2012

Meeting to be held in the Airport Conference Room at 4:00 PM

1. Call to Order & Roll Call

2. Minutes of the previous meeting

March 20, 2012

April 17, 2012

3. Public Comment

4. Commissioners Response to Public Comment

5. Report from Sub-Committees

- **Finance** (*Commissioners Persuitte, O'Brien, Dunning*)
- **Infrastructure** (*Commissioners Griffin, Dunning, Luzietti*)

AGENDA

6. Unfinished Business

None

7. New Business:

- **BMA0712-01**– Approval of the Airscene Version R6 Software License Agreement between the Barnstable Municipal Airport and Exelis, Inc. in the amount of \$77,966.40
- **BMA0712-02** – Approval of Rental Car Counter Space Leases effective July 1, 2012
- **BMA0712-03** – Approval of the contract between the Barnstable Municipal Airport and Horsley Witten Group for the RVZ Tree Clearing Permitting and Construction Plans in the amount of \$62,945.00
- **BMA0712-04** – Approval of the contract between the Barnstable Municipal Airport and Horsley Witten Group for the Property Line and Leasehold Survey Project in the amount of \$75,000.00
- **BMA0712-05** – Acceptance of Final Report of BMAC Strategic Planning Retreat and formation of Ad Hoc Committees
- **BMA0712-06** – Approval of Grant Assurance for the Draft and Final Environmental Impact Report (EIR) for the proposed Master Plan Update Projects.
- **BMA0712-07** - Annual Election of BMAC Officers (Vice Chairman and Clerk positions)
- **BMA0712-08** – Use of Staff Time
- **BMA0712-09** - Approval of Lawrence Lynch Change Order #3 in the amount of \$7,297.07 and #3A in the amount of (\$28,581.30) for the Reconstruct Terminal Apron – Phase I Project.

8. Report of Special Committees

- Art Task Force
- Noise Report (July, October, January, April) (July's report will be in August)
- Yarmouth Representative Comments
- Airport Manager's Report

9. **Announcements** – Commissioner’s Comments

10. **Adjournment** – Next Meeting, August 21, 2012

Agenda Items

BMA0712-01 – Approval of the Airscene Version R6 Software License Agreement between the Barnstable Municipal Airport and Exelis, Inc. in the amount of \$77,966.40

MOTION to approve the Airscene Version R6 License Software Agreement between the Barnstable Municipal Airport and Exelis, Inc. for the Flight Tracking System. This three year contract commencing July 1, 2012 will be in the amount of \$77,966.40 for the first year, with either a 3% or CPI escalation for years two and three. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0712-02 – Approval of Rental Car Counter Space Leases effective July 1, 2012

MOTION to approve the four Rental Car Counter Space Leases effective July 1, 2012 for a three year period ending June 30, 2015. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0712-03 – Approval of the contract between the Barnstable Municipal Airport and Horsley Witten Group for the RVZ Tree Clearing Permitting and Construction Plans in the amount of \$62,945.00

MOTION to approve the contract between the Barnstable Municipal Airport Commission and Horsley Witten Group for the Runway Visibility Zone Tree Clearing Permitting and Construction Plans Project in the amount of \$62,945.00 **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0712-04 – Approval of the contract between the Barnstable Municipal Airport and Horsley Witten Group for the Property Line and Leasehold Survey Project in the amount of \$75,000.00

MOTION to approve the contract between the Barnstable Municipal Airport Commission and Horsley Witten Group for the Property Line and Leasehold Survey Project in the amount of \$75,000.00. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0712-05 – Acceptance of Final Report of BMAC Strategic Planning Retreat and formation of Ad Hoc Committees

MOTION to accept the Final Report of the BMAC Strategic Planning Retreat and to approve the formation of two new Ad Hoc Committees titled “Strategic Marketing” with Commissioners Luziotti, O’Brien, and Griffin appointed as members; and “Land Development and Lease Management” with Commissioners Megathlin, Smith, and Dunning appointed as members. **SPONSOR:** BMAC Chairman (**May be acted upon**)

BMA0712-06 – Approval of Grant Assurances for the Draft and Final Environmental Impact Report (EIR) for the proposed Master Plan Update Projects.

MOTION to approve the Grant Assurances for the Draft and Final Environmental Impact Report (EIR) for the proposed Master Plan Update Projects under FAA AIP Grant 3-25-0025-52. **SPONSOR:** Management (**May be acted upon**)

BMA0712-07 - Annual Election of BMAC Officers (Vice Chairman and Clerk positions)

BMA0712-08 – Use of Staff Time

BMA0712-09 - Approval of Lawrence Lynch Change Order #3 in the amount of \$7,297.07 and #3A in the amount of (\$28,581.30) for the Reconstruct Terminal Apron – Phase I Project.

MOTION to approve Lawrence Lynch Change Order #3 in the amount of \$7,297.07 and Change Order #3A in the amount (\$28,581.30) for the Reconstruct Terminal Apron-Phase I Project. **SPONSOR:** Infrastructure Subcommittee (**May be acted upon**)