

**BARNSTABLE MUNICIPAL AIRPORT**  
**BOARDMAN-POLANDO FIELD**  
480 BARNSTABLE ROAD, 2ND FLOOR  
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R.W. "Bud" Breault, Jr., Airport Manager  
Frank Sanchez, Jr., Asst. Airport Manager

Barnstable Municipal  
Airport Commission:

Daniel W. Santos, PE  
Chairman

Donald E. Megathlin,  
Vice Chairman

Robert L. O'Brien,  
Clerk

Michael A. Dunning,  
Commissioner

John T. Griffin, Jr.,  
Commissioner

Ronald Persuitte,  
Commissioner

Timothy R. Luzietti,  
Commissioner

**BARNSTABLE MUNICIPAL AIRPORT COMMISSION**  
**MINUTES OF THE REGULAR SESSION**  
**THURSDAY, September 23, 2010**

**Commissioners Present:**

Daniel W. Santos, P.E., Chairman, Donald E. Megathlin, Vice Chairman, Michael A. Dunning, Robert O'Brien, Ronald Persuitte and Timothy R. Luzietti. The meeting was held at the Barnstable Municipal Airport in the Gourley Conference Room, 480 Barnstable Road, Hyannis, MA.

**Commissioners Absent:**

John T. Griffin, Jr.

**Yarmouth Representative Present:**

Robert Howard

**Airport Staff Present:**

Roland W. Breault, Jr., Airport Manager, Frank Sanchez, Assistant Airport Manager, Diane Sweeney, Principal Administrative Assistant and Christina Lounsbury, Noise Abatement Specialist.

**Public Members:**

Barry Hammer, Jacobs Engineering; Jim Kinsella, Barnstable Enterprise Newspaper; Allen Kealy, Clerk of the Works, Town of Barnstable; Chip Bishop, Chip Bishop Communications; Anthony Crugnale, Suffolk Construction; Jim Kubat, AECOM; Joe Longo, Horsley & Witten Group.

**Call to Order:**

Chairman Santos called the regular meeting of the Barnstable Municipal Airport Commission to order at 4:03 p.m. Attendance roll call was taken.

**Minutes of the previous meetings:**

Chairman Santos moved to approve the minutes of the August 24, 2010 Airport Commission Meeting. This was seconded and unanimously approved.

**Public Comment:**

Jim Kinsella of the Barnstable Enterprise Newspaper stated that during a Town Council meeting on September 16, 2010, Eliza Cox an attorney representing Botsini-Prime, LLC, read which in effect states that Barnstable Municipal Airport Commission must held accountable to the residents of the Town of

Barnstable and must not be permitted to gamble public tax payer moneys by irresponsibly proceeding with a project that does not have final approval and which is the subject of pending litigation. As the letter was addressed to Fred Chi – Town Council, Chair, it further stated that as an elected official it was incumbent upon him to protect the interests of the Town of Barnstable residents accordingly. The Town Council should direct the Town Manager to order the Airport to cease construction immediately. Mr. Kinsella's question to the Commission is: To what extent can the Town Council or the Town Manager instruct the Barnstable Commission or its management to anything?

Chairman Santos responded by saying that he nor anyone else on the Commission had seen the letter but that everything we are doing at the Airport is in accordance with all proper permits and procedures and it will continue to be that way.

**Commissioners Response to Public Comment:**

None

**Reports from Subcommittees:**

**Finance Subcommittee (Commissioners Persuitte, O'Brien & Dunning)**

The Finance subcommittee met on Tuesday, September 7, 2010. The following was discussed:

- W/S Development Associates, Louis Masiello and Eric Smookler, WS Capital Partners presentation regarding the redevelopment of the Kmart property.
- It is W/S intention to go into partnership with Cape, LLC and become the controlling partner.

**Infrastructure Subcommittee (Commissioners Griffin, Dunning & Luzietti)**

The Infrastructure subcommittee did not meet.

**Construction Committee: (Commissioners Santos, Luzietti, O'Brien & Megathlin)**

The Construction Committee met

- Substantial Contingencies on both the Construction side and the Owner side and also have some allowances for unfunded projects that we were not able to complete before we went to bid. Our tasks in the next year are to wisely expend the Owner Contingency, the Construction Contingency and the allowances.
- Procurement on the terminal is almost complete as is the tower. We have been invoiced in the amount of \$948,701.00. This will be paid by our reserves. The Town Council had approved \$3.3M of our funds to be allocated.
- The Tower is scheduled to be completed by March 2011 and the terminal in one year.
- Suffolk has suggested that the Airport try diligently to be re-certified.
- Horsley & Witten report on ENF/EIR – issue raised was water quality. Committee approved change order process and allowances. With the approval of the Full Commission, the Construction Committee would like to recommend to BMAC that the Construction Committee be responsible for any change orders or allowances over \$100,000.00 and that under \$100,000.00 be the responsibility of the staff.
- Bid on Access Road to include Attucks Way. It is the feeling of the committee that it is the Town's responsibility to supply funds for the Attucks Way and the signal in an amount not to exceed \$880,000.00.
- Received the Hyannis Access Implementation Study. Roger Parsons from DPW agreed to com to the meeting to present the study. It is important to the Airport as it involves Route 132 and all the access therein.
- Other matters discussed will be on tonight's agenda for approval.

**Unfinished Business:**

**BMA0810-03 – Approve AECOM Contract Supplemental Agreement # 5 for Construction Phase Services for the Terminal Design Project (\$662,143.00)**

**MOTION** to approve the AECOM Supplemental Agreement #5 to the Contract for the Design Services for the New Terminal Project for a not to exceed amount of \$662,143.00. The Supplemental Agreement is for Project Construction Administration Services for the Construction Phase of the Terminal and Roadway project. **SPONSOR: Construction Committee (May be acted upon)**

This agenda item was moved and read by Commissioner Megathlin, and seconded. Commissioner Megathlin explained that this Supplemental Agreement separated the design and construction administration of the architect into two “buckets”. This is for the overview into the next year and all of the items associated for change orders and allowances. Check up on the site and coordination and all subcontractors. The cost is reimbursed 80% by MAC and 20% through the Airport. This was unanimously approved by verbal vote.

**New Business:**

**BMA0910-01 – Approve Jacobs Engineering Amendment No. 1 to the Airfield Surface Painted Holding Position Signs Contract (\$12,184.00)**

**MOTION** to approve the Amendment No. 1 to the Contract between the Barnstable Municipal Airport and Jacobs Engineering for the Airfield Surface Painted Holding Position Signs Project for a not to exceed amount of \$12,184.00. This amendment is for additional work relating to the enhanced taxiway markings. **SPONSOR: Construction Committee (May be acted upon)**

This agenda item was moved and read by Commissioner Luziatti, and seconded. Work has been completed. FAA made changes to revise criteria. This project will be reimbursed by FAA 95% through AIP funds. This was unanimously approved by verbal vote.

**BMA0910-02 – Approve Hi-Way Signs Safety Systems, Inc. Change Order No. 1 to the Airfield Surface Painted Holding Position Signs Contract (\$35,582.00)**

**MOTION** to approve the Change Order No. 1 to the Contract between the Barnstable Municipal Airport and Hi-Way Signs Safety Systems, Inc. for the Airfield Surface Painted Holding Position Signs Project for a not to exceed amount of \$35,582.00. This Change Order is for the repainting of the Enhanced Taxiway markings according to FAA Standards. **SPONSOR: Construction Committee (May be acted upon)**

This agenda item was moved and read by Commissioner O'Brien, and seconded. This was unanimously approved by verbal vote.

**BMA0910-03 – Approve the Recommendation for Award to DDC Construction, Inc. for the replacement of the Griffin Hangar Roof (\$22,800.00).**

**MOTION** to accept the Recommendation for Award to DDC Construction, Inc. for the replacement of the Griffin Hangar Roof in the amount of \$22,800.00 and to instruct the Town of Barnstable Purchasing Department to prepare the contract documents. **SPONSOR: Management (May be acted upon)**

This agenda item was moved and read by Commissioner Dunning, and seconded. The building belongs to the airport and the roof is 25 years old. Funds in the budget have been allocated for this through operating capital. Contracts to follow. This was unanimously approved by verbal vote.

**BMA0910-04-** Approve **solicitation of bids for airport access road.** **MOTION** to approve the Barnstable Municipal Airport and Town's Department of Public Works to jointly prepare solicitation of bids for the construction of the airport access road and Barnstable Road through Attucks Way via Airport Road. **SPONSOR:** Construction Committee.


This agenda item was moved and read by Commissioner Megathlin, and seconded. This was unanimously approved by verbal vote.

**Noise Report:**

There were a total of 22 complaints made by 7 complainants in August 2010. Complaints down 34 from this time last year. Quiet hours 180 operations down 38 from last month, 7 from last year this time. There were 41 arrivals and departures before 5:30 a.m. The Caravan usage was excellent: 14 out of 26. Received new noise monitor and software and training on same. This new system records actual sound and decibel levels. Attended training in Virginia given by ERA/SRA to learn to use software for flight tracking system. Interfaced with other noise abatement coordinators from all other the country.

**Yarmouth Representative's Comments:** Mr. Howard thanked the Commission and Bud for getting the new noise instrumentation. Suggested that Chip Bishop get Christina's report in the newspaper and the fact that the Airport has obtained a new noise monitor. It would should that we are going forward regarding our concern for noise and our commitment to reduce noise for the surrounding communities.

**Airport Manager's report:**

- Appreciation for all work done by staff in my absence. Back from France! 
- Need date for groundbreaking for terminal Chris Willenborg from MassDOT said sometime before end of October.
- Note from Chip, new website is 95% complete. Looking for final decision for airport logo. Launching website November 1<sup>st</sup>.
- Bank building is coming down Monday 27, 2010.
- Next meeting of the committee working group – next Tuesday, 9/28/10.
- World War II event was a great success.

**Announcements-Commissioner's Comments:**

Chairman Santos asked Chip Bishop to give a synopsis of the new airport website.

Chip Bishop reported that he has worked with Town's IT Dept for the past 6 months

- Design is in the same colors as the new terminal building.
- Direct links to the airlines.
- Weather section on front page.
- Information about noise abatement with access to public viewing.
- Over all be more user friendly and improve flow of information.
- Thanks to Kevin DeCollibus

Chairman Santos moved the Commission enter into executive session under provision three of Chapter 39, Section 23B of the Open Meeting Laws under Exemption Three to discuss strategy with respect to collective bargaining or litigating position of the governmental body with respect to the land court suit with Botsini-Prime, LLC. The regular session of the Airport Commission meeting will reconvene after the executive session for the purpose of adjournment only. The motion was made and seconded, and a roll call vote was taken to go into Executive Session at 4:45 p.m.

Daniel Santos	Yes	Donald Megathlin	Yes
Michael Dunning	Yes	Ronald Pursitte	Yes
Timothy Luzietti	Yes	Robert O'Brien	Yes

Having no further issues to discuss, a motion was duly made and seconded to adjourn the Executive Session and reconvene into Regular Session at 5:40 p.m. The Roll was called:

Daniel Santos	Yes	Donald Megathlin	Yes
Michael Dunning	Yes	Ronald Pursitte	Yes
Timothy Luzietti	Yes	Robert O'Brien	Yes

The next meeting will be held on Tuesday, October 19, 2010.

**Adjournment:**

Upon Motion duly made and seconded, it was voted to adjourn the meeting at 5:41 p.m.

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DANIEL W. SANTOS, P.E., CHAIRMAN