



**BARNSTABLE MUNICIPAL AIRPORT**  
**BOARDMAN-POLANDO FIELD**  
 480 BARNSTABLE ROAD, 2ND FLOOR  
 HYANNIS, MA 02601  
[www.town.barnstable.ma.us](http://www.town.barnstable.ma.us)



Office: 508-775-2020  
 Fax: 508-775-0453

R.W. "Bud" Breault, Jr., Airport Manager  
 Frank Sanchez, Jr., Assistant Airport Manager

**BARNSTABLE MUNICIPAL AIRPORT COMMISSION**  
**MINUTES OF THE SPECIAL SESSION**  
**TUESDAY, April 12, 2011**

Barnstable Municipal  
 Airport Commission:

Daniel W. Santos, P.E.  
 Chairman

Donald E. Megathlin,  
 Vice Chairman

Robert L. O'Brien,  
 Clerk

John T. Griffin, Jr.,  
 Commissioner

Michael A. Dunning,  
 Commissioner

Ronald Persuitte,  
 Commissioner

Timothy R. Luzziatti,  
 Commissioner

**Commissioners Present:**

Daniel W. Santos P.E, Chairman, Vice Chairman Donald E. Megathlin, Robert L. O'Brien, Clerk, John T. Griffin, Jr., and Timothy R. Luzziatti The meeting was held at the Barnstable Municipal Airport in the Gourley Conference Room, 480 Barnstable Rd., Hyannis, MA.

**Yarmouth Representative Present:**

Non present

**Airport Staff Present:**

Roland W. Breault, Jr., Airport Manager, Frank Sanchez, Assistant Airport Manager, and Suzanne Kennedy, Executive Assistant to the Airport Manager

**Public Members:**

Debra Dagwan, Barnstable Town Council

**Call To Order:**

Chairman Santos called the special meeting of the Barnstable Municipal Airport Commission to order at 4:04 p.m. Attendance roll call was taken.

**Unfinished Business:**

None

**New Business:**

**BMA0411-01 – Approval of the Non-federal Reimbursable Agreement between the DOT FAA and the BMAc titled FAA Support to Establish a New FAA Contract Tower at Barnstable Municipal Airport.**

**MOTION** to approve the Non-federal Reimbursable Agreement between the DOT Federal Aviation Administration and the Barnstable Municipal Airport Commission in the amount of \$388,792.69

**SPONSOR:** Construction Committee (**May be acted upon**)

This agenda item was moved and read by Commissioner Griffin, and seconded. Manager Breault explained that under the OTA (signed two years ago) there was a requirement to a complete a Federal Contract Tower (FCT) Operating agreement, a FCT Reimbursable Agreement (which was signed in January 2011), and a FCT Maintenance Agreement. \$230,000 was allocated in the OTA for the reimbursable agreement, which was delayed due to personnel changes within the FAA. The Reimbursable Agreement that we have now received is at a cost of \$388,792.69, largely due to the fact that the FAA decided to charge for the travel expenses of approximately \$74,000. Manager Breault tried to get a reduction in costs, but the FAA will not budge. He stated that there are no additional monies for this overage and not enough contingency funds to make up the difference. The Airport must pay this total cost up front, and then the FAA will reimburse the funds.

Manager Breault stressed the necessity to get this approved so that we do not delay the installation of the electronics in the ATCT. The FAA will not even order the equipment until they have received the check for the full amount of the Reimbursable Agreement; and this could cause a delay of the occupancy of the new tower. This agenda item was unanimously approved by verbal vote.

**BMA0411-02 – Accept and Approve a FY 2011 Supplemental Appropriation Order for the additional Non-federal Reimbursable Agreement costs as required.**

**MOTION** to accept and approve a FY 2011 Supplemental Appropriation Order in the amount of \$158,792.69 for submittal to the Town of Barnstable for the additional costs associated with the Non-federal Reimbursable Agreement in excess of the original budgeted amount of \$230,000. **SPONSOR:** Construction Committee (**May be acted upon**)

This agenda item was moved and read by Commissioner Luziitti, and seconded. Manager Breault stated that these funds would have to come out of the Airport reserves, and then will be replaced once the reimbursement is received. This agenda item was unanimously approved by verbal vote.

The next meeting will be held on April 19, 2011.

**Adjournment:**

Upon Motion duly made and seconded, it was voted to adjourn the meeting at 4:20 p.m.

---

ROBERT L. O'BRIEN, CLERK