



BARNSTABLE MUNICIPAL AIRPORT
BOARDMAN-POLANDO FIELD
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R.W. "Bud" Breault, Jr., Airport Manager
Frank Sanchez, Jr., Assistant Airport Manager

Barnstable Municipal
Airport Commission:

Daniel W. Santos, P.E.
Chairman

Donald E. Megathlin,
Vice Chairman

Robert L. O'Brien,
Clerk

John T. Griffin, Jr.,
Commissioner

Michael A. Dunning,
Commissioner

Ronald Persuitte,
Commissioner

Timothy R. Luzziatti,
Commissioner

BARNSTABLE MUNICIPAL AIRPORT COMMISSION
MINUTES OF THE REGULAR SESSION
TUESDAY, May 17, 2011

Commissioners Present:

Daniel W. Santos P.E, Chairman, Donald E. Megathlin, Vice Chairman, John T. Griffin, Jr., Ron Persuitte, Timothy R. Luzziatti. The meeting was held at the Barnstable Municipal Airport in the Gourley Conference Room, 480 Barnstable Rd., Hyannis, MA.

Airport Staff Present:

Roland W. Breault, Jr., Airport Manager, Frank Sanchez, Assistant Airport Manager, Principal Administrative Assistant, Diane Sweeney

Public Members:

Bill Walker, Jacobs Engineering; Eric Smookler, W/S Development; Chip Bishop, Bishop Communications; Ed Lambert for Botsini-Prime, LLC; Greg Botsivales, Botsini-Prime, LLC and Harry Botsivales, Botsini-Prime, LLC.

Call To Order:

Chairman Santos called the regular meeting of the Barnstable Municipal Airport Commission to order at 4:00 p.m. Attendance roll call was taken.

Minutes of the previous meetings:

Chairman Santos moved to approve the minutes of the April 19, 2011 Airport Commission Meeting. This was seconded and approved with one abstention.

Public Comment:

None

Commissioners Response to Public Comment:

None

Reports from Subcommittees

Finance Subcommittee (Commissioners Megathlin, Persuitte, O'Brien)

The Finance subcommittee met on Tuesday, May 3, 2011. The following was discussed:

- Kmart Real Estate Division representatives attended and made a presentation outlining company and if there was a sale, future development of the Kmart property.
- Republic Parking lease language: made improvements and corrections; sent same to Republic Parking for review.
- PFC report
- Incentives to sale of jet fuel
- Space for gift shop/artist studio
- Transfer Order in the amount of \$250,000 regarding the Parking Ramp

Infrastructure Subcommittee (Commissioners Griffin, Dunning, Luzietti)

The Infrastructure subcommittee did not meet during the month of May 2011.

Construction Committee: (Commissioners Santos, Luzietti, O'Brien, Megathlin)

The Construction Committee met today, and the following was discussed:

- o Change Orders to be discussed and voted later in the meeting
- o Financial status of tower project
- o Financial status of terminal project

UNFINISHED BUSINESS

BMA0211-02 – Approval of Republic Parking Systems new 10-year Lease Proposal

MOTION to approve the Republic Parking Systems new 10 year lease from 2012 through 2021 with a minimum annual guarantee of \$504,000 per year for the Vehicle Parking Concession at the Barnstable Municipal Airport.

SPONSOR: Finance Subcommittee (**May be acted upon**) **TABLED**

BMA0311-03 – Approval of Contract to Lawrence Lynch Co. for Access Road Construction

MOTION to approve the contract in the amount of \$3,138,018.52 to Lawrence Lynch Co. to construct the new Airport Access Road and Parking Area, (Schedule A) and the Airport Road/Attucks Lane Intersection Design (Schedule B) as noted in the Notice to Bidders dated January 19, 2011. **SPONSOR:** Construction Committee (**May be acted upon**) **TABLED**

NEW BUSINESS

BMA0411-01 – Approval of Suffolk Construction Change Orders for Proposed Change Orders approved in March 2011

MOTION to approve the Suffolk Construction Change Order # 10024 in the amount of \$10,615.21 for the listed Proposed Change Orders (PCO) to the Air Traffic Control Tower Project. **SPONSOR:** Construction Committee (**May be acted upon**)

This agenda item was moved and read by Commissioner Megathlin and seconded. The motion was unanimously approved by verbal vote.

MOTION to approve the Suffolk Construction Change Order #20018 in the amount of \$8,204.40 for the listed Proposed Change Orders (PCO) to the New Passenger Terminal Project. **SPONSOR:** Construction Committee (**May be acted upon**)

This agenda item was moved and read by Commissioner Luzietti and seconded. The motion was unanimously approved by verbal vote.

BMA0511-01 – Approval of Assignment of Lease from Nantucket Shuttle, LLC to Island Airlines, LLC

MOTION to approve the Assignment of Lease from Nantucket Shuttle, LLC to Island Airlines, LLC for the Barnstable Municipal Airport Terminal Space Lease agreement dated February 22, 2006. **SPONSOR:** Management (**May be acted upon**)

This agenda item was moved and read by Commissioner Griffin and seconded. Airport Manager stated that this was a continuation of the transfer of ownership and that the transfer was taking place this date. The motion was unanimously approved by verbal vote.

BMA0511-02 – Approval of Transfer Order for Aircraft Parking Ramp Phase I project in the amount of \$250,000

MOTION to approve the Transfer Order of \$250,000 from Appropriation Order #2011-074 for the Airport Runway Crack Repair Project to appropriation Order #2011-054 for the Main Terminal Ramp-Phase I project. This will reduce Appropriation Order #2011-074 to \$250,000 and increase Appropriation Order #2011-054 to \$1,542,000. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

This agenda item was moved and read by Commissioner Pursitte and seconded. The motion was unanimously approved by verbal vote.

BMA0511-03 – Approval of Bid Award for Reconstruction of Terminal Apron – Phase I Project to Lawrence Lynch Corporation in the amount of \$1,557,715.00

MOTION to approve the Bid Award of \$1,557,715 for the Reconstruction of the Terminal Apron – Phase I Project to Lawrence Lynch Corporation. **SPONSOR:** Construction Subcommittee (**May be acted upon**)

This agenda item was moved and read by Commissioner Megathlin and seconded. The motion was unanimously approved by verbal vote.

BMA0511-04 – Approval of Cape Town Plaza, LLC and Cape, LLC Landlord’s Consent Agreement and Ground Lease Estoppel Certificate

MOTION to approve Landlord’s Consent Agreement and Ground Lease Estoppel Certificate of Cape Town Plaza, LLC and Cape, LLC. **SPONSOR:** Construction Subcommittee (**May be acted upon**)

This agenda item was moved and read by Commissioner Luzietti and seconded. The motion was unanimously approved by verbal vote.

BMA0511-05 - Approval of Non-Disturbance and Attornment Agreement between Barnstable Municipal Airport Commission and TSA Stores, Inc

MOTION to approve the Non-Disturbance and Attornment Agreement between the Barnstable Municipal Airport Commission and TSA Stores, Inc. **SPONSOR:** Construction Subcommittee (**May be acted upon**)

This agenda item was moved and read by Commissioner Luzietti and seconded. The motion was unanimously approved by verbal vote.

BMA0511-06 – Approval of AECOM Technical Services Northeast, Inc.’s Supplemental Agreement No. 6 dated April 15, 2011 in the amount of \$14,807 to the Agreement for New Terminal, Terminal Area Roadways and Parking Final Design Services.

MOTION to approve AECOM Technical Services Northeast, Inc.’s Supplemental Agreement No. 6 dated April 15, 2011 in the amount of \$14,807. **SPONSOR:** Construction Subcommittee (**May be acted upon**)

This agenda item was moved and read by Commissioner Luzietti and seconded. The motion was unanimously approved by verbal vote.

Noise Report:

In Ms. Lounsbury’s absence, Mr. Breault reported that there were zero (0) complaints made for May 2011. The Airport Manager also stated that Ms. Lounsbury would only be attending quarterly meetings on a quarterly basis.

Yarmouth Representative’s Comments:

Mr. Howard was not in attendance.

Airport Manager's Report:

- Mass DOT Division Airport System Plan Executive Summary was given to each Commissioner for their perusal
- FAA Part 139 Inspection will take place June 6-8

Announcements – Commissioner's Comments:

- Election of officers next month
- Chairman Santos had a tour of the new tower and was impressed by the professionalism of the workers; the project being on schedule and in budget. Kudos to all involved. He recommends that all of the Commissioners made arrangements to get a tour soon.

The next meeting will be held on June 21, 2010

Adjournment:

Upon Motion duly made and seconded, it was voted to adjourn the meeting at 4:34 p.m.

ROBERT L. O'BRIEN, CLERK