



BARNSTABLE MUNICIPAL AIRPORT

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R.W. "Bud" Breault, Jr., Airport Manager
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Barnstable Municipal
Airport Commission:

Ronald Persuitte,
Chairman

John T. Griffin, Jr.,
Vice Chairman

Robert L. O'Brien,
Clerk

Donald E. Megathlin,
Commissioner

Michael A. Dunning,
Commissioner

Timothy R. Luziatti,
Commissioner

Mary F. Smith,
Commissioner

BARNSTABLE MUNICIPAL AIRPORT COMMISSION MINUTES OF THE REGULAR SESSION

TUESDAY, May 20, 2014

Commissioners Present:

Ronald Persuitte, Chairman, John T. Griffin, Jr., Vice Chairman, Donald E. Megathlin, Michael A. Dunning, Timothy R. Luziatti and Mary F. Smith. The meeting was held at the Barnstable Municipal Airport in the Airport Conference Room, 480 Barnstable Rd., Hyannis, MA.

Commissioners Not Present:

Robert L. O'Brien, Clerk

Yarmouth Representative:

Robert Howard was present

Airport Staff Present:

Roland W. Breault, Jr., Airport Manager, Frank Sanchez, Assistant Airport Manager, and Christina Lounsbury, Security Coordinator

Call To Order:

Chairman Persuitte called the regular meeting of the Barnstable Municipal Airport Commission to order at 4:07 p.m. Attendance roll call was taken.

Minutes of the previous meetings:

None

Public Comment:

None

Commissioners Response to Public Comment:

None

Reports from Subcommittees

Finance Subcommittee (Commissioners Dunning, O'Brien, Luzietti)

The Finance subcommittee met on May 7, 2014 and the following was discussed:

- Financial Statements
- End of collection of CFC's – limit reached
- FY15 Budget moved to full BMA meeting on May 20, 2014
- Response to Steamship Authority Approval of additional high speed ferry for Hi-Line
- BMA and Jacobs Engineering agreement for East Ramp Reconstruction
- NStar revised easement

Infrastructure & Marketing Subcommittee (Commissioners Griffin, Megathlin, Smith)

The Infrastructure & Marketing subcommittee met on Wednesday, May 7, 2014 and the following was discussed:

- JetBlue terminal lease
- Approve NStar Easement for their Underground Cable Installation
- Airfield Photovoltaic System installation update
- Taxiway A Repair & Reconstruction Project Update
- Development of Airport Properties

New Business:

BMA0314-01– Approval of the BMA FY 2015 Operating Budget

MOTION to approve the Fiscal Year 2015 Operating Budget in the amount of \$7,313,808 for submittal to the Barnstable Town Council. **SPONSOR:** Finance Subcommittee **(May be acted upon)**

This agenda item was moved and read by Commissioner Luzietti, and seconded by Commissioner Dunning. This was unanimously approved by verbal vote.

BMA0314-03-Approval of the Draft Development Agreement for submittal to the Cape Cod Commission

MOTION to approve the Draft Development Agreement prepared by Horsley Witten Group, Inc. for submittal to the Cape Cod Commission as a requirement of the DRI. **SPONSOR:**

Infrastructure & Marketing Subcommittee **(May be acted upon)**

This agenda item was moved and read by Vice Chairman Griffin, and seconded Commissioner Smith. Joseph Longo of Horsley Witten reported that he had met with Commissioner Megathlin to make some minor changes to this draft agreement. This is the final step of the Town of Barnstable Town Council resolve regarding the new terminal and air traffic control tower and would finally facilitate the issuance of the formal Certificate of Occupancy for both buildings which is still pending with the Cape Cod Commission. Mr. Longo stated that approval of this agreement would allow potential developers a pre-approved permit for construction only requiring a Cape Cod Commission cursory review, not the entire commission. After lengthy discussion, this was unanimously approved by verbal vote.

BMA0314-01– Approval of the BMA FY 2015 Operating Budget

MOTION to approve the Fiscal Year 2015 Operating Budget in the amount of \$7,313,808 for submittal to the Barnstable Town Council. **SPONSOR:** Finance Subcommittee **(May be acted upon)**

This agenda item was moved and read by Commissioner Luziatti, and seconded Commissioner Dunning. The operating budget for FY2015 was unanimously approved.

BMA0514-01 – Review and Approve the NSTAR Easement across Airport Property for the New Cable Project

MOTION to approve the NSTAR Electric Company Utility Easement across Barnstable Municipal Airport to a connection point on NSTAR Infrastructure located on Yarmouth Road, Hyannis. The Easement is to be added to the Airport “Exhibit A” and recorded at the Registry of Deeds by the Town of Barnstable. **SPONSOR:** Infrastructure & Marketing Subcommittee **(May be acted upon)**

This agenda item was moved and read by Commissioner Megathlin, and seconded Vice Chairman Griffin. NStar was proposing that they abandon the original conduit from the easement in the 1930s is parallel to and within a few inches of a water pipe. After discussion regarding the lateness of the request and the ramifications of a potential breach of the water pipe, the Commissioners agreed to approve by roll call vote the easement contingent upon the approval of the FAA/DHS, Anderson & Kreiger Law Firm, the Town of Barnstable Assistant Attorney Charlie McLaughlin and Barnstable Municipal Airport Attorney Bruce Gilmore.

This was unanimously approved by roll call vote:

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|------------------|------------|------------------|------------|
| Persuitte | yes | Megathlin | yes |
| Griffin | yes | Luziatti | yes |
| Dunning | yes | Smith | yes |

Noise Report:

Next report July, 2014

Yarmouth Representative’s Comments:

None

Airport Manager’s Report:

Airport Manager Breault reported the following to the Airport Commission: Dan Fortnam discussed a potential draft document for a Barnstable Municipal Airport Airline Incentive program to bring in new air carriers. Bud also discussed that the letter sent to Wayne Lambson, regarding the addition of a new high speed ferry to Hi-Line’s fleet and the impact that would have on the airport and our air taxi service. Bud spoke with the Commissioner about the FBO Study presented by Hoyle Tanner Associates. Bud and the Commissioners that had read the report agreed that it was lacking in several areas and a workshop may be set up with Hoyle Tanner to review the product and what expectations the airport had and Bud also stated that he would ask Evan McDougal to modify the draft based on any Commissioners’ comments. He also reported that the Town Council was very generous by bringing the Airport agenda item forward early in the meeting since the last meeting they had run out of time and the Airport was not able to present their budget. Also, the Town Council postponed a vote on the funding of a new/refurbished FBO until the August 7, 2014 meeting and the Airport Commission could either postpone the vote further or withdraw the proposal if they wished. Cape Cod Community

College is also moving forward with an Aviation Maintenance School potentially funded for the Fall Semester of 2015. Lastly, he reported that he and Frank would be meeting with attorneys from Anderson & Kreiger regarding Rectrix Aerodrome Center's ownership of aircraft that are based in Bedford, Ma.

Announcements – Commissioner's Comments:

Vice Chairman Griffin mentioned that the Barnstable Town Council is discussing with Assistant Town Attorney McLaughlin a letter of opposition against the Cape Wind Project in line with Barnstable Municipal Airport, Nantucket Memorial Airport and Martha's Vineyard Airport.

The next meeting will be held on June 17, 2014.

Adjournment:

Upon Motion duly made by Vice Chairman Griffin and seconded by Commissioner Dunning, the meeting was adjourned at 5:20 p.m.

ROBERT L. O'BRIEN, CLERK