



FINANCE SUBCOMMITTEE AGENDA
Tuesday, May 3rd, 2022
Airport Conference Room 8:30 A.M.

Join Zoom Meeting

<https://townofbarnstable-us.zoom.us/j/86461206445>

Meeting ID: 864 6120 6445

One tap mobile

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+1 408 638 0968 US (San Jose)

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OLD BUSINESS

F0422-6 Review and Approve an Amendment to the Lease By and Between Cape Cod Gateway Airport and Ross-Rectrix HYA, LLC for Land Lease

NEW BUSINESS

F0522-1 Review and Approve Use of Airport Operating Reserves in the Amount of \$XX to Fund the Excess Needed for the FY22 Airport Operations Modifications and T Hangar Project

F0522-2 Review and Approve Award and Contract for FY22 Airport Operations Modifications and T Hangar Project in the Amount of \$XX to XX

F0522-3 Review and Approve Award and Contract for FY22 Replace Runway 24 Engineered Materials Arresting System (EMAS) in the Amount of \$1,458,800.02 (One Million Four Hundred Fifty-Eight Thousand Eight Hundred Dollars and no cents) to Lawrence Lynch Corporation

F0522-4 Review and Approve Award and Contract for FY22 Reconstruct Runway 6-24 Cape Cod Gateway Airport in the Amount of \$16,971,435.00 (Sixteen Million Nine Hundred Seventy One Thousand Four Hundred Thirty Five Dollars) to Lawrence Lynch Corporation

F0522-5 Review and Approve a Contract By and Between Cape Cod Gateway Airport and Griffin Avionics, LLC for Real property



Updates:

- Airport Master Plan Update
 - FAA signing the Airport Layout Plan on 4/26/2022
- Monthly Financial Review (Finance)
- Monthly Business Plan Review (Infrastructure)
- Upcoming June Finance Items:
 - Griffin Avionics Lease (if still in negotiations after May)
 - Hyannis Hangar LLC (maintain for June meetings)
 - On-call Planning
 - On-Call Engineering
 - Hexagon Hangar Option Term
- Upcoming May Infrastructure Items:
 - Business Plan Update (FY2023 Discussion)
 - Upcoming Events
 - New focus for FY2023 to be discussed
- Commission May/June
 - Election of Officers
 - Airport Manager Review
- CARES Act Projects Update
 - Replacement of T-hangar CARES1 & Airport Operations Renovation (see above)
 - Invitation for Bid and Request for Proposal Due = 4/27/2022
 - Results to be discussed at the meeting
 - Mary Dunn Way Extension
 - May/June project start
- Other Projects out to Bid Now
 - Runway 6/24 Reconstruction (Spring 2023 start)
 - Runway 6/24 EMAS Bed Replacement (Spring 2023 start)
 - Both came in within estimated budget made by Airport Solutions Group, our on-call engineering firm
- Town of Barnstable Budget
 - Meetings with the Town on Capital Improvement Plan (CIP) at Town Council = May 5 via Zoom
 - Operating Budget (June) - Management will keep you informed of the date of this meeting
- Airport Environmental Assessment
 - Epsilon Associates Kickoff Meeting completed
 - Grant Application in FAA's hands
- PFOS/Public Involvement Plan & Update
 - Completed Phase III Reporting
 - Received comments and feedback from DEP and the public
 - Continuing data collection and preparing for submittal of the Phase IV report to DEP in October 2022
 - Webpage development with more information on PFAS underway
- Rebranding
 - Sign Replacement
 - Mary Dunn Way Project will include one sign
 - Replacement of wooden signs – out for a bid/quotes. Assume \$30K/sign
 - Website Upgrade
 - Reveal April 30th with press release and social media content
- Dates to remember:



- Cape Cod Gateway Airport Community Event Series
 - April 21, 2022: COVID Healthcare Appreciation “Restore and Refresh” (4:30 to 7:00) – free to healthcare providers - **this hit our maximum attendee list, went very well and was well received**
 - May 19, 2022: Cigars & Whiskey (6:30-8:30) \$100/ticket
 - September 24, 2022: A Great Day For the Gateway - Celebrating America on Cape Cod (11-4:00)

Adjourn Meeting

The list of matters, are those reasonably anticipated by the president/chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the sub-committee may go into executive session.

PERSONS INTERESTED ARE ADVISED THAT IN THE EVENT THAT ANY MATTER TAKEN UP AT THE MEETING THAT REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING WITH PROPER POSTING. _____ For your information the section of the M.G.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.

