



FINANCE SUBCOMMITTEE AGENDA
Tuesday, April 4, 2023
Airport Conference Room 8:30 A.M.

Join Zoom Meeting

<https://townofbarnstable-us.zoom.us/j/86461206445>

Meeting ID: 864 6120 6445

One tap mobile

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Call Meeting to Order

Roll Call (Weill, Flores, Bailey)

Review and approve minutes of the March 7, 2023 Regular Session and March 7, 2023 Executive Session minutes of the Finance Subcommittee meeting.

OLD BUSINESS

None

NEW BUSINESS

FIN0423-1 Review and Approve the License Agreement by and between Cape Cod Gateway Airport and Pain D 'Avignon.

FIN0423-2 Review and Approve the Amendment #6 by and between Cape Cod Gateway Airport and Horsley Witten Group in the amount of \$94,935.00 for Reporting, Testing, Mitigation Monitoring (PFOS Soils), Phase V Report, Phase V Monitoring Reports, MODFLOW, Mitigation Cap Inspections, and Pond Permanent Solution Report.

Updates:

- Monthly Financial Review (Finance)
- Monthly Business Plan Review (Infrastructure)
- Upcoming Finance Items:
 - NetJets Discount Fuel Contract
 - Land Lease (Hangar Development) – AMA
 - Land Lease – DPW – Water Department
 - MOU PFAS
 - BETA Electric Charging Station
- Upcoming Infrastructure Items:
 - Business Plan Update
 - Smart Grant Award Update
 - Electric Aviation Discussion
 - Events Update
- Projects Update/Status
 - Replacement of T-hangar CARES1 & Airport Operations Renovation (see above)



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KATIE RILEY SERVIS Airport Manager | MATTHEW T. ELIA Assistant Airport Manager

- Project update by Matt Elia/Chris Bostwick
 - Mary Dunn Way Extension
 - Project update by Matt Elia/Chris Bostwick
 - Runway 6/24 Reconstruction Project
 - Project update by Matt Elia/Chris Bostwick
 - EMAS Replacement Project
 - Project update by Matt Elia/Chris Bostwick
- Procurement
 - Communications Manager – available for review on April 3 via Bonfire (online Procurement)
 - Airline Consultant (on hold until the Spring/Summer 2023)
 - Café commercial kitchen or retail
 - Potential seasonal use – in discussions with potential user
 - Airport Signs and Tower Sign
- Airport Environmental Assessment Status (<https://flyhya.com/airport-info/environmental-assessment/>)
 - Next meetings in June 2023
 - Modifying SOW based on community comments (noise analysis and runway extension options under further review)
- PFOS/Public Involvement Plan & Update
 - Phase V Report = underway (October 2023 submittal)
 - Informational public meetings – airport updates
- Upcoming Events:
 - March 2023
 - Annual TSA Inspection = completed and all went well
 - March 31 1-2 Cape & Island Delegation Zoom Meeting – Airport Update
 - April 2023
 - Annual FAR Part 139 Airport Certification Inspection
 - May 2023
 - None
 - June 2023
 - June TBD, 2023 = “Festivities on the Flight Line”
 - July 2023
 - July 2023 = Hangars & Hamburgers (3rd Saturday)
 - August 2023
 - None
 - September 2023
 - September 22, 2023 = SE MA Aviation Career Fair (3rd event)
 - September 23, 2023 = A Great Day at the Gateway

Adjourn Meeting

The list of matters, are those reasonably anticipated by the president/chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the sub-committee may go into executive session.

PERSONS INTERESTED ARE ADVISED THAT IN THE EVENT THAT ANY MATTER TAKEN UP AT THE MEETING THAT REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING WITH PROPER POSTING.

For your information the section of the M.G.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meetings of a local public body,



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notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.

