



# BARNSTABLE MUNICIPAL AIRPORT

BOARDMAN-POLANDO FIELD  
480 BARNSTABLE ROAD, 2ND FLOOR

HYANNIS, MA 02601

www.town.barnstable.ma.us



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R.W. "Bud" Breault, Jr., Airport Manager  
Frank Sanchez, Jr., Assistant Airport

## BARNSTABLE MUNICIPAL AIRPORT COMMISSION FINANCE SUBCOMMITTEE MEETING MINUTES

Tuesday, June 5th, 2012

Airport Conference Room 8:30 a.m.

### Barnstable Municipal Airport Commission:

Ronald Persuitte,  
Chairman

Donald E. Megathlin,  
Vice Chairman

Robert L. O'Brien,  
Commissioner, Clerk

John T. Griffin, Jr.,  
Commissioner

Michael A. Dunning,  
Commissioner

Timothy R. Luziatti,  
Commissioner

### Commissioners Present:

Ron Persuitte, Chairman  
Michael Dunning  
Robert O'Brien

### Airport Staff:

Bud Breault, Jr., Airport Manager  
Frank Sanchez, Asst. Airport Manager  
Mary McDonald, Financial Admin. Assistant

### Public Members:

John Griffin, BMAC  
Timothy Luziatti, BMAC  
Jim Kinsella, Barnstable Enterprise  
David Stilh, Barnstable Patriot

Meeting was called to order at 8:35 a.m. Roll call was taken.

*Minutes of the May, 2012 Finance Subcommittee meeting were unanimously approved.  
Executive Session Minutes of the May 2012 Finance Subcommittee meeting were held for further review.*

*Discussion of Month to Month Snap-Shot Comparison Financial Sheet*

### NEW BUSINESS

Fo6/01 Discuss Solar Photo Voltaic Panels at the Barnstable Municipal Airport

Reviewed "Required Submittal for a Request for release of Airport Property." See attached.

- ❖ Additional discussion regarding Manchester Airport glare concern and the loss of energy and possibility on how this will affect other Airports proceeding with Solar Photo Voltaic Panels.

*Action: None at this time.*

Fo6/02            **Discuss possible Jet Fuel Discount Program**  
Reviewed "Draft Barnstable Municipal Airport (HYA) Jet Fuel Volume Discount Program." See attached.  
*Action: It was voted and moved that the Jet Fuel Discount Program be recommended to the Full Commission for approval.*

Fo6/03            **Discuss Car Rental RFP's**  
RFP's went out and we receive many replies, with Bid offering scheduled June 11<sup>th</sup>,  
2012            at 2:30 pm.  
Some areas of concern are:  
    ❖ Based on the gross sale being down, a reduction in yearly Minimum Guarantee.  
    ❖ Multi branding (Meaning : marketing of two or more similar and competing products by the same firm under different and unrelated names)  
*Action: None at this time.*

Fo6/04            **The Finance Subcommittee may vote to go into Executive Session for the purpose of considering the lease, exchange or value of real property located at Barnstable Municipal Airport.**  
At this time, Commissioner Pursitte made a motion to go into executive session for the purpose of considering the lease, purchase, exchange or value of real property located at the Barnstable Municipal Airport, based upon my declaration, as Chairman, that an open meeting may have a detrimental effect on the Town of Barnstable negotiating position.

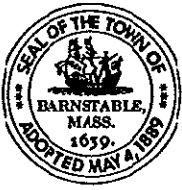
Chairman Pursitte    yes            Commissioner Dunning    yes            Commissioner O'Brien    yes

All non-essential persons were asked to leave the Conference Room.

The regular session of the Barnstable Municipal Commission reconvened at 10:24 am.

**Adjournment: Voted and moved to adjourn at 10:28 a.m.**

  
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RONALD PERSUITTE, Chairman



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Commissioner

## BARNSTABLE MUNICIPAL AIRPORT COMMISSION FINANCE SUBCOMMITTEE AGENDA

Tuesday, June 5th, 2012  
Conference Room 8:30 a.m.

Call Meeting to Order

Roll Call

Review and approve minutes of May meeting & May Executive Session Meeting.

YTD financial statements:

*Month to Month Snap-Shot Comparison Sheet*

### NEW BUSINESS

**Fo6/01      Discuss Solar Photo Voltaic Panels at the Barnstable  
Municipal Airport**

**Fo6/02      Discuss possible Jet Fuel Discount Program**

**Fo6/03      Discuss Car Rental RFP's**

**Fo6/04      The Finance Subcommittee may vote to go into Executive  
Session for the purpose of considering the lease, exchange or value of  
real property located at Barnstable Municipal Airport.**

Adjournment.