

BARNSTABLE MUNICIPAL AIRPORT

BOARDMAN-POLANDO FIELD
480 BARNSTABLE ROAD, 2ND FLOOR
HYANNIS, MA 02601
www.town.barnstable.ma.us



Office: 508-775-2020
Fax: 508-775-0453

R.W. "Bud" Breault, Jr., Airport Manager
Frank Sanchez, Jr., Assistant Airport

Barnstable Municipal Airport Commission:

Ronald Persuitte,
Chairman

Donald E. Megathlin,
Vice Chairman

Robert L. O'Brien,
Commissioner, Clerk

John T. Griffin, Jr.,
Commissioner

Michael A. Dunning,
Commissioner

Timothy R. Luzietti,
Commissioner

BARNSTABLE MUNICIPAL AIRPORT COMMISSION FINANCE SUBCOMMITTEE MEETING MINUTES Wednesday, September 5th, 2012 Airport Conference Room 8:30 a.m.

Commissioners Present: (Roll Call)

Robert L. O'Brien, Co-Chairman
Michael Dunning- Co-Chairman
Timothy R. Luzietti, Commissioner

Airport Staff:

R.W. (Bud) Breault, Jr., Airport Manager
Frank Sanchez, Jr., Assist Airport Manager
Mary McDonald, Financial Admin. Assistant

Public Members:

Robert Persuitte, BMAC
John Griffin, BMAC
June Daley, Town Council
Jim Kinsella, Barnstable Enterprise

Meeting was called to order at 8:35 a.m. Roll call was taken.

Minutes of the August, 2012 Finance Subcommittee meeting were unanimously approved, and signed

Discussion of Month to Month Snap-Shot Comparison Financial Sheet

NEW BUSINESS

NONE

OLD BUSINESS

F07/02 Fuel Discount Program Update:

Manager Bud Breault updated the commissioners on the Fuel Discount Program
See attached spreadsheets.

Some additional key points of discussion were as follows:

- ❖ Net Jets signed Jet Fuel Discount Program Contract on September 4th, 2012
- ❖ We have had preliminary negotiations with Island Airlines regarding fuel contract.
- ❖ From the Barnstable Municipal Airports view we have started to meet our objective of increasing volume of jet fuel sales.

Action: None at this time.

F07/03 FBO Action Plan Update:

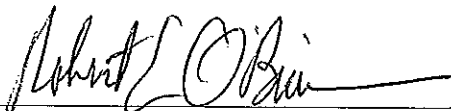
BMAC staff have met with Jacobs Engineering Group, Inc Boston MA to discuss having a complete evaluation of the existing Operations Building.

Points of discussion were:

- ❖ How can we update or modify the existing building?
- ❖ Should we demo the existing building and rebuild?
- ❖ Look at land / airside component?
- ❖ Should we compete with the other FBO's on the airfield?
- ❖ Possibility of franchising an FBO?

Action: None

Adjournment: Voted and moved to adjourn at 9:02 a.m.


Robert L. O'Brien, Co- Chairman


Michael A. Dunning, Co-Chairman



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Michael A. Dunning,
Commissioner

Timothy R. Luzietti,
Commissioner

Mary F. Smith,
Commissioner

BARNSTABLE MUNICIPAL AIRPORT COMMISSION FINANCE SUBCOMMITTEE AGENDA

Wednesday, September 5th, 2012
Conference Room 8:30 a.m.

Call Meeting to Order

Roll Call (Dunning, OBrien, Luzietti)

Review and approve minutes of July 2012 meeting

YTD financial statements:

Month to Month Snap-Shot Comparison Sheet

NEW BUSINESS

NONE

OLD BUSINESS

F07/02 Fuel Discount Program Update

F07/03 FBO Action Plan Update

Adjournment

BARNSTABLE MUNICIPAL AIRPORT
Finance Sub-Committee Sign-in Sheet

September 5th, 2012

Name (Print)	Organization	Phone
Jim Kusella	Barnstable Enterprise	508-815-4530
-June Daley	Councilor	508-428-3852
JOHN GRIFFIN	BKAC	725-1300

