



CAPE COD GATEWAY AIRPORT
INFRASTRUCTURE & MARKETING SUBCOMMITTEE
MEETING AGENDA
Tuesday, August 3, 2021
10:30 AM

ADDRESS: The Infrastructure & Marketing subcommittee will be held by remote participation. Please see instructions below.

Join Zoom Meeting

<https://zoom.us/j/99759115293>

Meeting ID: 997 5911 5293

One tap mobile

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UNFINISHED BUSINESS:

I0721-02 - Review and Discuss Ross Aviation Electric Vehicle Charging Station Development and Site Host Agreement.

I0721-03 - Review and Discuss in Detail FY2022 Business Plan Goals and Objectives

NEW BUSINESS:

None

UPDATES:

- o Airport Finances Update



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KATIE RILEY SERVIS Airport Manager | MATTHEW T. ELIA Assistant Airport Manager

- o Management to review at the full Commission meeting - reporting will be for the first month of the new fiscal year as of 7/30/2021.
- o CARES Act Projects Update
 - o Replacement of T-hangar (Amendment Commission approved January 2021),
 - Critical path is environmental permitting.
 - 30-day Mass Historical review period begins week of July 26, 2021
 - Submit request for approvals to town planning board and September public hearing as well as MA Historical Society submittal
 - Schedule:
 - Design = underway
 - Environmental = August/September public meeting
 - Final Design = September 29, 2021
 - Bid Advertisement = October 7, 2021
 - Bid Opening = November 4, 2021
 - Bid Award = December 2021
 - Development Addendum = December 2021
 - Construction Start = March/April 2022
 - Completion Date = October 2022
 - o Fleet Hangar Door Replacement (Amendment Commission approved January 2021). On hold.
 - o Mary Dunn Way Extension (underway and amendment forthcoming).
 - SOW Draft = Completed
 - Fee = Completed
 - Survey = Completed
 - ASG Contract = Underway
 - Design = Underway
 - IFE = Underway
 - Schedule:
 - Bid Advertisement = January 26, 2022
 - Bid Opening = February 24, 2022
 - Bid Award = March 10, 2022
 - Development Addendum = March/April 2022
 - Construction Start = May 2022
 - Completion Date = August 2022/Closeout November 2022
- o Airport Master Plan Update
 - o Meeting with FAA on 7/29/2021 and gained consensus on alternatives. One modification was made to Runway 6/24, which Management will go over with the Commission
 - o Next and Final Planning Advisory Group (PAG) Meeting = August 2021 (final date TBD)
- o Town of Barnstable Budget
 - o FY2023 Capital Improvement Plan meetings commencing with on-call consultant teams on July 27
 - o FY2023 Operating Budget to commence October 2021
- o Airport Environmental Assessment
 - o Selection of Epsilon Associates
 - o September/October 2021 start as long as we have an approved Airport Layout Plan from the FAA
- o PFOS/Public Involvement Plan & Update
 - o Continuing data collection and preparing for submittal of the Phase III report to DEP in October/November 2021
 - o Future meeting with Town Council Leadership
- o Airport Rates & Charges Update (2021 review post-COVID19)
 - o FY2022 effort (October 2021)
 - o Airport Management will start working on various updates
- o Rebranding & Website Upgrade



- o Website modifications - underway and an interactive test website will be available soon for Management and Commission review
- o Sign plan modifications - underway
- o Dates to remember:
 - o MCI Drill September 28, 2021
- o Lease Development Update
 - o Griffin Avionics - underway
 - o Hyannis Hangar LLC (planned for discussion at the September meeting)
 - o Air Cape Cod (planned for further discussion in September)

Adjourn Meeting

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

