



**CAPE COD GATEWAY AIRPORT  
INFRASTRUCTURE & MARKETING SUBCOMMITTEE  
MEETING AGENDA  
Tuesday, October 8, 2024  
10:30 AM**

**ADDRESS: The Infrastructure & Marketing subcommittee will be held by remote participation. Please see instructions below.**

Join Zoom Meeting

<https://townofbarnstable-us.zoom.us/j/87274804049?pwd=HFydw7YbTaber5fn6NYPB7aG5lSdl.1>

Meeting ID: 872 7480 4049

Passcode: 112958

One tap mobile

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Dial by your location

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- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 646 876 9923 US (New York)
  - +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
  - +1 564 217 2000 US
  - +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
  - +1 689 278 1000 US
  - +1 719 359 4580 US
  - +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
  - +1 360 209 5623 US
  - +1 386 347 5053 US
- +1 408 638 0968 US (San Jose)
  - +1 507 473 4847 US
- 833 548 0282 US Toll-free
- 833 928 4608 US Toll-free
- 833 928 4609 US Toll-free
- 833 928 4610 US Toll-free
- 877 853 5257 US Toll-free
- 888 475 4499 US Toll-free
- 833 548 0276 US Toll-free

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- Call meeting to order:
  - This meeting of the Cape Cod Gateway Infrastructure & Marketing Subcommittee is being recorded and broadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone else is recording this meeting and, if so, please make their presence known.
- Roll Call (DiGeorge, Bierwirth)

Review & Approve minutes of the September 10, 2024, Infrastructure & Marketing Subcommittee meeting.

## **OLD BUSINESS**

### **IN0924-1 – Review and Discuss Website Modifications**

## **NEW BUSINESS**

None

### **Updates:**

- Hyannis Hangar LLC – up for sale
- Monthly Financial Review
- Strategic Planning Completed
  - Subcommittee to continue Development Update – Mark Guidi (Chair), Norm Weill
  - Meeting occurred on the following dates held on the 1<sup>st</sup> floor of the terminal, Gate 1 location.
    - Session 1: Training on the MVP Strategic Planning Model (Aug 26<sup>th</sup>)
    - Session 2: Development of statements of Mission, Vision, and Philosophy (Sept 9<sup>th</sup>)
    - Session 3: Development of Goals and Objectives (Sep 16<sup>th</sup>)
    - Session 4: Final review of the Airport MVP Strategic Plan (Sep 30<sup>th</sup>)
    - Next Steps: Objective and Task Development
- Airline Updates
  - American Airlines – expanded service to PHL and ORD!
  - JetBlue – working on modified lease for terminal – 2025 will be their 12<sup>th</sup> season!
  - Cape Air – more robust winter schedule – included JFK through February
- Electric Aviation Update – None
  - BETA
  - Archer – report from Mark Guidi?
  - Smart Grid Program – KS to supply update
  - EV Make Ready Charging Stations – KS to supply update
  - CIP FY2025 Charging Stations
- WS Development Update – None
  - Take a drive by, it is looking different
  - Whole Foods opening early October
- Projects Update/Status
  - Tower HVAC Project & OPM Selection
    - Project update by Matt Elia/Chris Bostwick
  - ARFF/Maintenance Facility Floor Drain Improvements Project
    - Project update by Matt Elia/Chris Bostwick
  - Flight Departure Procedure Analysis
    - Project update by Katie Servis
- Airport Environmental Assessment Status (<https://flyhya.com/airport-info/environmental-assessment/>)
  - Final Environmental impact Report (FEIR) for the Cape Cod Gateway Airport's Master Plan projects has been formally submitted to the MEPA office.
    - The FEIR will be noticed in the MEPA Environmental Monitor to be published on October 9, 2024.
    - Public Comments are due by November 8, 2024, and would anticipate that the Certificate will be issued on November 15, 2024.
    - Written comments may be filed during the comment period, to:



Rebecca L. Tepper, Secretary  
Executive Office of Energy and Environmental Affairs  
100 Cambridge Street, Suite 900  
Boston, MA 02114

- PFOS/Public Involvement Plan & Update
  - Next status report = October 2024
  - Next public informational meeting = November 2024
- Full-Scale Exercise Summary
- Upcoming Events:
  - October 24, 2024 – 4th Annual SE MA Aviation Career Fair
    - 30 exhibitors already signed up
    - 415 students signed up

## Adjourn Meeting

The list of matters are those reasonably anticipated by the president/chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the sub-committee may go into executive session.

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PERSONS INTERESTED ARE ADVISED THAT IN THE EVENT THAT ANY MATTER TAKEN UP AT THE MEETING THAT REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING WITH PROPER POSTING.

For your information the section of the M.G.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.



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KATIE RILEY SERVIS Airport Manager | MATTHEW T. ELIA Assistant Airport Manager