



BARNSTABLE MUNICIPAL AIRPORT
BOARDMAN-POLANDO FIELD
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R.W. "Bud" Breault, Jr., Airport Manager
 Katie R. Servis, Assistant Airport Manager

BARNSTABLE MUNICIPAL AIRPORT COMMISSION
 INFRASTRUCTURE & MARKETING SUBCOMMITTEE MEETING
 Wednesday, August 3, 2016
 Airport Conference Center 9:00 AM

Barnstable Municipal
 Airport Commission:

John T. Griffin, Jr.,
 Chairman

Timothy R. Luzietti,
 Vice Chairman

Robert L. O'Brien,
 Clerk

Mary F. Smith,
 Commissioner

Stephen P. Cobb,
 Commissioner

Elizabeth Young,
 Commissioner

James DellaMorte,
 Commissioner

Call to Order

9:20 a.m.

Commissioners Present:

Commissioner Mary F. Smith, and Commissioner James DellaMorte

Commissioners Not Present:

Commissioner Stephen P. Cobb

Airport Staff Present:

Airport Manager, Roland Breault, Jr., Assistant Airport Manager, Katie Servis, and Executive Assistant to the Airport Manager, Suzanne Kennedy

Public Members Present:

Tom Collier, Griffin Avionics; John Griffin and Tim Luzietti, BMAC

Agenda of the Day:

The minutes of the May 4, 2016 Infrastructure & Marketing meeting were tabled until Commissioner Cobb is in attendance.

The minutes of the July 6, 2016 Infrastructure & Marketing meeting were approved and signed.

Unfinished Business:

IN0416-02 – Discussion Regarding Possible Withdrawal of Application for Development Agreement with the Cape Cod Commission

- This agenda item was tabled until the best course of action can be determined.

New Business:

IN0816-01 – Discussion on #280 & #290 Iyannough Road Property

- These parcels are the former Mildred's and former Reliable Fence properties.
- Information was handed out (see attached).
- A section of these parcels protrudes into the Runway Safety Area.
- Recently staff had a meeting with Town personnel from Growth Management, Building, Legal, Planning and Regulation Departments concerning these and other parcels of Airport owned land which included the Sullivan Lot property and the Wash Bay property.
- There are several zoning districts and zoning issues that prohibit marketing and leasing these properties.
- If the airport developed the property, or an aviation related business were to utilize the property; then the zoning regulations would not be applicable.
- Discussion of possible aviation uses, overflow parking, and aviation related tenants were discussed for marketing purposes.

IN0816-02 – Discussion on #258 Ivannough Road Property

- This property is the former Volta Oil Company property.
- Volta Oil would like to sell the property to the airport at 50% of the assessed value.
- Most of this parcel is not developable due to he airspace requirements.
- The underground tank was removed, but a 21E (environmental) study would have to be done.
- If there was any residual cleanup needed, an escrow account was discussed.

Manager Breault listed the following action items:

- Obtain zoning determinations on all vacant properties
- Obtain Airspace Review
- Reference Chapter 90 for any zoning information
- Discuss possible parking mitigation for Pain d'Avignon employees/customers.
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There was a brief discussion of Centerville Pie's operating hours during days when JetBlue has a delay.

Manager Breault met with on-call architect Jonathan McCredie to discuss the baggage belt and future canopy development for the ramp. Future possible terminal expansion was also discussed.

Staff discussed the proposed Sports Complex for the end of Thornton Drive. This location's height in relation to the airport and possible outdoor illumination of it's fields could be a potential hazard to the airport. It was also discussed as to why another large sports complex was needed in the Town, when the Youth Center is not financially self-sustaining.

- **Pending Business:**
- Fuel Farm Design & Construction Project
 - Tanks #2 has been drained and Millennium will be here on August 10th to repair a leak in the top core. This leak is coming from where the floating suction arm issues were repaired.
- Runway 15/33
 - The Grant award contract for funding has been received.
 - Staff met with Lawrence Lynch to discuss schedules and lead time for equipment deliveries.
- Open Meeting Law Update
 - This is scheduled for August 16, 2016.
- Status of Constant Contact – Jet Fuel Marketing
 - Pending
- E-ALP
 - This is the Electronic Airport Layout Plan
 - Assistant Manager Servis did an overview at he May meeting
 - Once all of the data is gathered and inputted, it will be available online for access by the FAA, MassDOT, etc.
 - Lots of data points need to be collected
 - Staff would like to add the utilities to the EALP. This will require a utility analysis to be completed to determine exact locations of underground utilities.
 - Information would be layered in the program much like AutoCAD or GIS information.

Manager Breault mentioned the following:

- Rectrix will possibly be starting its commuter service soon, Commissioner Smith had heard Labor Day weekend.
- A Commissioner Workshop needs to be scheduled after the summer months.

Adjournment: Having no other business to discuss, the meeting was adjourned at 10:10 a.m.