



# The Town of Barnstable

## Comprehensive Financial Advisory Committee (CFAC)

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### CFAC Committee:

#### Chairman:

John Curtis, Chair

#### Members:

Bill Brower  
Ralph Krau  
Tom Michael  
Jim Sproul  
Bob Temkin  
Alan Donheiser

#### Staff Liaison:

Mark Milne

#### Councilor Liaison:

Richard Barry

### CFAC MEETING MINUTES

9.4.2007

7:00 PM

Selectmen's Conference Room

CFAC Members Present: Jim Sproul, John Curtis, Bob Temkin, Alan Donheiser, Ralph Krau, Bill Brower

Council Members Present: None

CFAC Members Absent: Tom Michael

Staff Present: Mark Milne, Finance Director

1. Upon a quorum duly present, Chairman Curtis called the CFAC meeting to order at 7:05 PM in the Selectman's Conference Room.

#### 2. Chairman's Comments

John C. asked everyone to send him a bio so he can give the Town Manager and Town Council some information on who is on the committee with some background information and how they would like to serve.

#### 3. General Discussion

Alan D. commented that the fundamental question is what is the mission of CFAC?

Bill B. referred to documentation prepared by CFAC already that describes its mission. He will share this with Alan and Robert T. who also asked for this information.

John C. reminded everyone that CFAC is an advisory committee.

John C. suggested that each CFAC member try to get together with their respective councilor to strengthen the level of communication with the town council. They can ask the Town council what they think the committee's strengths and weaknesses are and areas they would like CFAC to concentrate on. Ralph K. commented that this may be a challenge considering the pending election. Everyone agreed it was worthwhile to try.

John C. asked if CFAC should formalize an annual meeting with the Town manager. Mark M. suggested a meeting could be scheduled prior to finalizing the FY09 CIP and operating budgets. Alan D. reminded committee that the Town Council resources are limited and that they should help the Town Council with understanding financial issues.

John C. suggested the committee should make more presentations in front of the Town Council and not just written reports. This would help CFAC become more visible and perhaps more effective. Jim S. asked about the opportunity for the entire committee to appear before the Town council for an update similar to what other boards and committees have done recently.

John C. asked what other opportunities CFAC could advise on. Some suggestions were:

- Disposal of Osterville Bay Elementary School
- Rental fees for municipal facilities
- Barnstable County Retirement system
- Incorporating changing demographics into the 10 year forecast.

John C. asked what format should be used to communicate these to the Town Council. Should they air these issues in a CFAC meeting first and then vote on what to present to the Town Council after CFAC discussion? Ralph K. suggested that the Town manager be placed in the loop as well before the Town council is approached. Ralph K. said he would draft something for the committee to consider.

Robert T. commented that the committee should deal with the process to make progress.

#### 4. Adjournment

Upon a motion duly made and seconded, it was voted to adjourn at 8:00 PM

VOTE: Unanimous

CFAC members were reminded that the next regularly scheduled meeting will be Monday September 17, 2007 at 7 PM in the Selectmen's Conference Room.