



The Town of Barnstable

Comprehensive Financial Advisory Committee (CFAC)

367 Main Street, Village of Hyannis, MA 02601

v. 508.862.4654 • f. 508.862.4717

www.town.barnstable.ma.us

Email: cfac@town.barnstable.ma.us

CFAC Committee:

Chairman:

Bill Brower

Members:

Robert Ciolek
Laura Cronin
Stanley Hodkinson
Ralph Krau
Henry McClean
Tom Michael

Staff Liaison:

Mark Milne

Councilor Liaison:

Richard Barry
James Munafo Jr.

CFAC MEETING MINUTES

2.22.11

7:00 PM

Growth Management Conference Room

CFAC Members Present: Bill Brower, Robert Ciolek, Laura Cronin, Ralph Krau, Stanley Hodkinson

CFAC Members Absent: Tom Michael, Henry McClean

Councilors Present: James Munafo Jr.

Staff Present: Deb Childs - Finance/Budget Analyst

1. Call to Order

Upon a quorum duly present, Bill Brower called the CFAC meeting to order at 7:00 PM in the Growth Management Conference Room.

2. Act on Minutes

Motion made and accepted to approve the minutes of 02.07.11.

Vote: Unanimous

3. Chairman, Staff & Councilor Comments

Bill Brower announced that he will be putting his house on the market in anticipation of moving to Florida. As a result, he will be resigning his position on the committee at a future date, likely to be by the end of this year.

4. Old Business

FY12 CIP

Bill Brower and Laura Cronin participated in a meeting with John Klimm, Bob O'Brien and Mark Milne to review the CFAC sub-committee's report on the FY12 CIP plan. There was a fair amount of discussion. John Klimm indicated he will review the report and forward any questions.

Laura commented that this year's meeting was brief and did not have as much discussion as in the past.

Bill B. replied that he feels John is likely more familiar with the CFAC committee's process and approach than in past years.

Ralph inquired how far in advance of the vote do Town Council members get the report?

Jim Munafo replied that it has varied.

According to the calendar it should be two to three weeks prior to the vote.

Joint Meeting with Town Council

The committee participated in a joint meeting with the Town Council on Sat. Feb. 19th. The meeting covered a variety of topics including the CIP and Operating budgets, Solid Waste, and Waste Water.

The overall sentiment was that it was a productive meeting. The CFAC committee hopes it can become at least an annual event.

It was requested that the committee look into the possibilities for privatizing Solid Waste collection. The current contract with SEMASS will expire in 2015.

Laura would like to have some additional direction provided from Town Council as there are many options to cover.

Bill B. has requested information from the Town Manager and Mark Milne as to any research completed already.

Bob C. concurred with Laura that the committee request a letter from the Town Council president directing and authorizing the CFAC committee to review the topic.

Ralph agreed and suggested timeframes be included.

Bob C. thinks it would be important to review a copy of the current contract with SEMASS to have a base point for comparison. He also mentioned that the Cape Cod Commission has a committee that is reviewing the topic. He indicated there was a lot of information on their website. He noted that Wellfleet recently signed a new contract and could John Klimm possibly get a copy of the contract?

Discussion continued on various options utilized by other communities and topics to consider in review.

Bill B. asked Bob C. to provide an overview of the discussion regarding Waste Water improvement.

Bob C. commented that it appeared clear that the CAC (Citizens Advisory Committee) was not responsible for coming up with a financial plan. The consensus appears the CAC will complete its work to determine the extent and cost of the project. There did not appear to be a consensus on how to plan for funding the project. There is a continuing interest in following what steps other communities are taking. The Town Council would like CFAC to follow the topic.

Ralph K. asked Jim Munafo about the possibility of having the recommended charter changes put on the November ballot (ex. Change Ten Year Forecast to Five Year). Action is required of the council to get that done.

Jim replied that he was unsure if he was ready to bring forward the subject citing concern that it would open up various other issues with the charter.

Bob C. recommended the committee start with a single department and try to develop some performance measures. This could be done as part of the committee's annual review of the operating budget.

Bill B. concurs that it is a good idea. He requested performance measures be added to the next agenda for discussion.

5. New Business

Appointments - Bob C. suggested the committee may wish to put out a press report on the committee's functions and soliciting new members. He volunteered to put together a draft.

Bill B. spoke with Councilor Hank Farnham about the appointment committee and was informed there are at least 2 people interested in the CFAC committee.

Councilor Munafo also offered to help seek out candidates.

Meeting adjourned at 8:00 p.m.

Next Meeting is scheduled for March 7, 2011.