



The Town of Barnstable

Comprehensive Financial Advisory Committee (CFAC)

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CFAC Committee:

Chairman:

Laura Cronin

Members:

Robert Ciolek
Peter Eastman
Stanley Hodkinson
Ralph Krau
Henry McClean
Jacqueline Michelove

Staff Liaison:

Mark Milne

Councilor Liaison:

Richard Barry
James Tinsley

CFAC MEETING MINUTES

9.06.11

7:00 PM

Growth Management Conference Room

CFAC Members Present: Robert Ciolek, Laura Cronin, Peter Eastman, Jacqueline Michelove, Stanley Hodkinson, Henry McClean

CFAC Members Absent: Ralph Krau

Councilors Present: None

Staff Present: Mark Milne-Finance Director, Deb Childs - Finance/Budget Analyst

1. Call to Order

Upon a quorum duly present, Laura Cronin called the CFAC meeting to order at 7:00 PM in the Growth Management Conference Room.

2. Staff & Councilor Comments

Mark Milne informed the committee that the Town Council will be returning to its full schedule starting Thursday 9/8/11. There are many items on the upcoming agenda such as several grant acceptances, moving the Workers Compensation to a self-insured program, appropriating funds from Comcast licensing fees to the Townwide INet project, and appropriating Community Preservation Funds for work on the exterior of the School Administration Building.

Bob C. inquired if there were any extraordinary costs incurred as a result of Tropical Storm Irene?

Mark replied there were no insurance claims however there was extensive overtime costs incurred by the DPW and Police departments.

Mark indicated that Deputy Tamash is the contact for any potential reimbursement from FEMA. Although, Mark did not think Barnstable would be receiving any funds. Mark believes the added costs are manageable with some supplemental appropriation requests.

Motion made and accepted to approve the minutes of 8.15.11 as amended.

Vote : Unanimous

3. Old Business

Solid Waste Sub-Committee

Bob Ciolek informed the committee that there was nothing of note to report. He has emailed Rich Elrick to inquire if the Renewable Energy Committee is on track to wrap up their portion by year end. As of meeting time, he had not heard back.

Laura inquired if the committee needed to provide anything to the Town Council?

Bob C replied it was his expectation to wait until they were done with the analysis prior to communicating anything to the Town Council. He also mentioned that the County is a bit of a “wild” card in its efforts to try to have the towns collectively procure from SEMASS.

Henry inquired about when a decision is required.

Bob C. is not aware of a specific date.

There was some discussion regarding the possibilities for the Town to create a non profit organization for recycling where any savings realized would go back to the Town and be shared with the participants.

New Business

Regulatory Services Performance Measures

Mark received an email from Tom Geiler with a list of the performance measures they are tracking for this year. He will forward it to the committee.

CFAC Openings

No new applicants for the two existing openings.

Preliminary FY11 Financial Statements

Mark Milne provided a handout draft document of the FY11 Financial Statements. He indicated the process is 95 % complete. He expects the closing of the books to occur at the end of this month.

Mark reviewed that revenues were up and expenditures under budget.

Bob C. questioned the Airport revenue variance.

Mark replied it was due to the jet fuel sales.

Jacqueline inquired if the recent FAA changes would be affecting the Airport.

Mark indicated no but there could be impacts to Cape Air which in turn could indirectly impact the Airport itself.

Bob C. inquired if there any ever been any consideration of allowing the Airport to become its own government?

Mark replied no.

Laura had several questions on the Golf Courses specifically how long they would operate with the decreasing revenue and necessary expense reductions each year?

Discussion continued on the potential plusses and minuses of maintaining the course as a public course versus privatizing or selling the land.

Mark acknowledged that these are good questions that can be directed to the Town Council more specifically as they redevelop their strategic plan.

Bob C. expressed concern for why the HYCC is operated as and Enterprise Fund and not part of the general fund.

Discussions continued on the merits of having it as an enterprise fund versus under the general fund. It was noted that the Town Council could review an enterprise fund for action after three years of operation.

Jacqueline inquired about the status of a replacement for David Curley as director of the HYCC.

Mark replied that it was still in the interview stage.

None

Meeting adjourned at 8:25 p.m.

Next Meeting - Monday, September 19th @ 7 p.m.