



# The Town of Barnstable

Comprehensive Financial Advisory Committee (CFAC)  
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## CFAC Committee:

### Chair:

John Schoenherr

### Members:

Robert Ciolek  
Cynthia Crossman  
Ralph Krau  
Lillian Woo  
Joseph Mladinich  
Allen Fullerton

### Staff Liaison:

Mark Milne  
Nathan Empey

### Councilor Liaison:

Paula Schnepf

## MEETING MINUTES

03.12.18

6:00 PM

### Planning & Development Conference Room

## Roll Call:

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- CFAC Members Present: Lillian Woo , John Schoenherr, Joseph Mladinich, Cynthia Crossman , Robert Ciolek, and Allen Fullerton
- CFAC Members Absent: Ralph Krau
- Councilors Present: Paula Schnepf
- Staff Present: Mark Milne, Finance Director
- Other Present: None

## Call to Order:

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John Schoenherr called the CFAC meeting to order at 6:00 PM in the Growth Management Conference Room of Town Hall.

## Act on Minutes:

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The following minutes were approved by unanimous vote:

02.26.18

## **New Business:**

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None

## **Old Business:**

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John S. asked the committee members to review their section of the CIP report with the rest of the committee. Cindy C. went first and reviewed the section on the methodology and process used to review the CIP submissions. The Sewer Construction fund projects were separated from the General fund projects in the table on page 3.

Lillian W. distributed the section titled “CFAC General Comments” and reviewed this with committee members. The last two sentences in the first paragraph were deleted. It was suggested and agreed to remove the comments regarding pay-as-you-throw and the Parking Garage. Bob C. suggested that the Administration be credited for using the sewer Construction fund for the purpose it was originally intended for. Lillian W. will modify the report to address this.

Joe M. review the section on the 5 year plan. Joe m. commented that there was a lot of design funding in the FY19 CIP and was concerned if the town could follow this up with the construction funding. Mark M. commented that this was one of the reasons for including a 5 year plan in the Capital improvement book. This section of the report illustrates the cashflow for the capital trust and sewer construction funds demonstrating that the subsequent construction appropriations can be managed. A question arose as to what the \$46,000 in existing betterments represented. Mark M. commented that this was the betterments for the Stewarts Creek project. Rather than commenting on a dollar amount for betterments it may be better to reference the existing sewer betterment assessment rate of 50% adopted by the town council.

John S. asked the committee if it would be beneficial to include a comment in the report that would suggest some kind of measure be created to gauge the success of a completed project. Bob C. commented this could end up being anecdotal information if not well defined. John S. provided an example could be “how has the improvements to the Hyannis Golf Course positively impacted the concession operations?” Bob C. commented that some of this is science driven and that reinstating a citizens survey could be effective.

## **Matters not reasonably anticipated by the chair:**

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John S. received a letter for the Town council president asking for feedback from the committee.

1. What is working well
2. Is the committee viable - what challenges do we face?
3. What could improve the committee?

Paula S. suggested that the committee consider televising their meetings. This would add value to the committee’s workings and be helpful to those who cannot attend the meetings. Often what is said is more valuable than just what’s included in the minutes.

## **Discussion of topics for the next meeting:**

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CFAC will review its’ continue reviewing the annual Capital Improvements Plan Report.

## **Adjournment:**

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CFAC’s next meeting with be Monday March 26, 2018 at 6:00pm.

## **List of documents handed out**

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1. 02.26.18 Minutes