

Committee to Review the Purpose, Composition, Functionality and Effectiveness of the Standing Committees of the Town

Selectmen's Conference Room 2nd Floor Town Hall Building
367 Main Street Hyannis, MA 02601

February 07, 2025
4:00pm

Vice President Kris Clark
Councilor Kristin Terkelsen
Councilor Seth Burdick
Councilor John Crow
Councilor Betty Ludtke

MEETING MINUTES

Administrator to the Town Council opened the meeting at 4:00pm and made the following announcement:

This meeting is being recorded and will be rebroadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Administrator must inquire whether anyone else is recording this meeting and, if so, please make their presence known. This meeting will be replayed via Xfinity Channel 8 or high-definition Channel 1072. It may also be accessed via the Government Access Channel live video on demand archives on the Town of Barnstable's website: <https://streaming85.townofbarnstable.us/CablecastPublicSite/?channel=1>

The Administrator to the Town Council took a Roll call, present in person: Vice President Kris Clark; Councilor Kristin Terkelsen; Councilor John Crow; Councilor Betty Ludtke. Absent: Councilor Seth Burdick; also in attendance is Assistant Town Attorney Alison Cogliano.

The Administrator to the Town Council read into the record the Charge of the Committee:

***Purpose:** Work with Town staff to review the standing committees of the Town, particularly advisory committees, to determine their effectiveness and whether there is a current need for such committees.*

The Administrator to the Town Council opened the floor up to the members of the Committee to nominate a Chair of the Committee and have discussions regarding those nominations.

Councilor Betty Ludtke nominated Councilor John Crow; Councilor Ludtke likes Councilor Crow's approach to things and has a broad knowledge of how the Town operates and believes with that knowledge and approach he could get us through a vast amount of information. There were no other nominations made, Councilor Terkelsen seconded the nomination, all members present voted in favor of Councilor Crow as Chair of the Committee. Town Council Administrator turned the meeting over to the Chair.

Chair of Committee went over the material provided to the members and to Assistant Town Attorney Cogliano. The following was handed out for reference material:

1. Town of Barnstable Code / Chapter 37
2. Town of Barnstable Administrative Code / Chapter 241 (list of all Boards/Committees/Commissions)
3. Chapter 241 Administrative Code / Article III / §241-8 Offices and Standards

Chair of Committee asked that the material be broken into different categories for discussion purposes.

1. Regulatory Boards
2. Advisory Committees
3. Inactive Committees (list the charge and when they last met)
4. Town Manager Appointed
5. Ad Hoc Committee (with a sunset date)
6. Standing Committees of the Town Council

Town Council Administrator will put together the list and separate them out into categories for the Committee members to review at the next meeting.

Vice President Clark suggested that once this committee separates them out, it may be beneficial for the residents to see the separation on the website, so it is clear as to what the Appointments Committee appoints to, what the Town Manager appoints to etc. Councilor Terkelsen also agreed that the clarity for the public would be a good thing.

Councilor Ludtke would like a report on each of the Committees and its members that are currently on the Committees.

Vice President Clark asked Assistant Town Attorney Alison Cogliano to ask the Town Manager if he finds any value in keeping any of the committees that are underperforming or that this committee is considering dissolving first, before we recommend they are.

Chair of Committee allowed Larry Morin-Cotuit to speak regarding concerns he has. Mr. Morin has had issues with Chapter 241 for a long time and has come to many Rules and Appointment Committee meetings to make those concerns known. He handed out the following document:

Chair of Committee thanked Mr. Morin for this document, and the Committee will take it home with the rest of the material and review his comments.

Committee members looked for the next date to meet and the members decided on February 26, 2025, at 3:30 in the Selectmen's Conference Room

Chair of Committee asked for a motion to adjourn; Councilor Terkelsen made the motion to adjourn this was seconded by Councilor Ludtke, all members present voted in favor

ADJOURN: 5:23pm