



Lindsey Counsell, Chair  
Laura Shufelt, Vice Chair  
Marilyn Fifield, Clerk

## The Town of Barnstable

### COMMUNITY PRESERVATION COMMITTEE



Theresa Santos, Administrative Assistant  
Alisha Stanley, Project Coordinator

### MINUTES January 25, 2010

Members Present: Lindsey Counsell, Laura Shufelt, Terry Duenas, Marilyn Fifield, Paula Schnepf  
Janet Joakim, Town Council Liaison

Members Absent: Sue Rohrbach, Patrick Princi, Tom Lee, Joe O'Brien

Meeting called to order at 5:03 pm with a quorum present

#### Minutes

*Motion duly made by Laura Shufelt, seconded by Paula Schnepf to approve the minutes of December 16, 2009*

*VOTE: Aye: Counsell, Shufelt, Schnepf, Fifield*

*Abstain: Duenas*

**Public Comment** - none

#### Application Discussion / Decisions

##### *Luke's Love – A Boundless Playground*

- Legal clarification provided by David Houghton, First Assistant Town Attorney regarding suitability for creation and suitability for acquisition
- Attorney Houghton referenced the case from the City of Newton and its similarity to this application, allowable uses of CPA funds and differences between the application; definition of 'acquire' under CPA does include leasing or leasehold interest
- Review: lease of land; site control; TOB currently the pays the lease; project qualifies as both an acquisition and creation; the CPC does not have to acquire a lease but it could
- Review and clarification of request and status provided by applicants; committee questions and receives clarification that a lease will be developed and implemented; phase II of the project has not been completed as of yet
- Legislation is pending regarding usage of land and if passed may have an impact on projects such as this
- A portion of the project may be eligible for CPA funds; applicant asked to update request with active lease and resubmit to the CPC
- CPC Chair will review application again with the TOB Legal Department

##### Letters of support

- Letter from Land Acquisition and Preservation Committee in support of *Bay Point*

Letters of opposition – none received

Letters of Interest – none received

Miscellaneous -

- Letter from Barnstable Housing Authority to Town Council requesting postponement of Stage Coach Road to January 21, 2010

### **General Discussion**

Alisha Stanley, Project Coordinator

- Handouts – schedule of continuing appropriations; project update sheet
- A few projects noted include: Wellness Center – remaining funds of \$14,000 returned to line item; Community Action Committee funding in the hands of the Barnstable Housing Authority for final approval; First Baptist Church – restoration in process; Suni Sands – acquisition complete; creating and cultivating a mitigation nursery in process with fruition in spring – further process pending Town Council approval; Town Hall Exterior Envelope repairs – plan is for the bid to go out in March – awarded in May construction time estimated at about six months

Members request update on Hyannis Public Library and Cammett House: Working with Historic Consultant Jim Hadley reviewing submitted estimates (@\$57,000) for the Hyannis Public Library; updated and reviewed proposals will be brought before CPC in either February or March; Janet Joakim inquires as to whether a presentation to Town Council (TV) on pending projects and funding statuses might be in order; Janet Joakim to speak with TC President and possibly set up a presentation prior to a TC meeting

HAC Homeownership program: Laura Shufelt updates - Arden Cadrin, Special Projects Coordinator Housing – one property has been identified; many properties rehab is outside the permissible / affordable parameters of funding; units will be added to the affordable housing inventory as they are acquired

Paine Black House: update requested by Terry Duenas – RFP for use going out

Chair requests for HAC to be added to the project update / status list

Branding Committee

- Size / style discussed: 8 ½ x 11
- Mounted in an appropriate location / attached to a building
- Members would like to see signage upon project completion

February CPC meeting

- Stuart Saginaw will be presenting at the February meeting

Town owned buildings report: pending input from consultants, further review necessary; more information will be forthcoming

Chair Counsell requests for Alisha Stanley to ensure that provisions are made for the open coal bins where the a/c equipment sits; must be shored up prior to installation of scaffolding;

**Closing Public Comment - none**

**Motion duly made by Paula Schnepf, seconded by Terry Duenas to adjourn**

Meeting adjourned at 5:45 pm

\*\* Further detail may be obtained by viewing the video via Channel 18 on demand at <http://www.town.barnstable.ma.us> \*\*

Public files are available for viewing during normal business hours in the Growth Management office located on the 3<sup>rd</sup> floor of Town Hall, 367 Main Street, Hyannis

Respectfully submitted

Theresa M. Santos

CPC Administrative Assistant