



## BARNSTABLE DISABILITY COMMISSION

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Hyannis, MA 02601



Sabrina Kane, Chairperson  
Sheila Mulcahy, Vice Chairperson  
William Cole, ADA  
Tammy Cunningham, Sec. & Tres.  
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Paula Breagy  
Denis Briand  
Marc Brunco  
Paul Logan  
Linda McKinney  
Sarah Nicholson  
Stephen Spillane

Barnstable Disability Commission  
Minutes  
November 14, 2018  
Hyannis Youth & Community Center  
141 Bassett Lane Hyannis, MA 02601

Meeting called to order at 10:00 a.m.

**Members present:** Sabrina Kane, Chair; Sheila Mulcahy, Linda McKinney; Paul Logan; Paula Breagy, Denis Briand, Marc Brunco; Steve Spillane; and Tammy Cunningham.

Members Excused: Sarah Nicholson.

**Minutes of October October 17, 2018** – Paul Logan moved to approve, Steve Spillane seconded.

**Finance Report** – Current finance report was reviewed.

**Town Owned Lots Handicap Parking signage** – Paul Logan made a motion to approve committing \$2000 for the purposes of updating sign language on town signs to include adding a small sign notating fine amount along with modifying town handicap parking signage to bring into accordance with the lawful height requirement, Denis Briand seconded.

**Discussion with Bill Cole, Human Resources Director** – Bill Cole attended the meeting to discuss with BDC members the mission of the Town of Barnstable. He stated division/departments and committees/boards can have objectives, but there is only one mission which has been established by the Town Manager with the Town Council. Since the BDC is discussing modifying the mission statement he asked that they change the statement from a mission statement to a purpose or objective statement.

Paul Logan proposed the following language for the BDC's objective statement, "the objective of the Barnstable Disability Commission is to advise and guide the Town of Barnstable and the general public regarding issues of accessibility in accordance with the Americans with Disabilities Act and the Massachusetts Architectural Board. In addition, the Barnstable Disability Commission provides information and referral services to residents," Sheila Mulcahy seconded.

**Discussion on Press Release** – Bill Cole informed the Commission on the process to be followed when issuing press releases. If the BDC wishes to issue press releases as part of their publicity campaign then development and issuance needs to go through Lynne Poyant, Director of Community Services. The Town Manager has established this has the proper chain of command to follow. A discussion was then held on the language of the proposed press release and the concern that publicizing certain organizations may be perceived as a conflict. After much

discussion, it was determined Bill Cole would discuss the press release with Ruth Weil for her opinion. Paul Logan stated when drafting the press release the success stories identified were thought to be excellent examples, particularly Lowell Park since it is a town owned property.

Bill Cole stated he will advise the BDC when the press release is finalized.

***Discussion on posters for the publicity project*** – March Brunco stated he spoke with his fiancé and she is willing to assist, but would need an example.

A poster sub – committee was created during the October meeting. Members are Sarah Nicholson, Steve Spillane, Denis Briand, and Marc Brunco.

**Channel 18** – Sabrina Kane stated she and Marc Brunco will be meeting with Paula Hersey to tape a segment on the Barnstable Disability Commission. The Commission discussed talking points and items of importance they would like communicated to viewers.

**Renovations at Cotuit Center for the Arts** – Steve Spillane discussed a meeting Cotuit Center for the Arts had held with the public to talk about upcoming campus renovations. It was determined, if Mr. Kuehn is available, a special meeting will be scheduled for December 12<sup>th</sup>.

**Other items -**

Sabrina Kane stated she will begin adding sub-committee reports to the agenda.

Paul Logan briefed members on the recent licensing hearing.

Sabrina asked that by – laws be added to the January agenda.

Sabrina Kane stated she would email Brian Florence inviting him to attend the BDC meetings.

Meeting adjourned at 12:01 pm.

Respectfully Submitted,

Tammy L. Cunningham

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