



Town of Barnstable
Growth Management Department
Economic Development Commission

www.town.barnstable.ma.us/economicdevelopmentcommission

BEDC Meeting Minutes - APPROVED
March 26, 2013

Chair

Christopher Kehoe

Vice Chair

Alan Feltham

Members

Jeffrey Craddock
Sara Cushing
Hartley Johnson
Jeannine Marshall
James Poplasky
Royden Richardson
David Wood

Town Council Liaison

Jennifer Cullum

Members present: Chris Kehoe, Alan Feltham, Roy Richardson, Jeff Craddock, Hartley Johnson, Jeannine Marshall, David Wood, Sara Cushing, James Poplasky

Town Council Liaison: Jennifer Cullum

Meeting called to order at 8:05 am by Chair Chris Kehoe.

Introduction of new members:

Chair Kehoe asked the new members, David Wood, Sara Cushing and James Poplasky, to introduce themselves and provide a brief summary of their backgrounds. Town Councilor Jen Cullum also introduced herself as the new TC liaison to the BEDC liaison.

New Business – Defining and prioritizing a list of boards/commissions/committees for matters that relate to the BEDC for the purpose of determining attendance at meetings by a BEDC representative.

Chris stated that he and Vice Chair Alan Feltham met with the Town Manager and Assistant Town Manager regarding the role of the BEDC. The message from the Town Manager is that the number one priority is jobs. Alan stated that part of the discussion was to get a better understanding of the groups that the BEDC could affect and consult with.

Assignments agreed to are listed in a table at the end of these minutes.

Members discussed the current sign code for Main Street Hyannis. Chris asked David Wood to bring a copy of the HHDC sign code for review at the next meeting.

Councilor Cullum suggested that the BEDC review the town's permitting fees in relation to the cost of doing business in other towns. She also suggested that we look at e-permitting and streamlined permitting.

Roy Richardson suggested that a BEDC meeting be held at the Cape Cod Commission. Chris stated that he would like to hold meetings at other organizations however there are open meeting laws and staffing issues that must be considered. Chris will check with Jo Anne regarding this.

Hartley stated that all members need to be on the same page regarding the message being brought to other committees/commissions as representatives of the BEDC. The Commission needs to be in agreement as to audience, message, and how it gets delivered.

David Wood expressed the concern that young people are leaving the Cape and we need to work on providing the resources necessary to keep them here. James Poplasky said that the Cape Cod Young Professionals is working on a definitive report that will explain the issues facing young people and recommendations on how to fix them.

Jeannine stated that about five years ago the state department of Economic Development conducted a focus group with small Cape business owners and their number one issue was the permitting process.

It was decided that since the BEDC is on the mailing list for ZBA agendas, it was not necessary to assign a BEDC liaison to the ZBA.

Alan Feltham will construct an introductory email to be used as a template for each individual BEDC member to send to the chair of their assigned board or committee or commission.

A motion was made by Hartley Johnson, seconded by Jeff Craddock, to approve the minutes of February 26, 2013. So voted to approve.

Chris provided an update on the Hyannis Area Chamber of Commerce Father's Day car show scheduled for June 16th.

Below is a summary of committee assignments as agreed upon during the meeting:

Board/Committee/Commission/Organization	Member assigned
Hyannis Water Board	David Wood
HHDC	David Wood
Board of Health	Sara Cushing
Agriculture Committee	Sara Cushing
Waterways Committee	Jeff Craddock
Cape Cod Commission	Roy Richardson
Airport Commission	Hartley Johnson
Finance Committee	Hartley Johnson
Cape Cod Young Professionals	Sara Cushing
Young Professionals Advocacy	James Poplasky
Housing Committee	James Poplasky
Cape Cod Chamber of Commerce	Jeannine Marshall
Armory Review Committee	Jeannine Marshall
Licensing Authority	Jeannine Marshall
School Committee	Alan Feltham
Town Council	Chris Kehoe

Hyannis Area Chamber of Commerce	Chris Kehoe
Hyannis Main St Business Improvement District Commission	Chris Kehoe

Meeting adjourned at 9:45 am.

Respectfully submitted,

Marjorie Watson
Administrative Assistant

EXHIBITS/HANDOUTS:

List of Boards/Committees/Commissions from the Town of Barnstable web page shown on the smart board.

Next BEDC meeting scheduled for April 23, 2013

Public files are available for viewing during normal business hours in the Growth Management office located on the 3rd floor of Town Hall, 367 Main Street, Hyannis

*** Further detail may be obtained by viewing the video via Channel 18 on demand at <http://www.town.barnstable.ma.us> ***