



Town of Barnstable  
Growth Management Department  
**Economic Development Commission**

[www.town.barnstable.ma.us/economicdevelopmentcommission](http://www.town.barnstable.ma.us/economicdevelopmentcommission)

**BEDC Meeting Minutes - Approved  
April 23, 2013**

Chair

Christopher Kehoe

Vice Chair

Alan Feltham

Members

Jeffrey Craddock  
Sara Cushing  
Hartley Johnson  
Jeannine Marshall  
James Poplasky  
Royden Richardson  
David Wood

Town Council Liaison

Jennifer Cullum

Members present: Chris Kehoe, Alan Feltham, Jeannine Marshall, David Wood, Sara Cushing  
Absent: Roy Richardson, Hartley Johnson, James Poplasky, Jeff Craddock  
Town Council Liaison: Jennifer Cullum

Meeting called to order at 8:10 am by Chair Chris Kehoe.

Minutes of March 26, 2013 – Motion was made by Jeannine Marshall, seconded by David Wood, to approve the minutes of March 26, 2013. So voted to approve.

Old Business

*Discussion of HVB (Hyannis Village Business District) Sign Code* – David Wood brought to the meeting a copy of 2010-123 Amendment to Zoning Ordinance – Sign Regulations, Guidelines for Promotion Signage in the Hyannis Main Street Waterfront Historic District, and Chapter 240-71 Signs HVB District. David stated that the HHDC guidelines and the building sign code are the same. However, he feels that over the last 10 years it seems that the input from the HHDC is getting into minutiae and that there are too many personal and arbitrary opinions from the HHDC members regarding aesthetics. Chris suggested that David get more information regarding the HHDC criteria. Next step would be for the BEDC to collaborate with the HHDC regarding this matter.

*Review of Introductory Draft Letter to Board/Committee/Commission Chairs* – Some minor changes were agreed upon. Sara Cushing volunteered to create the individual b/c/c letters.

*Discussion of Town's Permitting Fees* – Roy Richardson has contacted Paul Niedzwiecki of the Cape Cod Commission for information on other Cape town's permitting fees. Paul has agreed to come to the BEDC for a presentation regarding this matter.

*Discussion regarding BEDC meeting to be scheduled at the Cape Cod Commission* – Chris Kehoe asked that Hank Farnham, attending as a member of the public and also a former member of the BEDC, speak regarding the history of the EDC meeting at other venues. Hank stated that for a year the BEDC met at various off-site facilities such as the hospital, airport, police department, etc that were key integral parts of the employment base for the town. Chris said that he will work on either the May or June meeting being held at the Cape Cod Commission.

### New Business – Reports from Liaisons

- ◆ Water Board - David attended the last Water Board meeting; nothing yet to report from an economic development perspective.
- ◆ HHDC – David was waiting for intro letter before attending.
- ◆ Board of Health – Sara has not yet attended
- ◆ Agriculture Committee – Meeting is tomorrow (4/24/13)
- ◆ Armory Review Committee – Jeannine stated that a recommendation has been made to the Town Manager. Once he signs off on it, she will bring to the next meeting.
- ◆ School Committee – Alan is waiting on finalized introductory letter
- ◆ Town Council – Jen Cullum provided an update on the problem property and noise ordinances which were approved by the Council. Property maintenance and rental registration ordinances are on the next council agenda.
- ◆ BID – Chris stated there was nothing to report.
- ◆ Hyannis Area Chamber of Commerce – Chris provided an update on the Father's Day car show. The annual golf tournament, in partnership with the JFK Foundation, will be held at Willowbend.

### Public Comment

Tim Luzietti of the Barnstable Municipal Airport Commission stated that he was representing the chairman of the newly formed ad hoc marketing committee. Hartley Johnson had attended the last BMAC meeting and suggested to Tim that by working with the BEDC we could help promote the airport and create more jobs.

Hank Farnham of West Barnstable – Thanked Councilor Cullum for mentioning permitting, regulations, fees, etc. He said that the BEDC over the years has had the opportunity to review the fee structure and comment on the appropriateness and concerns. Small businesses are impacted financially and time wise. He reminded the BEDC that they have a mission to carry out and it is important not to lose sight that the Growth Management Department is your support structure and it is up to you to designate to them what your program of work is in order to accomplish what the Town Council is counting on you to do. Hank also stated that the proposed 2013-032 involving maintenance of properties is problematic and needs major overhaul. He is encouraged that the Council is working out the details and recognizes the challenges.

Jen Cullum responded that these proposals came from citizen organization and that these problem properties affect citizens' property values. She expects that these proposals will morph over time.

David Wood asked that the Hyannis curfew be added to the next meeting agenda.

Meeting adjourned at 9:10 am

Respectfully submitted,

Marjorie Watson  
Administrative Assistant

EXHIBITS/HANDOUTS:

1. Guidelines for Promotional signage in the Hyannis Main Street Waterfront Historic District
2. 240-71 – Signs HVB District
3. 2010-123 Amendment to Zoning Ordinance – Sign Regulations
4. Draft introductory letter of the liaison of the BEDC to the Board/Committee/Commissions from the assigned

Next BEDC meeting scheduled for May 28, 2013

*Public files are available for viewing during normal business hours in the Growth Management office located on the 3<sup>rd</sup> floor of Town Hall, 367 Main Street, Hyannis*

*\*\* Further detail may be obtained by viewing the video via Channel 18 on demand at <http://www.town.barnstable.ma.us> \*\**

APPROVED