

A meeting of the Town of Barnstable's Hyannis Water Board was held on August 13, 2013 at 3:15 PM in the Selectman's Conference Room, 367 Main Street, 2nd Floor, Hyannis, MA.

In attendance were: Deb Krau, Steve O'Neil, and David Wood. Tom Holmes and Johnathan Jaxtimer were absent.

Staff present: Hans Keijser, Supervisor, Water Supply Division and Dale Saad, Ph.D., Senior Project Manager, Water, Sewer and Green Energy Projects.

Also present: Mark Lavoie, Joe Ford and John Marcin from United Water and David Hyder, Municipal & Financial Services Group.

A quorum being present, Chair Krau called the meeting to order at 3:20 PM.

A motion was made and seconded to approve the agenda.

VOTE: Unanimous in favor. The Agenda is approved.

A motion was made and seconded to approve the 7/9/13 meeting minutes.

VOTE: Unanimous in favor. The 7/9/13 meeting minutes are approved.

Operations Report – Lavoie reports that United Water has sent out notices to the state approved Lead and Copper Program residents for the every 3 year mandatory sampling and testing. Residents are proven to be non-receptive as only 30 out of the 60 approved residents have been willing to participate. United Water has initiated an incentive program to award participating residents but has great difficulty recruiting participants.

After discussion a motion was made and seconded to offer a \$75.00 water bill credit to residents' who successfully participate in the Lead and Copper Program sampling.

VOTE: Unanimous in favor. A \$75.00 water bill credit to residents' who successfully participate in the Lead and Copper Program sampling is approved.

The Variable Frequency Drive (VFD) installation and the water production meter upgrade at the Hyannisport treatment plant have been completed.

The Year 4 cross connection surveys are now complete. The Year 4 meter changes are expected to be completed by mid-August. All required monthly reports were submitted on time.

Financial Planning – David Hyder from Municipal Financial Services Group was present to discuss the rate tool model. The Board discussed and reiterates the Hyannis Water Board's financial policy: Keep a 6 month total operating budget cash reserve, to capture 50% of its' customers within the 1st tier of the water usage rates, strive to keep the water rates under \$1.00/day, retain the goal of a consistent, increasing cash contribution of funds to the pipe replacement program. Krau adds the goal of the Town

Manager is to ultimately cut the percentage of rate increases. Krau requests from Hyder that a page be built into the rate model showing that if the rate increase for FY'2015 is dropped to 5% this could still result in \$400,000.00 cash funding toward the pipe replacement program starting in FY15. These computations are based on a delinquency rate of zero, no land purchases and no monies allocated to the Ocean Street water main upgrade project. The final discussion and vote will be at the October Board meeting. A public hearing relative to all rate and fee setting and approvals Town wide is scheduled for early December.

Hyannis Harbor Hotel – The Civic Association wrote a letter to the Town Manager expressing that they would like to see a contribution to the water main upgrade as part of the approval process.

After serious discussion and deliberation a motion was made and seconded to send a letter to the Town Manager requesting mitigation funds or grant monies for the water main upgrade on Ocean Street.

VOTE: 2 Yes, 1 No. A letter will be sent to the Town Manager requesting mitigation funds or grant monies for the water main upgrade on Ocean Street.

NSTAR Spraying – NSTAR wants to revert back to herbicide spraying on the Right Of Ways and easements of the Town of Barnstable / Hyannis Water System. Keijser explains that the easement documents clearly state a prohibition of chemical or herbicide use. Keijser wrote a letter in April regarding this issue and is still pending approval to be sent to NSTAR. Keijser adds that NSTAR's application is showing old 1970's maps which are out-dated.

A motion was made and seconded that the Hyannis Water Board send a letter to NSTAR denying spraying on Town of Barnstable / Hyannis Water System land, highlighting the easement prohibition of chemical or herbicide use.

VOTE: Unanimous in favor. A letter will be sent to NSTAR denying spraying on Town of Barnstable / Hyannis Water System land, highlighting the easement prohibition of chemical or herbicide use.

Town Council – Community Preservation Committee (CPC) Grant scheduled for 9/12/2013 meeting agenda. O'Neil will attend that meeting to represent the Hyannis Water Board.

United Water Contract, (next 5 years) – Krau will meet with the Town Manager in September regarding this issue.

Airport Lease (progress on extension until July 1 and renewal for 10 years) – Still under review in the Legal Department.

Hans' Updates – Scudder Avenue project paperwork is still moving through the channels of the Town, Keijser projects digging in the September / October time frame. The Maher pipe replacement and drainage project bid opening is scheduled for tomorrow, Keijser projects substantial completion in the fall. Tanks & Pump Stations Project – completion is being finalized.

Krau took a moment to thank all of the employees of the Water Department for their hard work resulting in a successful grand opening celebration that was held on July 25, 2013. Krau also thanked the Lorusso Foundation for their funding contribution and the late Town attorney Smith for his help with obtaining the MBTA funds.

Meeting was adjourned at 4:57 PM.

*Respectfully submitted,
Marcia Sellitto
DPW, Water Supply Division -Administrative Assistant*

Materials presented at meeting:

- Meeting Agenda August 13, 2013 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 7/9/13 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- H.W.B. Monthly Report, July 2013 (*presented by:* United Water)
- FY '14 Pumping and Revenue Projection spreadsheets, dated 8/9/2013 (*presented by:* Hans Keijser)
- Town Council Meeting Agenda, meeting date 8/1/2013 (*presented by:* Hans Keijser)
- Easement, Anti-Pollution Covenant and Restrictions, Deed and Maps (*presented by:* Hans Keijser)
- Newspaper clippings (*presented by:* Hans Keijser)

