

A meeting of the Town of Barnstable's Hyannis Water Board was held on October 19, 2021 at 3:00 PM remotely via ZOOM (as posted per instructions on the agenda- "The October 19, 2021 Hyannis Water Board meeting of the Hyannis Water Board shall be conducted remotely and shall be physically closed to the public. Alternative public access shall be provided as set forth below.

**ALTERNATIVE PUBLIC ACCESS**

Remote access and participation, please utilize the Zoom video link or telephone number and access meeting code:

Join Zoom Meeting <https://zoom.us/j/92671460691>  
Meeting ID: 926 7146 0691 US Toll-free 1-888-475-4499"

In attendance (On Zoom) were: Steve O'Neil, Tom Holmes and Sam Wilson.

Staff present (On Zoom): Hans Keijser, Supervisor, Water Supply Division, Nate Collins, Assistant Town Engineer and Gordon Starr, Town Council.

Also present (On Zoom): Kevin Sampson from Suez Water and Sue Phelan, resident.

A quorum being present (On Zoom), Chair O'Neil called the meeting to order at 3:05 PM.

A motion was made and seconded to approve the agenda.

**VOTE: Unanimous in favor. The Agenda is approved.**

A motion was made and seconded to approve the 6/15/21 meeting minutes.

**VOTE: Unanimous in favor. The 6/15/21 meeting minutes are approved.**

Operations Report –

Sampson informs the board about the following distribution tasks, contract obligations for preventative maintenance, distribution issues and water main breaks that were addressed and/or repaired in the month of September:

- Service leak at 154 Lafrance Avenue was repaired.
- 8 inch PVC water main leak was repaired on Straightway North.
- 6 inch gate valve replacement was completed.
- Emergency call at 30 Pearl Street was received and repairs were made.
- Service leak at 30 Redwood Lane was repaired.
- Maher Services began rehabilitation of the Mary Dunn #1 well location, pending final well report.
- Carbon media was changed at the Mary Dunn #3 location.
- PH analyzer was replaced by a digital analyzer at the old Maher treatment plant. The Hyannis Water System is completely monitored by digital analyzers at this time.
- Old fire hydrant barrel was discovered on Winter Street and was abandoned correctly.
- 2 inch valve replacement on Cherry & Chestnut Streets was completed.
- 6 inch valve was replaced at Chestnut & Winter Street.

Councilman Starr inquires how an 8 inch PVC pipe breaks. Sampson replies that it may have been pressure related as a result of what they think was a large bolder above pipe, which over time had moved. Keijser adds that PVC is always a remaining concern that requires situational observation. Holmes adds that the location used to be near a junk yard and inquires how the excavation below ground appeared. Keijser

replies that the soils were rocky. All required monthly reports and sampling were completed and submitted on time.

Suez contract for Preventative Maintenance – Sampson reports that meter replacements for contract year #12 are almost caught up and are projected to be completed by December 1<sup>st</sup>, where they will proceed onto contract year #13 meter replacements. O’Neil responds to the meter replacement progress. He also notes that revenues are down and pumping remains the same as the previous year.

Sanitary survey by MassDEP, follow-up – It is stated that the survey was completed approximately 1-2 months ago and is conducted every 3 years where the Massachusetts Department of Environmental Protection comes out to make sure the water systems are following all required regulations. Keijser adds that Suez is doing a good job with compliance. He also adds that the Town of Barnstable needed to supply the MassDEP with a new distribution map and that was done.

Open spot for a water board member, commercial rate payer, letter of interest to the Town Manager – O’Neil reports that he attempted to reach out to the town manager, but the town manager was unavailable.

Reorganization – The board discusses reorganization of the Hyannis Water Board.

A motion was made and seconded to re-appoint Chair O’Neil as Chairperson.

**VOTE: Unanimous in favor. O’Neil is re-appointed as Chairperson.**

A motion was made and seconded appoint Wilson as Vice-Chairperson.

**VOTE: Unanimous in favor. Wilson is appointed Vice-Chairperson.**

Councilor Assignments (handout given) – O’Neil requests that this be tabled until November’s meeting.

A motion was made and seconded that the Councilor Assignments will be tabled until November’s meeting.

**VOTE: Unanimous in favor. Councilor Assignments are tabled until November’s meeting.**

FY22 Operating Budget, follow-up – Keijser informs that the approved budget is being implemented explaining the main differences were some direct and indirect allocations that differed from the last few years. He adds that everything looks and is going good to date.

Review of uncollectible accounts and liens, vote (handout given) – The handout is review by the board. Keijser thanks Wilson for bringing to his attention of a property that was on the draft list had been sold, resulting in the list being updated.

A motion was made and seconded to accept the list as presented to be approved to be liened.

**VOTE: Unanimous in favor. Presented list of liens is approved.**

Review Capital for FY 2023 (handout given) – Keijser reviews the handout with the board that outlines five Capital Improvement Projects totaling \$2,795,000 as follows:

1. Pipe Replacement and Upgrade Program, \$1,050,000
2. Water Supply Wells, Pump Station and Treatment Plant repair and upgrade Program, \$200,000

3. Straightway Water Filtration Plant Design, \$1,000,000
4. Mary Dunn #1 Water Storage Tank, Painting Project Design, \$65,000
5. Ocean Street, Water Main Looping Project, \$480,000

O'Neil expresses the hope of potential governmental funding relief to help with some of these projects.

Capital project update by Nate Collins, Assistant Town Engineer – Collins informs the board of the following:

- COMM Permanent Interconnect on Longview Drive, update – Collins informs the board that all of the site work is completed and MassDEP inspection is done. He is anticipating the final sign-off soon.
- Pilot testing project Mary Dunn & Airport wells and Hyannis Port, Simmons Pond & Straightway wells- Collins informs the board that they are waiting on the final report for the Straightway / Hyannis Port location and anticipated it in the next couple of months.
- New well exploration program, update – Collins informs the board that the final report is at DPW Administration under review. He adds that the next step is determining the best site.
- Mary Dunn 4, replacement well construction, update – Collins reports that revised plans have been submitted, specifications are pending then DPW Administration will review.
- Vineyard Wind / Phinneys Lane water main replacement project – Collins reports the low bidder was C.C. Construction and are awaiting project schedule. He adds this is anticipated to be completed in the spring of 2022.
- Route 28 sewer project, water main extension – Collins informs the board that the design phase is approximately 75% completed and he anticipates it will go out to bid in early winter and construction commencement in fall of 2022.
- Ocean Street Water Main / Extension – Collins informs the board that this is currently in preliminary design and final memo is pending on flow / pipe size criteria.
- 3 Year Granulated Activated Carbon Maintenance Contract- Collins informs the board that this needed to be re-bid, with a re-bid date of: 10/27/2021.

Matters not reasonably anticipated by the chair – Keijser suggested to the board that a thank you letter be created and sent to C.O.M.M. and Yarmouth Water Department relative to their cooperation in the supply of their water to the Hyannis Water System over the last few years. The board concurs. Keijser will draft the letter for the board's review next meeting.

Meeting was adjourned at 3:48 PM.

*Respectfully submitted,*

*Marcia Sellitto  
DPW, Water Supply Division –Administrative Assistant*

Materials presented at meeting:

- Meeting Agenda October 19, 2021 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 6/15/2021 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- H.W.B. Monthly Report, September 2021 (*presented by:* Suez Water)
- FY '22 Pumping Projection spreadsheets, dated 10/14/2021 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection-FY'22, dated 10/14/2021 (*presented by:* Hans Keijser)
- Copy Hyannis Water Board; Councilor Assignments, dated 7/23/2021 (*presented by:* Hans Keijser)
- Copy of CIP FY23 Rational, dated 9/23/2021 (*presented by:* Hans Keijser)
- Copy of Enterprise Fund Projects 2023 thru 2027 (*presented by:* Hans Keijser)
- Copy of Certification of Water Supply Division accounts to be liened, dated 10/5/2021 (*presented by:* Hans Keijser)
- Newspaper articles (*presented by:* Hans Keijser)