

A meeting of the Town of Barnstable's Barnstable Municipal Water Supply Board was held on December 19, 2023, at 5:00 PM remotely via ZOOM (as posted per instructions on the agenda) - "The December 19, 2023, meeting of the Barnstable Municipal Water Supply Board shall be conducted remotely and shall be physically closed to the public. Alternative public access shall be provided as set forth below.

ALTERNATIVE PUBLIC ACCESS

Remote access and participation, please utilize the Zoom video link or telephone number and access meeting code:

Join Zoom Meeting <https://townofbarnstable-us.zoom.us/j/87270975241>

Meeting ID: 872 7097 5241, US Toll-free 1-888-475-4499

In attendance (On Zoom) were: Sam Wilson, Louise O'Neil, Amy Wrightson, Jonathan Jaxtimer and Timothy Stump.

Staff present (On Zoom): Hans Keijser, Supervisor, Water Supply Division, Mike Tieu, P.E., Senior Project Manager, Matt Wrobel, P.E., Project Engineer II – CWMP and Kris Clark, Town Council.

Also present (On Zoom): Kevin Sampson from Veolia.

A quorum being present (On Zoom), Chair Wilson called the meeting to order at 5:01 PM.

A motion was made and seconded to approve the agenda.

VOTE: Unanimous in favor. The Agenda is approved.

A motion was made and seconded to approve the 11/21/23 meeting minutes.

VOTE: Unanimous in favor. The 11/21/23 meeting minutes are approved.

Operations Report –

Sampson informs the board about the following distribution tasks, contract obligations for preventative maintenance, distribution issues and water main breaks that were addressed and repaired in the month of November:

- A "no water" call was received and investigated at #112 Ocean Street where a valve needed to be turned back on and water pressure was restored.
- Fourth quarter compliance sampling was completed.
- A water main shut down was conducted at night to enable the water portion of the Route 28 East construction project to be completed. This was facilitated at night to deter an interruption in service to the Intermediate School on Route 28 while classes are in session. The water main was flushed and put back into service.
- A new service inspection was completed at #31 Hawes Avenue.
- A relocation of an existing water service at #761 Pitchers Way was completed to enable water main and valve improvements at the Route 28 and Pitchers Way intersection location.
- All exterior lighting issues were addressed and corrected at all water system facility locations.
- A service leak call was investigated, repaired and inspected at the #1 Beth Lane location.
- A low-pressure call was received and investigated at the #235 Iyannough Road location where it was found that a contractor doing work in the area hit the water service. The contractor was informed and advised to make a repair ASAP. The contractor repaired the leak and water service pressure was restored.

- Inspection and test operation was done on a hydrant that was struck by a vehicle at the South Street and Pleasant Street corner location and no damage was found.
- Hydrant #480 at the Athlone Way location and hydrant #62 at the Lafrance Avenue location were replaced with new hydrants as part of the operations contract.

Sampson reports that deliverables are on schedule. Wilson thanks Sampson and his staff for a good job done with such a busy month.

All required monthly reports and sampling were completed and submitted on time.

Capital project update by Mike Tieu, Senior Project Manager Water & CWMP (handout dated November 21, 2023 given) – Tieu and Wrobel reviewed the following projects and their progress as follows:

1. New well exploration program, update – no update.
2. Pilot testing project Mary Dunn & Airport wells and Hyannis Port, Simmons Pond & Straightway wells- Mary Dunn pilot work is complete, no change since last meeting. DPW Engineering is working with the survey consultant on the design of the climate-controlled GAC (granular activated carbon) enclosure of the carbon vessels located at the Straightway facility.
3. Lead Service Line Replacement – Review of revised memo is complete and movement towards next phase has commenced.
4. Route 28 / Yarmouth Road project – Third and final watermain relocation was completed and final survey work is in process. Road work is projected for completion next fall.
5. Route 28 East sewer expansion project, water main extension – 1 segment of water looping is completed and in service; remaining loop on Pitchers Way is projected to be completed in January. The customer notification issue has been addressed and proper practice has been noted for the future.
6. Ocean Street Water Main – no change relative to this project.
7. Mary Dunn 4 well building – Invitation for Bid is expected from Weston & Sampson tomorrow. Tieu expresses his concern relative to the long duration for completion this has taken due to staffing issues.
8. Mary Dunn 16” Transmission Main – Wrobel states that consultant at the engineering firm has left, causing some time delay, however a January projection is planned, to go out to bid for this project.
9. Mary Dunn Tank #1 Rehabilitation – plan revisions from engineering firm are anticipated soon with a projected January date to go out to bid.

FY 2025 budgets and rates, follow-up – Keijser informs the board that the board’s recommendations are currently submitted for the town manager’s approval; adding that he will forward any communications if received. Keijser welcomes any questions relative to the updated rate model spreadsheets if they arise.

New Straightway Treatment Plant; Design bid results, additional \$1.25M needed, follow-up – Wilson expresses his eagerness with obtaining official approvals for the additional \$1.25M needed to enable moving forward with the design of this much needed project. Keijser adds that he is hopeful that this will at least move through the town’s senior management in January.

Matters not reasonably anticipated by the Chair – Wilson takes a moment to thank the board and Keijser for all their hard work and dedication to the water system. Clark also thanks all involved for their hard work.

Meeting was adjourned at 5:33 PM.

Respectfully submitted,

Marcia Sellitto

DPW, Water Supply Division –Administrative Assistant

Materials presented at meeting:

- Meeting Agenda December 19, 2023 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 11/21/2023 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- B.M.W.S.B. Monthly Report, November 2023 (*presented by:* Veolia)
- FY '24 Pumping Projection spreadsheets, dated 12/11/2023 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection-FY'24, dated 12/11/2023 (*presented by:* Hans Keijser)
- Copy of Capital Project spreadsheet, dated 12/14/2023, from Mike Tieu (*presented by:* Mike Tieu & Matt Wrobel)
- Copy of Water Rate Model Update for Fiscal Year 2025 Rates, dated 12/11/2023 from: Eric Callocchia, NewGen Strategies and Solutions, LLC)
(*distributed by:* Hans Keijser)