

A meeting of the Town of Barnstable's Barnstable Municipal Water Supply Board was held on July 16, 2024, at 5:00 PM remotely via ZOOM (as posted per instructions on the agenda) - "The July 16, 2024, meeting of the Barnstable Municipal Water Supply Board shall be conducted remotely and shall be physically closed to the public. Alternative public access shall be provided as set forth below.

ALTERNATIVE PUBLIC ACCESS

Remote access and participation; please utilize the Zoom video link or telephone number and access meeting code:

Join Zoom Meeting <https://townofbarnstable-us.zoom.us/j/86244546563>

Meeting ID: 862 4454 6563, US Toll-free 1-888-475-4499

In attendance (On Zoom) were: Sam Wilson, Louise O'Neil, Amy Wrightson, Timothy Stump and Patrick Ehart.

Staff present (On Zoom): Hans Keijser, Supervisor, Water Supply Division, Matt Wrobel, P.E., Senior Project Manager-Water & Sewer, and Tyler Gilman, P.E., Project Manager.

Also present (On Zoom): Kevin Sampson from Veolia.

A quorum being present (On Zoom), Chair Wilson called the meeting to order at 5:01 PM.

A motion was made and seconded to approve the agenda as amended by: tabling agenda item #2- "Approval of minutes of previous meeting (6/18)," until next meeting and striking the phrase "Please read and we will address questions only" from agenda item #4-Operations Report.

ROLL CALL VOTE: YES: Wrightson, O'Neil, Stump, Ehart and Wilson. Agenda is approved as amended.

Introduction of Patrick Ehart, the new water board member representing commercial rate payers in the Hyannis Water System – Wilson introduces new board member Ehart whose family business is Cape Cod Commercial Linen Service in Hyannis. Ehart shares with the board some history of himself and expresses that he is glad to serve on the board. The board members welcome Ehart.

Operations Report –

Sampson welcomes Ehart and proceeds to inform the board about the following distribution tasks, contract obligations for preventative maintenance, distribution issues and water main breaks that were addressed and repaired in the month of June:

- A carbon exchange on the Maher #2 lead vessel was performed. Sampson states how the staff is performing these exchanges with increased efficiency by completing them in a 4-hour timeframe (used to take 5-6 hours), providing no issues are detected.
- A call was received from resident at 97 Quail Lane where water was detected in the basement. Leak was investigated and detected at the curb stop. New service was installed from the water main to the curb stop.
- Contractor returned to complete final paving from the major water main break at the Bassett Lane location.
- Maintenance rounds and load testing were performed, and it was noticed that two (2) generator batteries needed replacing at the Airport location. Batteries were replaced.
- A new customer service/collections employee and Operating & Maintenance technician were hired to fill vacant positions.
- Lunch was provided by chairperson Wilson to acknowledge and thank Veolia staff for all their hard work and passing the DEP Sanitary Survey.

- Remaining three (3) hydrant replacements were completed (#35 at Forest Street and First Avenue; #33 at Third Avenue and #230 at the 36 Water Street location). All (3) hydrants required new gate valves to be installed.
- A coliform detection occurred on Wednesday, June 26th. Massachusetts Department of Environmental Protection (DEP) was consulted, instruction was received regarding public notice from the DEP and repeat samples were collected. The Mary Dunn 1 well was shut down and chlorinated. Sampling results were received the following day with no detection. The Mary Dunn 1 well was turned back on, all public notices were adjusted and normal operation of the water system resumed.

Sampson informs the board that the deliverables are completed for the contract year# 15. Wilson shares that it was great having lunch with the Veolia team. He expresses how grateful he is for the way they efficiently handed the coliform issue, adding that it displayed how they have a great crew and procedures in place. Wilson acknowledges and congratulates the crew for completing the year's deliverables on time and thanks the Veolia team for their great job all around.

All required monthly reports and sampling were completed and submitted on time.

Capital project update by Mike Tieu, Senior Project Manager (handout dated July 16, 2024, given) – Tieu not present. Wrobel begins with welcoming Ehart to the board. Wrobel and Gilman review the following projects and progress as follows:

1. New well exploration program, update – Wrobel reports that all work continues to be on hold until further notice.
2. Pilot testing project Mary Dunn & Airport wells – Wrobel that the current contract had expired and is currently with the legal department for review to issue a no-cost, time extension. Wrobel is projecting to receive this extension in the fall.
3. New Straightway Water Treatment Facility (WTF) and Replacement of the Hyannis Port & Simmons Pond wells – Kleinfelder began preparing applications for the needed permits with the local and state entities and continues to advance the design of both phases of the project. Wrobel adds that a public virtual meeting is tentatively scheduled for 8/6/2024, at 6 p.m. He adds that notification letters will also be sent to the approximate 4,000 residents encompassing a 1-mile radius of the facility about 2 weeks prior to the proposed meeting date notifying them of the informational meeting.
4. Lead Service Line Replacement – Wrobel reports that the final draft has been approved by DPW Management and has authorized Kleinfelder to distribute the brochures to the approximate 1,000 customers. He adds that the water credit eligibility has been pushed out until 8/22/2024.
5. Route 28 / Yarmouth Road project – Gilman reports that there has been no change since last meeting, stating that the project should pick up in September.
6. Route 28 East sewer expansion project, water main extension – No change since last meeting.
7. Ocean Street Water Main – No change since last meeting.
8. Mary Dunn 4 well building – Gilman reports that both the kick-off and pre-construction meetings have been completed and states that the awarded contractor is on site where they have cleared, grubbed and installed erosion control at the site. He adds that the contractor has obtained the building permit but is pending the demolition permit.
9. Mary Dunn 16" Transmission Main – No update since last meeting.
10. Mary Dunn Tank #1 Rehabilitation – No update since last meeting.

Reorganization of the Board – The board discusses organization of the water board. Wilson expresses his interest in retaining the position of chair; and suggests retaining O'Neil as vice-chair. All board members are in agreement.

A motion was made and seconded to nominate Wilson to retain the position of Chairperson of the Barnstable Municipal Water Supply Board.

ROLL CALL VOTE: YES: Wrightson, O’Neil, Stump, Ehart and Wilson. Wilson will retain the position of Chairperson of the Barnstable Municipal Water Supply Board.

A motion was made and seconded to nominate O’Neil to retain the position of Vice-Chairperson of the Barnstable Municipal Water Supply Board.

ROLL CALL VOTE: YES: Wrightson, O’Neil, Stump, Ehart and Wilson. O’Neil will retain the position of Vice-Chairperson of the Barnstable Municipal Water Supply Board.

Recording and posting of Board zoom (remote) meetings, proposal, discussion and vote – Wilson states that at last month’s meeting, councilor Clark requested consideration of the BMWSB monthly meetings to be recorded and made available on the town’s website. Wilson has consulted with Keijser and Santos relative to this topic and he suggests recording and posting the monthly meetings on the town’s website, stating that this will create the “transparency” that is desired by Clark and her constituents. All board members are in agreement.

A motion was made and seconded that starting in August 2024, the BMWSB monthly meetings will be recorded, and the recorded meeting will be posted on the town website.

ROLL CALL VOTE: YES: Wrightson, O’Neil, Stump, Ehart and Wilson. Starting in August 2024, the BMWSB monthly meetings will be recorded, and the recorded meeting will be posted on the town website.

Flyer to help identify water service line material for targeted customers, credit on water bill, follow-up – Keijser informs the board that the draft flyer in their board package displays the “credit” being offered to participants, but states that the “deadline” date will be changed accordingly with final launch date. He adds that they are currently in the process of creating a “Q & A” for Veolia’s office staff to enable them to inform inquiring customers accordingly. He also states that they also started creating a second-round procedure notification process, should one be needed. O’Neil asks which customers are being targeted; Keijser states that they are starting with residences that were built between 1900 – 1940’s where the service line materials are “unknown”. O’Neil scanned the QR code and states that the module is currently “live”.

Next generation, “at-large” youth water board member, follow-up (copy of letter given) – Wilson shares with the board that the letter created by Keijser and himself was signed and distributed to Santos and Ells. Keijser states that he is hopeful to get this moving forward. O’Neil adds that Sturgis Charter School has a “volunteer” aspect within their curriculum which could prove to be beneficial in recruiting a youth member.

Veolia renewal info for Town Council vote, update – Keijser informs the board that the signed contract amendment was received from Veolia today and has been forwarded to Purchasing, then will route through the remaining town channels.

Matters not reasonably anticipated by the Chair – None.

Meeting was adjourned at 5:49 PM.

Respectfully submitted,

Marcia Sellitto

DPW, Water Supply Division –Administrative Assistant

Materials presented at meeting:

- Meeting Agenda July 16, 2024 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- B.M.W.S.B. Monthly Report, June 2024 (*presented by:* Veolia)
- FY '24 Pumping Projection spreadsheets, dated 7/10/2024 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection-FY'24, dated 7/10/2024 (*presented by:* Hans Keijser)
- Copy of Capital Project spreadsheet, dated 7/16/2024, from Mike Tieu (*presented by:* Matt Wrobel & Tyler Gilman)
- Copy of revised flyer for distribution- “Be A Steward For Safe Drinking Water-Check Your Pipes for Lead (and earn a \$35 credit on your water bill!*)”, (*presented by:* Hans Keijser)
- Copy of signed letter to DPW Director & Town Manager RE: BMWSB – Next Generation, “at-large” member, dated 7/9/2024 (*presented by:* Hans Keijser)
- Copy of Contact Information-DPW Water Supply Division/Hyannis Water System list (Internal Use Only), dated 7/10/2024 (*presented by:* Hans Keijser)
- Copy of letter from Cotuit Fire District, Water Department RE: CFD-Board of Water Commissioners Response to Save Greater Dowses Beach Request for Support, dated 6/4/2024 (*presented by:* Hans Keijser)