

Mid-Cape Cultural Council - Monthly Meeting Minutes
DRAFT

Date/Time	December 11, 2019 6:30 p.m.
Location	Selectmen's Conference Room, 2 nd floor, Town Hall, Hyannis, MA
Facilitator	Marilyn Heberling, Chair
Prepared by	Lynne Belfiore, Recording Secretary

Attendees	Initials	Role	Present	Excused	Absent
Marilyn Heberling	MH	Chair	X		
Sarah Thornington	ST	Vice Chair		X	
Mark Hopkins	MaH	Treasurer	X		
Lynne Belfiore	LB	Recording Secretary	X		
Margeaux Webber	MW	Corresponding Secretary	X		
Rachel Youngling	RY	Member	X		
Mary Taylor	MT	Member	X		
Martha McCluskey	MM	Member	X		
Guest(s):					

Agenda
Opened Meeting at 6:36 pm
Announcements:
Minutes: Minutes of November 20, 2019 approved
Treasurer's report: Treasurer has notified 2019 grant recipients who have not requested reimbursement. One recipient requested a carryover to 2020. MOTION: Extend grant monies, as requested, to June 30, 2020 with the following conditions: Grantee will let MCCC know if the project can be completed by June 30, 2020. If not, the grantee will notify MCCC before June 30, 2020. APPROVED unanimously
Grant Applications: Emails sent to unfunded grant applicants. Letters of acceptance will be sent to grant recipients.
Planning for 2020 MOTION: MCCC will become a member/partner for Art Week. APPROVED unanimously Ideas shared: Explore various media to increase awareness of MCCC Create an article about what MCCC introducing the Discovery Walk Create articles on grantees and their events Collaborate with other Cape Cod Councils; each Council chooses a grantee to highlight and submits to Cape Cod Times Participate in "Life with Gwenn" podcast Invite past grant recipients to participate in yearly grantee reception Move meeting place back to 3rd floor of Town Hall?
Next Meeting: January 8, 2020
Adjourned: 7:37 pm

Action Items (Note open items will be carried on minutes until closed. Going forward numbering will restart in January with year ex: 1_19)

No.	Action	Status	Owner	Date Raised	Reported Closed
9_19	MW will contact Kate McGann regarding a potential show featuring MCCC in an effort to gain new members.	OPEN	MW	9_11_2019	
11_20	MW will send a letter to grant applicants whose applications were not approved	OPEN	MW	11_20_2019	12_11_2019
12_11	MW will send letters of acceptance to 2020 grant recipients	OPEN	MW	12_11_2019	
12_11	RY will finalize sign designs with graphic designer and artists for sculpture signs	OPEN	RY	12_11_2019	
12_11	RY will submit paperwork to Mass Development for final funding piece	OPEN	RY	12_11_2019	

Materials presented at meeting:

Meeting Agenda December 11, 2019 (presented by Marilyn Heberling, Chair MCCC)

MCCC Minutes November 20, 2019 (submitted by Lynne Belfiore, Recording Secretary MCCC)