

Mid-Cape Cultural Council

September 17th, 2014

Meeting Minutes

Present: Mary Carroll Allen, Susanne Finney, Becky Lawrence, Doug McHugh, Jeanmarie O'Clair, Rachel Youngling, Elise McMullin, Marlene Weir, Beth Higgins

Resigned: Crystal Gips

Meeting called to order at 7:00 p.m.

Minutes approved: Rachel moved, Doug seconded. Minutes will be sent to Stacey Peacock, Growth Mgt. at Barnstable Town Hall, stacey.peacock@town.barnstable.ma.us and to Philip Gaudet, Town Clerk at Yarmouth Town Hall, pgaudet@yarmouth.ma.us.

Treasurer's Report approved: - \$10,260 available from state

- It was decided that no administrative funds will be withheld from the state grant.

- Meeting took place with Town Finance Director Mark Milne to reconcile accounts on Sept. 10th

Announcements: Becky spoke about MCCC's work of "supporting and promoting the arts, humanities and interpretive sciences for the benefit of people in Barnstable and Yarmouth" urging us to consider how any project we take on helps us fulfill that mission.

Activity Report: **Two Grant Workshops** scheduled:

September 30th, 5:30 pm, Centerville Public Library, Community room (Members scheduled to attend: Becky, Mary Carroll, Suzanne, Beth, Elise)

Oct. 8th, 2 pm, Leonard Room, South Yarmouth Town Library (Members scheduled to attend: Marlene, Doug, Rachel, Jeanmarie and proposed new member Joel Chaison invited)

Three Handouts to be provided: State criteria, Local criteria, MCCC fact sheet. Becky will update these and have Town make copies; Jeanmarie will pick up for Yarmouth workshop. Laptops - please bring your own to help folks with setting up CG profiles; both libraries have WIFI.

Grant Applications Planning

Oct. 18-22nd - data entry of applications; *Oct 22-28th* - collate, prepare grant packets (Becky, Mary Carroll, to meet at Rachel's)

Oct. 29th, Wednesday, 7 pm - Distribute grant packets to members

Nov. 19th, Wednesday, 5:30 pm - 3 hr grant review, potluck

Nov. 20-25th - Denial letters go out - Elise/Doug - wait 15 days for requests for reconsideration

December - Annual Report due to MCC (must be filed with state before mailing out grant award letters)

Dec. 17th - If needed, meeting to reconsider grant decisions

Dec. 18th - Award Letters go out - Elise/Doug

Spring 2015 - Grant Reception to be determined

MCCC Directory Project

There are existing profiles that need to be updated and given one-on-one attention and help. Per Becky's follow-up email:

1. <http://www.creativeground.org/profile/barnstable-comedy-club-incorporated> MARLENE
2. <http://www.creativeground.org/profile/historic-new-england-winslow-crocker-house> JOEL (Becky contacted someone but they never responded)
3. <http://www.creativeground.org/profile/marstons-mills-public-library-incorporated> ELISE (Becky attempted contact, but no response)
4. <http://www.creativeground.org/profile/osterville-free-library> MARLENE
5. <http://www.creativeground.org/profile/osterville-historical-society> ELISE
6. <http://www.creativeground.org/profile/west-barnstable-historical-society> ELISE

7. <http://www.creativeground.org/profile/whelden-memorial-library-west-barnstable-massachusetts> MARY CARROLL
8. <http://www.creativeground.org/profile/yarmouth-art-guild> JEANMARIE (need to give info on new gallery)
9. <http://www.creativeground.org/profile/yarmouth-historical-commission> JOEL
10. <http://www.creativeground.org/profile/yarmouth-new-church-preservation-foundation-incorporated> BETH (have an art gallery as well as lecture/perf. series)
11. <http://www.creativeground.org/profile/yarmouth-town-library-west-yarmouth-library-branch> JOEL
12. <http://www.creativeground.org/profile/yarmouth-town-library-yarmouth-port-library-branch> JOEL (Leslie Altman is librarian)

(Note: Becky is continuing to work on Higgins Art Gallery, Tilden Art Center, Barnstable Performing Arts Center and Cape Conservatory)

March 18th Mid-Cape Meet Up

Becky will confirm times with MCC, NEFA and Cultural center. Proposed 3:30 pm - 6:30 pm. (NEFA, 1 hr workshop; 1/2 hour we help one on one with profiles; 15 min. prep for next group; 1/2 hr social time with other Cape LCCs and MCC; 45 min. showcase directory project and exchange ideas).

Annual Fundraiser

Working Committee to make a proposal at January Meeting. Committee: Marlene, Suzanne, Doug. Fundraising goal: \$5000. Research other LCCs fundraisers. Type of fundraiser favored: event with entertainment and food. Create a work plan to be reviewed as part of the proposal. Identify venue, entertainers, potential sponsors for food and drink. (Note: prefer that artists get stipend not work for free, but may be for less than commercial rates.) Propose best time frame. Should not compete with other nonprofits we are here to support. Needs majority vote of members to implement.

Other Future Dates:

- *January 14th* - Public Meeting to coordinate plans for community input/events
- *February* - Conduct online survey for community input.
- *February 18th* - Working meeting to plan Spring Events
- *March 18th* - Schedule Mid-Cape Meet Up @ Cultural Center for artists, nonprofits and others about CreativeGround from NEFA; meet with other LCCs on Cape to exchange ideas/best practices, demonstrate Mid-Cape Cultural Directory
- *April* - Community input gathering-report survey results, combine with Grants Reception
- *May/June* - Public meetings to revise grant criteria, if necessary, based on community input, plan artist showcase

Meeting adjourned at 8:30 p.m.

Next meeting is October 29th at 7 p.m. - Public Meeting: Distribute Grant Packets

Submitted by Elise McMullin, October 24th, 2014