

Mid-Cape Cultural Council - Monthly Meeting Minutes
Approved April 10, 2019

Date/Time	March 13, 2019 6:30 pm
Location	Selectmen's Conference Room, 2 nd floor, Town Hall, Hyannis, MA
Facilitator	Marilyn Heberling, Chair
Prepared by	Georgia Kreth, Secretary

Attendees	Initials	Role	Present	Excused	Absent
Marilyn Heberling	MH	Chair	X		
Sarah Thornington	ST	Vice Chair	X		
Rachel Youngling	RY	Treasurer	X		
Georgia Kreth	GK	Secretary	X		
Ellen Cliggott	EC	Member		X	
Mary Taylor	MT	Member	X		
Kevin Shanley	KS	Member	X		
Don Knaub	DK	Member		X	
Lynne Belfiore	LB	Member	X		
Martha McCluskey	MM	Member		X	
Mark Hopkins	MaH	Member	X		
Guest(s):	Marge Webber				

Agenda
Opened Meeting at 6:34 pm.
Introductions to Margeaux Weber, a guest interested in becoming a member of the MCCC.
Minutes: 2/13/19 – approved
Treasurer's report - Tabled to April meeting. Town staff not available to run report due to vacations. RY reviewed Discovery Walk Sources and Uses of Funds March 2019 handout
A Representatives of the Cultural Center Public Art Project contacted MCCC about a possible delay to their project that we granted funds to. The town is drafting a public art policy that will need to be in place before any outdoor installations. It was motioned and approved to continue to fund the project. Action: 5 19: MH/RY follow up on Yarmouth Public Art Policy meeting
Media Committee Report: No committee member preset. Table to April meeting.
Community Input Survey update: ST reviewed the results of the Community Input survey. She sent MCCC members an email with the link to review the results as well. ACTION 6 19: MH will contact our MCC liaison to inform them we have conducted the survey and will incorporate the results into our grant review process.
Grant Reception: MH provided an update and reviewed task owners. Reception will be held at the Cultural Center of Cape Cod with an open house format.

Agenda
Attendees agreed the date will be May 22, 2019 at 5:30 PM
Discovery Walk Celebrations: No update
Other Business: N/A
Next Meeting: April 10, 2019 6:30 PM
Adjourned: 7:28 PM

Action Items (Note open items will be carried on minutes until closed. Going forward numbering will restart in January with year ex: 1_19)

No.	Action	Status	Owner	Date Raised	Reported Closed
3_19	RY will meet with MaH to train on Treasurer responsibilities	Open	RY	2/13/19	
4_19	MM needs admin privileges for Instagram (will request from KR).	Open	MM	2/13/19	
5_19	Follow up with Yarmouth Public Art Policy Meeting	Open	RY/MH	3/13/19	
6_19	Notify MCC Community Input Survey is complete	Open	MH	3/13/19	

No.	CLOSED	Status	Owner	Date Raised	Reported Closed
1_19	Send Mass Debarment list to members	Open	RY	1/9/19	3/13/19

Materials presented at meeting:

Meeting Agenda March 13, 2019 (presented by: Marilyn Heberling, Chair MCCC)

MCCC 2_13_19.doc (submitted by: Ellen Cliggott, Acting Secretary MCCC)

Discovery Walk Sources and Uses of Funds March 2019 (Hand out presented by Rachel Youngling, MCCC Treasurer)