



**TOWN OF BARNSTABLE**  
**BARNSTABLE RECREATION DIVISION**

Patti Machado, Leisure Services Director

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**RECREATION COMMISSION MINUTES**

**7 January 2013**

**Commission Members Present:** Joe O'Brien, Chairperson, Richard Sawyer, Steve Mele, and Kathy Pina

**Commission Members Absent:** Clyde Takala, Co-Chairperson, Kevin Turner, and Rene King

The meeting was called to order at 5:30PM, roll call was taken. **Kathy Pina** made a motion to accept the December 3rd minutes, second by **Richard Sawyer**, all in favor.

**Pubic Comment – None**

**Staff Report, Joe Izzo** -handouts given (see attached). Went over rink usage handout. **Richard Sawyer** stated the rinks are available 6AM-11PM. **Joe Izzo** replied yes. **Richard** stated used 52% of the time, pretty good. **Steve Mele** stated the times not used would probably be the middle of the day. **Joe Izzo** replied yes, historically most challenging time for us to fill. **Richard Sawyer** stated is this the norm for around the country. **Joe Izzo** replied the industry does struggle with the same issues we have. **Richard** stated peak hours are 3PM-10PM, what percentage after that is utilized. **Joe Izzo** stated it would depend on the time of year, have not done that data. Discussion followed. **Joe O'Brien** asked if any user groups could be targeted that we may possibly not thought of. Like men's groups, is there adequate use? **Joe Izzo** said adult teams meet on Sunday nights, over 40 league has 6 teams as does the over 50, it is a finite pool. **Joe O'Brien** stated our hourly rate is comparable to everyone else. **Joe Izzo** stated yes, and significantly less than Boston area. **Steve Mele** asked what we charge. **Joe Izzo** replied we top out at \$250.00 an hour. We have a pricing matrix which is based on time of year and time of day. Goes from \$100.00-\$250.00 an hour. **Richard Sawyer** stated the rinks seemed to be busier with spectators on my visits, how is the concession going, are they pleased, not pleased. **Joe Izzo** stated there does seem to be an increase in spectators for the school games; BHS hosted a tournament over the holidays, which was a new tournament for us. We are working hard to drive revenue towards the Causal Gourmet, and they seem to be pleased with where they are. We would both like to see more people during the week. **Lynne Poyant** stated there are times we could have six sheets of ice and be at 100%, because everyone wants the same times. Unfortunately, we only have two sheets of ice. It is a balancing act. **Richard Sawyer** asked to have revenue equals cost, what percentage utilization would be needed. **Lynne Poyant** stated she would have to get back to you. **Joe Izzo** stated it is higher than 52%. **Lynne** also stated you have to take the Youth Center into consideration. **Joe Izzo** will have the figure for **Richard** next meeting. Discussion followed. **Joe O'Brien** stated again he would like to capture the college leagues for the summer and it bears looking into. Also, what are you working on for the down time on Butler or what is coming back. **Joe Izzo** stated Bikes on Ice, which is run by our employee **Kim Slezak's** husband **Bob**, will be back on Father's Day weekend, it was a great event.

**Amy Harwood** is putting together a marine type show with some live animals, flag football, and soccer. Use it as a mixed use, events and sports. Discussion followed. **Steve Mele** stated he has been at the rink for public skate and noticed people might not be paying but using the ice. **Joe Izzo** stated it is on the radar, especially collecting tickets before going on ice.

**Staff Report, Patti Machado** – handouts given (see attached). Online registration comparison and cost reports are included, as requested. CPC letter of intent is being looked at; **Tom Lynch** is helping me with it. Playground equipment is being looked at, hoping for funds for an evaluation. Discussion followed. **Patti** stated regarding Best Buddies they are adamant about keeping the same date, weekend after Memorial Day. They will pay what we believe we are losing in revenue. With regards to our concerns about the parking lot, Best Buddies had been paying for repairs, and were not aware that the repairs were not being done. **Patti Machado** stated asking DPW for a cost. Discussion followed. **Patti** stated working on bill for Best Buddies when done will send to Recreation Commission. **Patti Machado** will check and see when Best Buddies came before the Commission in spring 2012, and schedule again for this year. **Patti** stated Town approved field fee increase that the Commission recommended. Adult field user groups very eager to volunteer to help get the fields ready, they left the meeting feeling good about what is going on with the fields. Fencing done at Ellen McBaron Park looks wonderful. Bilezikian Family Foundation Grant was accepted. The Paster family (one of our sailing instructors) donated \$500.00 for the Adam Prentice Scholarship Account. **Kathy Pina** asked if we let the public know that they can donate for scholarships for under privileged kids. **Patti Machado** stated we do not advertise it as well as we should. **Patti** stated the Lombard Fund helps us also with needy kids. Hyannis Civic is very good about helping kids, even with transportation. **Patti Machado** then presented the Fall Program Video (produced by Sarah Beal and John Gleason). Recreation Commission thanked all for the great video and hard work.

**Ranger Relay Cape Cod, Steven Frazee** – Ranger Relay Overview handout given, (see attached), this is the fourth year of the event, first two years run by Thirteen Relay, this year is the first year Ragner is running the race. This is our tenth year; Ragner has sixteen races across the country. They all have a similar relay. 200 miles, teams of twelve split into two vans with six runners each. The race starts in Hull this year and ends in Provincetown. Suggested looking at the over view map. **Kathy Pina** asked what times will you be going through Osterville. **Steve Frazee** replied around 6:30PM till 2AM. **Richard Sawyer** stated this is a competition not a charity event. **Steve Frazee** stated more of a social event, Ragner is a for profit company, like to get to the race eventually all by sponsorship. Main charity was the American Cancer Society and we did benefit a couple of charities in Provincetown. **Steve Mele** and **Kathy Pina** both stated this race was here last year. Steve Frazee replied yes. **Patti Machado** stated town did not find out until the day before that this race was an overnigher. It did cause some havoc. Found out through the Board of Health. **Patti** stated this is why you're here, they should have started with the Commission last year, but didn't. The race was presented like a road race, not overnight event. **Lynne Poyant** suggested at the start of the permit process get everyone at the table together to discuss at the same time. **Kathy Pina** asked if the police were contacted, concerned about Phinney's Lane, very busy intersection. **Steve Frazee** stated they did have police officers out there that helped them cross. I apologize that it was not presented well. **Kathy** stated she would like to see a report on what happened last year from the police department and or DPW. **Joe O'Brien** stated staging area at Dowe's, people sleeping in vans. **Steve Frazee** stated two vans for each team, first vehicle jumps ahead and they stop and have a few hours to rest. **Joe** said maybe come up with another staging area, Dowe's is kind of residential. **Steve Frazee** stated proposing Craigville Beach for this year. Discussion followed. **Joe O'Brien** proposed gathering more information, and then has Ragner back in February, after doing more research. **Joe** stated the more information you can get to us before the next

meeting the better. **Patti Machado** stated she will put something together with **Lynne Poyant** and the other groups involved in the town to have a full vision. Recreation Commission recommended Cape Cod Community College for a possible staging area.

**Dog Park Update, Patti Machado** stated she did call **Barbara Cappelina**, and the Dog Park has not heard back from Tom Lynch. When they do she will contact us to be put on the agenda.

**CPC Report, Richard Sawyer – Richard** stated nothing on agenda for Recreation. We can submit letters of intent to CPC anytime, up to them to accept them. **Joe O'Brien** stated highest priority is Craigville Bathhouse. **Patti Machado** stated town attorneys said we could not ask CPC for funds. **Richard Sawyer** stated the CPC feel the town attorneys may be wrong. State CPC said different. **Richard** asked if the Town Manager has put together a comprehensive plan for recreation. **Lynne Poyant** stated something similar to what happened for the Coastal Access Plan, go through the Capital Improvement Plan process, have a meeting on Wednesday to review our plans. Create a plan for recreation for funds through capital being matched by CPC. That is what the town manager is thinking.

**Marstons Mills Fields Subcommittee Update – Joe O'Brien** stated we meet January 4<sup>th</sup>, it was the first meeting we had having our information together. Went over issues on agenda (see attached), went over Barnstable Little League's wish list, (see attached). **Brad Malo** from Coastal Engineering did a tentative letter of intent, see attached. Little League will meet with **Brad** to crunch the numbers. Marstons Mills Village Association was not at the meeting, we are on their agenda for February 5<sup>th</sup>, 6:30PM at the Burgess House. Discussion followed. **Joe O'Brien** stated wants to include the Village, want to include their concerns. Have to have an open hearing at one point, April or May. **Richard Sawyer** asked if Little League would take on maintenance of fields. **Joe O'Brien** stated yes. **Richard** asked if you had to give up a field or parking spaces which would you give up. **Joe** stated wish list is for three, can live with two. Discussion followed. All Recreation Commission members felt the Little League proposal was very good and well done. **Kathy Pina** stated that asking for all these things at once helps to keep the cost down.

**Steve Mele** asked is Ragner Relay charged any fees. **Patti Machado** stated no. **Lynne Poyant** stated they pay a \$43.00 fee for the permit and what the police department charges. **Lynne Poyant** stated she will check out their website to obtain additional information. Discussion followed. **Steve** asked can we charge them a fee. **Patti Machado** stated yes.

**New Business – Richard Sawyer** motioned that next months meeting take place on February 11<sup>th</sup> tentatively, **Steve Mele** seconded, all in favor.

**Old Business – None**

**Richard Sawyer** made motion to adjourn **Steve Mele** seconded, all in favor. Meeting adjourned at 7:00PM.

OPEN MEETING LAW  
MEETING MATERIAL TRACKING FORM

Board, Committee, or Commission Name		RECREATION COMMISSION				
Date Rec'd	Materials Dated	Meeting Date	From	To	Subject	Exhibit #
1/7/13		1/7/13	Joe Izzo	Rec Comm	Rink Usage&HYCC calendars	1
1/7/13	1/7/13	1/7/13	Patti Machado	Rec Comm	Staff Report	2
1/7/13		1/7/13	Ragner Relay	Rec Comm	Overview of Race	3
1/7/13	1/4/13	1/7/13	Marston Mills Fields Subcommittee	Rec Comm	Agenda & letters	4

Public files are available for viewing during normal business hours  
 \*\*Further detail may be obtained by viewing the video via Channel 18 On-Demand at  
<http://www.town.barnstable.ma.us>

Respectfully submitted by **Michele Arigo**, Recreation Division.