



BARNSTABLE RECREATION DIVISION
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RECREATION COMMISSION MINUTES 3 March 2014

Commission Members Present: Kevin Turner, Chairperson, Joe O'Brien, Vice-Chairperson, Richard Sawyer, Bill Dado, Kathy Pina, Steve Mele and Rene King

Also Present: Patti Machado, Director Leisure Services; Joe Izzo, General Manager, HYCC; Lynne Poyant, Director of Community Services.

The meeting was called to order all commissioners present, introduced themselves. Motion made by Richard Sawyer to approve minutes of January 6, 2014, as submitted, Steve Mele second. **Vote** - all in favor.

Public Comment – NONE

Discussion of 2014 Priorities - Lynne Poyant introduced Robert Steen, Assistant Director for Public Works, stating they are helping us in our field maintenance discussions, and talk a little bit about what we are trying to accomplish. Rob stated meet with Recreation last week to discuss strategic goals and comprehensive study of the fields in town. We worked up a draft scope of work, (Exhibit A). Expectation was that you had seen the draft, but lacking that, the draft is just to show how DPW would do it if asked - demand for fields, current and future, inventory, evaluate the fields, develop a strategic plan for the next twenty years, etc. Generally form all that into a plan that feeds the CIP and CPC process. Patti Machado stated wanted to have us all in one room, bounce ideas of each other. We are talking about doing it as a group, when we did our facility study we prioritized it one facility at a time. Are we going to look at the whole need or individual, we did the tennis courts individually and then put them all together. Discussion followed. Richard Sawyer stated a little confused had a request for CPC funds for \$125,000 for an assessment of all the fields in town, we didn't bring it forth, and we want an assessment of our top ten priorities. CPC feels the Recreation Commission should weigh in on this fund request. Lynne Poyant stated that this should be in conjunction with the facilities report; this is a "need" assessment. There is a finite amount of money and the town wants to know if there is a "need" now or will there be a need in the future before they spend the money, if it has a short life span, that isn't money well spent. Discussion followed. Patti's recommendation is to have one subcommittee to start looking at all the fields. Discussion followed. Kevin Turner stated maybe we could try merging Field Study Draft with our report. Lynne stated she believes this would require outreach to the community. Kevin stated we could facilitate that that through our meetings. Patti stated many user groups are going to other towns due to the state of our fields. Richard Sawyer asked is this for new

fields or to rehabilitate old fields. Rob Steen stated that is what the assessment is for. Kathy Pina stated the Draft was written last week, couldn't it have been emailed to us, so we could have reviewed it. Lynne stated yes, take full responsibility for that not happening. Patti stated we were looking at prioritizing by one at a time and this is a much broader way of looking at it and the smart way to look at it. It just takes time and everyone gets frustrated with that. Richard Sawyer stated like this effort being made to include everyone; DPW, Recreation Commission, CPC all working together. Joe O'Brien stated we have a subcommittee that has been looking at Bay Lane fields as a future complex for Barnstable Little League; we have done schematics, worked with Mark Ells. Question is do we need to be in this assessment, think we are ahead of that. Rob stated your decision, but maintains it should be included with the total needs assessment. Kevin Turner stated that it has been looked at and that Bay Lane is where Little League ended up, even though smaller than wanted. Rene King stated we should put forth a motion to initiate the needs assessment using the list of fields users provided using our subcommittee. Patti asked just for fields or across the board? Rene replied fields first but open to looking at everything. Kevin asked the needs assessment that is being looked to be done, is a field's assessment for the town? Lynne and Rob replied yes. Lynne stated take Craigville Beach separately. Richard asked how it would be funded. Lynne replied with CPC funds.

Beach Umbrella Discussion - Patti Machado stated received an email from a taxpayer looking to require or add a rule, which we can't set but can recommend to the town manager, they want "us" (lifeguards) to make sure everyone uses the tool to put in their umbrella. Great idea but don't have the staff to enforce anymore rules. Very big challenge just watching the water. Daily basis any wind all umbrellas start to blow, fortunately we have had no major injuries. Told the taxpayer would bring it to your attention. Discussion followed. Suggestion made for signage, announcements, be pro active and educate use Channel 18 and Barnstable This Morning about beach umbrella safety. Kathy Pina stated maybe have a rental umbrella and cabana shack like at Myrtle Beach, good income and use regulated umbrellas. This is New England, winds change without notice.

Staff Report, Joe Izzo - Joe reviewed the high points of his staff report (**Exhibit B**). Women's Hockey East; US Figure Skating Adult Nationals; Senior Walking Program-Open House Mondays in March and April 9am-11am; Upcoming Events-Lobster Pot, Barnstable Youth Basketball League Tournament, Peewee State Hockey Tournament, HYCC Skating School Spring Show. Joe Izzo stated follow up from last meeting prices for high school games - Adults-\$5; Students & Seniors-\$3. Pricing set forth by MIAA, Adults-\$8; Students & Seniors-\$6. Went over new cleaning policies. Rene King asked any feedback from user groups that brought it to our attention. Joe O'Brien replied since that meeting Sean Rycroft, Betsy and others, have said much better for cleanliness. Richard Sawyer any complaints since then? Joe Izzo stated no, it is a testament to many town departments and athletic groups working together. Kathy Pina asked can they bring in their own food. Joe Izzo stated no, no change in our contract. Rene King suggested that the Recreation Commission Chair send a letter to the Barnstable Youth Hockey Booster Club, we want groups to know we welcome comments whether good or bad.

Staff Report, Patti Machado –

- A. Administration
 - a. Youth Homeless Survey (Training and Putting into action)
- B. Recreation Programs *Patti stated simpler with it online. IT Dept great in getting it all online.*
 - a. Spring Program Brochure (attached)
 - Registration begins February 11th (On-line)
 - b. Summer Leisure Program Registration (On-Line)
 - i. Information included in Spring Brochure
 - 1. Registration begins March 18th
 - c. Easter Egg Hunt
 - i. Information included in Spring Brochure
 - 1. April 12th at BIS 11am-1pm
- C. Aquatics
 - a. Swim Program - Red Cross revamping the entire Learn to Swim Program
 - b. JFK Sailing Program – Floating Dock for 420 approved and funded *Patti stated the JFK Trust donated the \$8,000 for the dock, no cost to the town.*
 - c. Summer Employment Applications and Information is on Website
 - i. Begin taking applications and Sign-ups for Tryouts begin March 1st.
- D. Ball Fields
 - a. McKeon Field *Patti stated three user groups PJP, Harbor Hawks and TOB have been meeting we will purchase materials and the user groups will do the work, trying to get the field usable.*
 - b. CPC & CIP in house meetings for many of the fields
- E. Youth Commission
 - a. Family Fun Night *Patti stated we had four bands they were rocking, really good, a lot of kids coming and going. Rene King asked when is the next Fun Night would like to promote it with pictures. Patti stated twice a year, the Youth Commission is all excited for next year.*
- F. Mass Recreation and Parks Association-*Discussion followed*
 - a. March 11, 12, 13th @ Sturbridge Hotel & Conference Center. *Patti and Michelle Davies are going.*
- G. Youth Mental Health First Aid Certification – April 4th, 9:30-4:30 at HYCC
- H. Heroes Award – Covell's Beach Rescue – *Patti stated really excited about this, all seven of our young people that are being recognized will be present; first time for Aquatics in Barnstable. Very proud.*
 - a. March 28th at the Hyannis Resort and Conference Center – 7am

Liaison's Reports – Kathy Pina stated that at the last Town Council meeting Mr. Crocker brought up the fact that the town manager requested an evaluation on the Osterville Bay and Community Building and based on the evaluation he will go forward with his decision on what is going to happen with the property. Kevin asked if there was a timeline for the evaluation. Lynne stated as soon as possible, not sure of the exact time.

Joe O'Brien – went over his Bay Lane Ball Field Improvement Project cost estimates handout (**Exhibit D**), we have had several meetings with Mark Ells, John Gyros and Ron Parsons of DPW to get their help and input. We then decided we needed cost estimates, which you have in front of you. Now with the needs assessment on the table, Lindsay Counsel would like this project to stay in the needs assessment group. There are differing schools of thought. Mark Ells is

trying to put together a meeting to discuss this issue this week. Looking at a total of \$489,051.90 for CPC funding, rough estimate. Barnstable Little League will front \$10,000 for the soft cost of engineering and design, take the Concession Stand (\$60,000) out of the equation and fund at a later date, and they will do all the maintenance. Discussion followed. Richard Sawyer suggested hone in on the contingency cost of \$75,000 that would go a long way with CPC.

Richard Sawyer asked if we need a motion for the needs assessment plan. Kevin Turner stated doesn't believe so. Patti Machado stated I think we need a subcommittee for the assessment plan. Richard suggested just having the Chair, Kevin Turner represent the Commission. Kevin said fine, if he can't, will ask for assistance.

Old Business – None

New Business – Kevin stated Mark Boardley has joined the Advisory Board at Children's Cove that I am also member of, believe he will be a great asset. Motion is made by Joe O'Brien to move toward a letter of intent for CPC funds contingent on Bay Lane Fields being a solo project from the comprehensive needs assessment plan. Richard Sawyer second; **Vote** - all in favor.

Motion is made by Richard Sawyer to adjourn Joe O'Brien second; **Vote** - all in favor.

Public files are available for viewing during normal business hours

**Further detail may be obtained by viewing the video via Channel 18 On-Demand at

<http://www.town.barnstable.ma.us>

Respectfully submitted by **Michele Arigo**, Recreation Division.

Board, Committee, or Commission Name		RECREATION COMMISSION				
Date Rec'd	Materials Dated	Meeting Date	From	To	Subject	Exhibi t #
3/3/14	2/26/14	3/3/14	Rob Steen	Recreation	Fields Study	A
3/3/14	3/3/14	3/3/14	Joe Izzo	Recreation	Staff Report	B
3/3/14	3/3/14	3/3/14	P Machado	Recreation	Staff Report	C
3/3/14	NA	3/3/14	Joe O'Brien	Recreation	Bay Lane Estimates	D