

OFFERED TO TOWN OF BARNSTABLE PROPERTY OWNERS MAIL-IN APPLICATION FOR 2019 LANDLORD PERMIT ONLY

**\$375 PER PERMIT**

BARNSTABLE RECREATION DIVISION – LANDLORD PARKING PERMIT (BEACH STICKER)  
HYANNIS YOUTH & COMMUNITY CENTER 141 BASSETT LANE HYANNIS, MA 02601-3818 PHONE: 508-790-6345

**NO REFUNDS FOR LOST OR STOLEN PERMITS**

**RESIDENT PARKING PERMITS ARE REQUIRED YEAR ROUND (1/1/19 THRU 12/31/19)**

**AT ALL RESIDENT BEACHES AND TOWN WAYS TO WATER**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Mailing address: \_\_\_\_\_

Street/PO Box \_\_\_\_\_

Town, State and Zip Code \_\_\_\_\_

*Barnstable Property Location which permit will be issued to: (Enclose copy of FY18 Real Estate Tax Bill, if possible)*

Street \_\_\_\_\_

Village \_\_\_\_\_

**EMAIL, please print legibly:**

**STAFF USE ONLY**

Permit # \_\_\_\_\_ Permit # \_\_\_\_\_ Permit # \_\_\_\_\_ Permit # \_\_\_\_\_

Date Rec'd \_\_\_\_\_ Check # \_\_\_\_\_ Check amount \_\_\_\_\_ (\$375 per permit) Date Mailed \_\_\_\_\_ Staff initials \_\_\_\_\_

Check amount including East Bay Ramp permit and Landlord Parking Permit \_\_\_\_\_ (\$385 for both)

-----Please detach this application and return it with the required documentation outlined below. Keep the bottom portion for your records.-----

**MAIL IN LANDLORD PARKING PERMIT (BEACH STICKER) INSTRUCTIONS  
OFFERED TO TOWN OF BARNSTABLE PROPERTY OWNERS**

Mail to: BARNSTABLE RECREATION DIVISION  
HYANNIS YOUTH & COMMUNITY CENTER, 141 BASSETT LANE, HYANNIS MA 02601-3818  
508-790-6345

**\$375 PER PERMIT ~ NO REFUNDS FOR LOST OR STOLEN PERMITS**

Our records indicate that you purchased a 2018 Landlord Parking Permit. If this is correct, and you would like to purchase your 2019 Landlord Parking Permit through the mail, please complete the following steps:

1. Complete and detach the above **application**.
2. Include a **copy of the FY19 Real Estate Tax bill** reflecting your Barnstable property.
3. Include a **check or money order** made payable to the Town of Barnstable. **\$375 per permit / \$385** with East Bay Road Ramp Sticker.
4. Include a **self-addressed, stamped envelope**.

**\*ATTENTION – RESIDENTS/TAXPAYERS USING EAST BAY ROAD RAMP/LANDING PARKING AREA**

***The Town of Barnstable will monitor this location for proper use of parking.***

**BARNSTABLE RECREATION IS NOT RESPONSIBLE FOR LOST OR STOLEN LANDLORD PERMITS.**

*Those users of the town landing/ramp at East Bay parking are required to purchase and display a “ramp/landing” sticker, as well as a Landlord permit, which will be available through the Barnstable Recreation Division at Hyannis Youth & Community Center or the Marine and Environmental Affairs Division. Fee: \$30 for the East Bay Road Ramp/ Landing sticker when purchased separate from your Landlord permit or a total of \$385 when purchased with a Landlord Parking Permit (\$375 for Landlord Parking Permit plus \$10 for East Bay Road Ramp/Landing Sticker). Proof of Residency is required (FY18 Real Estate Tax).*

***You must have a Resident/Landlord Permit along with the East Bay Ramp sticker to park at the East Bay Road Ramp/Landing.***

- ✓ If you do not wish to participate in the mail-in application process, walk-in purchases will begin Monday, May 6<sup>th</sup>, 2019, at the Recreation Front Desk at Hyannis Youth & Community Center, 141 Bassett Lane, Hyannis, MA 02601. Hours: Monday through Saturday 9AM to 4PM; Sunday and Holidays 9AM to 12 NOON.
- ✓ When your permit(s) arrive, please verify the Barnstable Property location written on the permit is correct. If it is incorrect, please call our office at 508-790-6345 and we will issue a corrected permit; upon receipt of original.
- ✓ The Parking Permit Staff tries to return permits within 12 to 14 business days. If you do not receive your Landlord parking permit within **SIX WEEKS**, please call our office at 508-790-6345 and have the following information available:

Name \_\_\_\_\_ Check # \_\_\_\_\_ Check amount \_\_\_\_\_ Date Mailed \_\_\_\_\_